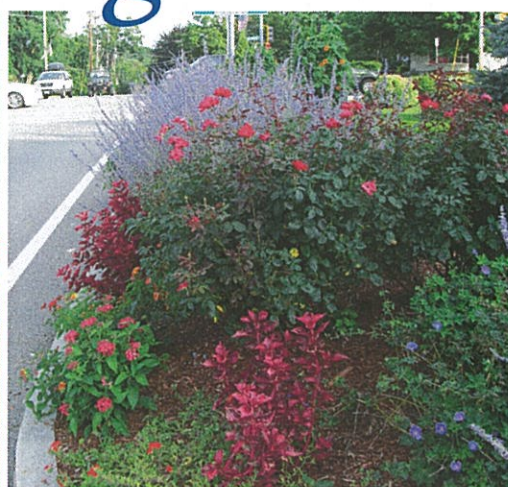


# Lunenburg

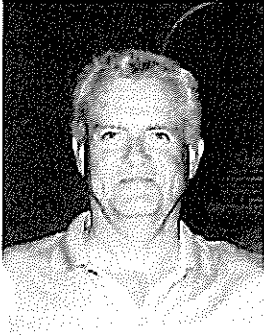


## Town Report

2012

Leann Shyne, Pictures  
Jo McLaughlin, Cover Design

# IN MEMORIAM

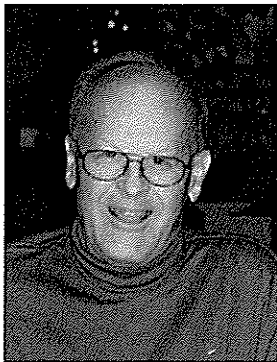


**PAUL B. PORTER** -- Paul was born in Fitchburg and grew up in Lunenburg and graduated from Lunenburg High School. Following his graduation, Paul joined the U. S. Marine Corps and served for four years. He was honorably discharged in 1963 having attained the rank of corporal. When he returned home he became a reserve police officer with the Lunenburg Police Department and served in that capacity for 46 years.

Paul was a member of the Lunenburg Planning Board and Zoning Board of Appeals. He was president of the Lunenburg Historical Society, member of the Masons and served as a Constable. He was member and past president of the Lunenburg Police Relief Association and senior vice commander of the American Legion Post 283.

Paul was a proud Marine Corps Devil Dog and member and past Commandant of the Marine Corps League Fitchburg Detachment #1076. He was honored by the Department of Massachusetts Marine Corps League as their "Marine of the Year" for 2011-2012.

He was affectionately referred to as "The Mayor of Lunenburg" by his daughter Pam and many others. Everyone who knew him loved him.



**RICHARD "NICK" STORRS** - Nick was born and brought up in New York, educated at Pomfret School and Yale University, and moved to Fitchburg in 1962 to teach at Applewild School after teaching in Switzerland for two years. He was instrumental in forming the Fitchburg Youth Hockey League which played at Applewild's outdoor rink before the Wallace Civic Center was built in the early 1970s.

Nick moved to Lancaster Avenue in Lunenburg in 1970 and quickly became involved with town activities. Whether it was sports or additional education programs he was always ready to volunteer for something. He introduced the Math Olympiad program to the 5<sup>th</sup> and 6<sup>th</sup> grades in the early 1980s and taught the kids the importance of thinking through a word problem rather than just concentrating on the "right" answer. Nick served on the School Committee for several years and became the Chairman in 1988. Always concerned about the children of Lunenburg getting the best education available, he worked closely with the Superintendents and other members of the School Committee toward that goal.

In 1988 Nick became a Realtor with Century 21 Fontaine in Fitchburg and subsequently bought the franchise. He and his wife, Jeanie, created Century 21 Realty Team and moved the business to Leominster. Covering most of the towns of Northern Worcester County, the philosophy of the company has always focused on service and serving the real estate needs of the community. As a very active member of the Montachusett Area Rotary Club Nick's enthusiasm for "Service Above Self" extended to both local civic projects as well as multiple trips to Central America with Habitat for Humanity. At home, he became a Commissioner of Trust Funds and served as Chairman until his death in 2012.

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## ABOUT THE TOWN

SETTLED:	1718
INCORPORATED:	August 1, 1728
TYPE OF GOVERNMENT:	Open Town Meeting
LOCATION:	North Central Massachusetts
COUNTY:	Worcester
ELEVATION AT TOWN HALL:	Approx. 570 ft above mean sea level
LAND AREA:	26.63 square miles
TOTAL AREA:	29 square miles
TOTAL ROADS:	Approximately 100 miles
STATE ROADS:	6 miles
POPULATION:	<u>10,280</u> (2010 U.S. Census)
	<u>9982</u> (2012 Town Census)
DENSITY:	379 persons per square mile
ASSESSED VALUATION:	\$1,101,654,500. - Real Estate
	\$29,375,244.- Personal Prop.
TAX RATE:	\$ 17.30 (Fiscal 2013)
UNITED STATES SENATORS IN CONGRESS:	John F. Kerry (Boston)
____(Washington, D. C. 20510)	Scott P. Brown (Boston)
REPRESENTATIVE IN CONGRESS:	John W. Oliver
____1 <sup>st</sup> Congressional District	House of Representatives
	(Washington, D.C. 20510)
STATE SENATOR:	Jennifer L. Flanagan, Leominster
____ Worcester & Middlesex District	(State House, Boston 02133)
REPRESENTATIVE IN GENERAL COURT:	Jennifer Benson, Lunenburg
37 <sup>th</sup> Middlesex District	(State House, Boston 02133)
3 <sup>rd</sup> Worcester District	Stephen L. DiNatale
	(State House, Boston, 02133)

### OFFICE HOURS

Assessors' Office	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 6:00 PM
Building Department	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 6:00 PM
Planning Board	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 6:00 PM
Selectmen/Licensing Authority	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 6:00 PM
Treasurer/Collector	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 6:00 PM
Conservation Commission	Monday thru Thursday	8:00 AM – 3:00 PM
	Tuesday	4:00 PM – 6:00 PM
Council on Aging	Monday thru Thursday	8:00 AM – 4:00 PM
DPW Department	Monday thru Friday	7:00 AM – 3:00 PM
Board of Health	Monday & Wednesday	8:00 AM – 3:00 PM
	Tuesday	8:00 AM – 6:00 PM
Lunenburg Public Library	Monday thru Thursday	10:00 AM – 8:00 PM
	Saturday	10:00 AM – 2:00 PM
School Superintendent	Monday thru Friday	8:00 AM – 4:00 PM
Sewer Commission	Monday thru Friday	7:00 AM – 3:00 PM
Town Clerk	Monday & Wednesday	8:00 AM – 4:00 PM
	Tuesday & Thursday	8:00 AM – 1:00 PM-3:00 PM- 6:00 PM
Zoning Board of Appeals	Monday thru Thursday	8:00 AM 4:00 PM

(TOWN HALL, RITTER MEMORIAL BUILDING AND LUNENBURG PUBLIC LIBRARY AND EAGLE HOUSE CLOSED FRIDAY)

## MEETINGS

Annual Town Election	3 <sup>rd</sup> Saturday/May	7:00 AM Elementary School
Annual Town Meeting	1 <sup>st</sup> Saturday/May	9:00 AM High School Auditorium
Assessors	1 <sup>st</sup> Tuesday	6:30 PM Town Hall
Cemetery Commission	2 <sup>nd</sup> Wednesday (except July/Aug)	8:30 AM Cemetery Office
Council On Aging	2 <sup>nd</sup> Tuesday	9:30 AM Eagle House
Finance Committee	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday	7:00 PM Town Hall
Board of Health	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:00 PM Ritter Memorial Building
Historical Commission	1 <sup>st</sup> Monday (except July/Aug)	6:30 PM Lunenburg Public Library
Housing Authority	3 <sup>rd</sup> Tuesday	7:30 PM 131 White Street/Office
Housing Partnership	2 <sup>nd</sup> Wednesday (Mar/June/Sept/Dec)	7:30 PM Town Hall
Library Trustees	3 <sup>rd</sup> Thursday (except July/Aug)	7:00 PM Lunenburg Public Library
Public Access Cable Comm. (PACC)	2 <sup>nd</sup> Monday	7:00 PM Lunenburg Public Library
Personnel Board	1 <sup>st</sup> Thursday	6:00 PM Lunenburg Public Library
Planning Board	2 <sup>nd</sup> Monday (Televised) 4 <sup>th</sup> Monday	6:30 PM Town Hall 6:30 PM Ritter Memorial Building
Public Employee Committee	Wednesday (as needed)	3:30 PM Lunenburg Public Library
School Committee	1 <sup>st</sup> Wednesday (Televised) 3 <sup>rd</sup> Wednesday	7:00 PM Town Hall 7:00 PM Brooks House
Selectmen	Tuesdays (Televised) (except last Tuesday of the month)	7:00 PM Town Hall
Sewer Commission	2 <sup>nd</sup> Wednesday Last Tuesday of the Month (televised)	7:00 PM Ritter Memorial Building 7:00 PM Town Hall
Zoning Board of Appeals	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday (as needed)	7:00 PM Ritter Memorial Building

# 2012 ELECTED OFFICIALS

## MODERATOR

2015 Timothy W. Murphy

## SELECTMEN

2013 Steven M deBettencourt  
 2013 Carl E. B. Sund  
 2014 David J. Matthews\*\*  
 2014 Thomas A. Alonzo  
 2015 Paula J. Bertram

## BOARD OF HEALTH

2013 David M. Shea  
 2014 Perry R. Jewell  
 2014 John T. Rabbitt  
 2015 David M. Passios  
 2015 George L. Emond, Jr.\*\*

## BOARD OF ASSESSORS

2013 Matthew J. Papini, Sr.  
 2014 Louis J. Franco  
 2015 Christopher M. Comeau\*\*

## SEWER COMMISSION

2013 Robert J. Ebersole\*\*  
 2013 Carl A. Luck  
 2014 John J. Simeone  
 2015 David V. Macdonald  
 2015 Amedeo E. Bilotta

## TOWN CLERK

2013 Kathryn M. Herrick

## CONSTABLE

2013 John E. Baker

## SCHOOL COMMITTEE

2013 Gregory D. Berthiaume  
 2013 Colleen M. Shapiro  
 2014 David W. Reif resigned (Todd Blake Appt.)  
 2014 Michael J. Mackin  
 2015 Brendan Grady

## PARK COMMISSIONERS

2013 Thomas A. Leppala\*\*  
 2014 Robert Robuccio  
 2015 Michael D. Masciarelli

## TRUST FUND COMMISSIONERS

2013 Vacancy (Richard Storrs)  
 2014 Karen M. Ullo  
 2015 Michael D. Gale

## CEMETERY COMMISSIONERS

2013 Charles P. Deming, Sr.  
 2014 Janice P. Carrier\*\*  
 2015 Darrell J. Demers

## LIBRARY TRUSTEES

2013 John E. Mara  
 2013 Richard N. Mailloux  
 2014 Kathleen O. Murray  
 2014 Lisa K. Krowitz  
 2015 Regina F. Raboin\*\*  
 2015 Robin F. Venezia  
 2015 Lars H. Widstrand

## PLANNING BOARD

2013 Thomas W. Bodkin, Jr.  
 2014 Robert Saiia  
 2015 Nathan Lockwood  
 2016 Emerick R. Bakaysa\*\*  
 2017 Joanna Bilotta-Simeone

## HOUSING AUTHORITY

2013 Deborah A. H. Christen  
 2014 Paul J. Doherty  
 2015 Sheila Lumi  
 2016 Amaryllis Leet

## Appointed By Governor:

2011 Elizabeth A. Murphy\*\*

\*\* denotes chairperson

## FY'12 APPOINTMENT LIST

### ANIMAL CONTROL OFFICER-1 YR.

2012 Kathleen M. Comeau

### BOARD OF APPEALS-5 YRS-Sec 3-2(d)

2012 Donald F. Bowen  
2013 Raymond E. Beal  
2013 Hans Wentrup  
2015 Alfred Gravelle  
2016 James Besarkarski

### BOARD OF APPEALS -ASSOC. MEMBERS - 3 YRS

2012 Sheila Lumi  
2013 Paul Doherty.  
2013 David Blatt

### ASSISTANT BUILDING INSPECTOR

2012 James M. Maillet

### ALTERNATE BUILDING INSPECTOR

2012 Edward Cataldo, Leom Bldg. Dept.

### CONSERVATION COMMISSION-3 YRS

2012 John V. Byrne.  
2012 Jean Joseph Cote  
2013 Robert Verge \*\*\*\*  
2013 Sharon L. Jordan,  
2014 Mark Murphy  
2014 Richard Bursch

### ASSOCIATE MEMBERS- 1 yr

2011 Karen Lefebvre

### CONSTABLE - 1 YR.

2012 Richard O. Allen  
2012 Michael A. Bottalico  
2012 Albert Poladian  
2012 Kevin Rice  
2012 John H. Godek  
2012 Norman Winchester  
2012 Paul DiABenedetto  
2012 Luke Derienzo  
2012 Douglas Duval Sr.

### COUNCIL ON AGING-3 YRS

2012 James Hayes  
2012 Joyce Wass  
2013 Fred Crellin  
2013 Peter Lincoln.\*\*\*\*  
2013 Deborah Seeley  
2013 Elisabeth Montuori,  
2014 Mary Lynn Conrad  
2014 Jane Doyle  
2014 Barbara Brown

### DAM KEEPER-1 YR

2012 Ronald Wilson

### Assistant Dam Keeper

2012 Rich Patry

### EMERGENCY MANAGEMENT DIRECTOR

### changed from CIVIL DEFENSE DIRECTOR-1YR

2012 Fire Chief Patrick Sullivan

### "R.A.C.E.S " CONTROL OPERATOR-1 YR

2012 Ralph Swick

### MEMBERS

2012 Jeanine E. Swick

### FENCE VIEWERS-1YR

2012 Robert H. Bowen

### FIELD DRIVER-1 YR

2012 Kathleen M. Comeau,

### FINANCE COMMITTEE-3 YRS per charter special committee

2011 Marilyn Stokes,  
2011 Brian P. Laffond \*\*\*\*\*  
2012 Martha McDonald  
2012 Mark Erickson  
2013 Barbara Reynolds  
2013 Mike Mackin  
2013 John Male

### FOREST WARDEN-1 YR

2012 Fire Chief Scott F. Glenny

### HAZARDOUS WASTE COORDINATOR-1 YR

2012 Laura Williams

### HEARINGS OFFICER-1 YR.

2012 Laura Williams

### HISTORICAL COMMISSION-3 YRS

2012 Rebecca Lantry  
2012 Richard McGrath  
2013 Patrick J. Slaterry \*\*\*\*\*  
2014 Amory Lynne Phelps  
2014 Damon McQuaid,

### HOUSING PARTNERSHIP-3 YRS

15 Vacancies

### INSPECTOR OF ANIMALS-1 YR

2012 Kathleen M. Comeau

### INSPECTOR OF PLUMBING & GAS FITTINGS

### appointed by the Building Inspector

2012 Gary R. Williams

### Assistant Inspector of Plumbing & Gas Fittings

2012 Richard Kapenas

### INSPECTOR OF WEIGHTS & MEASURES-1 YR

2012 Stephen E. Cullinane

### INSPECTOR OF WIRES-1 YR.

2012 James Sharkey

### Assistant Inspector of Wires-1 yr.

2012 John Biery

### LUNENBURG CULTURAL COUNCIL

### 6 YR., TERMS (2-three year terms)

2011 Peter J. McCarron\*\*\*\*\*  
2012 Mary Ann Sudolnik  
2012 Robin Corbett  
2012 James Ryan Jr.  
2014 Susan Rowe  
2015 Leslie Lynch,  
2013 Kiirja Paananen  
2013 Caroline Griffis)

### MART ADVISORY BOARD-1 YR

2012 Robert H. Bowen

### MONTACHUSETT JOINT TRANSPORTATION COMM.-1 YR

### MONT. REGIONAL PLANNING COMM. (Alternate) 1 YR

2012 Robert H. Bowen

### MONTY TECH REPRESENTATIVE (3 YRS)

2013 Barbara Reynolds

### PERSONNEL COMMITTEE-3 yrs (w/moderator)

2012 William Murray  
2012 Robert Rand  
2013 Deborah Christen.  
2014 Barbara Reynolds

## FY'12 APPOINTMENT LIST

### LICENSING AUTHORITY AGENTS

Police Chief Daniel Bourgeois	Officer Omar Connor
Lt. James Marino	Officer Sean J. Connery
Sgt. Stanley Barney	Officer Patrick Barney
Sgt. Michael Luth	Officer Robert DiConza
Sgt. Ernest E. Gould III	Officer Michael Luth
Officer Jack Alan Hebert	Officer Jason Poitras
Det./Ptl. Charles P. Deming	Officer Sean Zrate

### RESERVE POLICE OFFICERS

2012 Robert J. Ayles	2012 Donald Letarte
2012 Alphonse Baron	2012 Lisa Larkin
2012 Linda Carrier	2012 Paul G. Grunditz
2012 Michael Connors	2012 Paul B. Porter
2012 Walter Godfrey	2012 Joshua Tocci
2012 Daniel E. Gould	2012 Johnathan Broc
2012 Robert DaCosta	2012 Joshua Mathieu

### PACC - (Public Access Cable Committee)-3 yrs.(2 term limit)

2014 Lance May	
2014 Fred Crellin	
2013 Rhonda Lisio	
2012 vacancy	2013 vacancy
2012 vacancy	2014 vacancy

### PUBLIC WEIGHERS FY2011 - 1 yr.

Eric Morin	Gary Savoie
Eric Ward	Robert Pierce
Brian Contois	Jay Valier
Richard Reynolds	Faye Silva

### REGISTRAR OF VOTERS-3 YRS

2012 Ruth Anderson  
 2013 Shirley McBride  
 2014 Karen A. Kemp  
 \*\*\*\*\* Kathryn Herrick, Town Clerk

### SENIOR CITIZEN PROPERTY TAX WORK-OFF PROGRAM & TAXATION AID COMMITTEE

2012 Doreen Noble, c/o Council on Aging  
 2012 David Manzello, c/o Assessors Office  
 2012 Jeffrey Ugalde, c/o Treasurer's Office  
 2012 Kathryn Herrick, c/o Clerk's Office  
 2012 **Vacancy.** - Member-at-large

### SURVEYOR & MEASURER OF LUMBER- 1 YR

2011 **Vacancy**

### TECHNICAL ADVISORY COMMITTEE- 1 YR

2011 Marion Benson  
 2011 Jack Rodriquez

### TOWN HALL CLOCK WINDERS-1 YR

#### Primary

2012 David Murphy  
 2012 Jay Schwartz  
 2012 Tom Alonzo  
 2012 John P. Lynch  
 2012 Thomas H. Mrowka

#### Backup

2012 Al Dettenrieder  
 2012 Brian L. LeBlanc  
 2012 A. Dexter White

### TOWN COUNSEL

2012 Kopelman & Paige PC

### TOWN FOREST COMMITTEE - 3 YRS

2012 Kiirja Paananen  
 2013 Richard Bursch  
 2014 Melvin "Tom" Bertram

### TREE WARDEN-1 YR

2012 Jack Rodriquez, c/o Hwy. Dept.

### VETERANS' SERVICE OFFICER-1 YR

2012 "TJ" Blauser,

### WELLNESS COORDINATOR- 1 YR

2012 Lisa Normandin, c/o Bldg. Dept.

\*\*\*\*\*

### LOCAL CENSUS LIASON

Kathryn Herrick, Town Clerk

### SMART GROWTH REPORTING OFFICER

#### M.G.L. Chapter 40S

Marion Benson, c/o Planning Board

\*\*\*\*\*

### MUNICIPAL LIASON TO THE ETHICS COMMISSION

Kathryn Herrick...M.G.L. Chap. 268A §29 11/18/09

### GREEN COMMUNITY TASK FORCE/7 members

#### no term limit

Steven DiCampo (vice chair)

David Blatt \*\*\*\*

Joanne McQuaid,

Neal Sullivan

Zachary Cutting

**Vacancy**

**Vacancy**

#### Advisory Members

Ernie Sund

John Londa, c/o School Dept.

James Breault, c/o DPW

Marion Benson, c/o Planning Board

### D.P.W. BUILDING COMMITTEE/Article 7, Section 1

Jay Simeone, Citizen at Large

Dave MacDonald, Citizen at Large

Jan Carrier, Citizen at Large

James Breault, DPW Rep

Steve deBettencourt, BOS Rep

Joanna Bilotta, Planning Brd. Rep

Vacancy, DPW Rep

\*\*\*\*\*

### PUBLIC EMPLOYEE COMMITTEE (PEC) - MGL Chap.32B

#### Insurance Advisory Committee

Chad S. Adams, LEA Rep

Sharon Migliozi, Retiree Rep. \*\*\*\*\*

James Gendron,, Middle Mgrs. Rep.

Cynthia Daukantas, c/o Elem. Sch., School Adm. Rep.

Peggy Stewart, Town's Clerical Rep.

James Marino, IBPO Rep

Tim DeBettencourt, Custodians Rep

Joseph Progin. Laborer's Rep.

James Ricci, Firefighters Rep.

\*\*\*\*Denotes Chairperson

### SCHOOL BUILDING COMMITTEE

Mike Barney, Citizen at Large

Brian Frank, Citizen at Large

Richard Cohen, Citizen at Large

Nathan Lockwood, Planning Board Rep

Mike Mackin, School Committee Rep

Colleen Shapiro, School Committee Rep.



## REPORT OF THE TOWN MANAGER

The Town continued to make important progress in 2012 in many areas, including: School Building; Renewable Energy; Roadway Improvements and Building Preservation. In addition, we hit a milestone by surpassing 10,000 in population.

In 2012, we bid farewell to both Police Chief Dan Bourgeois and Fire Chief Scott Glenny. Together, these two fine gentlemen provided a combined 62 years of service to the Town of Lunenburg! They worked diligently up until the end, particularly in finalizing the Town's plan to join the Nashoba Valley Regional Emergency Communication Center. In 2012, we also welcomed long-time Police Lieutenant Jim Marino as our new Police Chief and long-time Deputy Fire Chief Pat Sullivan as our new Fire Chief.

In 2012, the Town formed a School Building Committee to continue working toward the goal of building a new or renovate an existing school building. Please review the Superintendent of School's report for additional information.

A good portion of the first half of 2012 was dedicated to reviewing the FY2013 Budget proposal and Override request. After a significant amount of discussion, the Board of Selectmen, School Committee and Finance Committee agreed that it was time to ask the community to consider an Override. The impact of the \$2.2M Operating Override to the Average Homeowner was determined to be just under \$500 per year. In the end, the Override was defeated by a large margin, and as a result, several large scale changes were made, including the decision to consolidate four schools into three and to transition all Administrative and Land Use Offices to a 4-day work schedule.

A significant amount of time was spent this past year reviewing three different, large solar projects: Borrego at the Town's Landfill; EPG at Pleasant & West Streets; and Mass PV1 on Chase Road. The project at the Town's Landfill site is a town-sponsored project, while the other two are private projects. Unfortunately, the project at the Landfill was determined to be uneconomic. The two private projects are still viable. Both private projects will provide the Town with the opportunity to enter into Power Purchase Agreements, whereby the Town can purchase Net Metering Credits as a discounted price to be used to offset the Town's electric utility costs for municipal buildings.

This year, we saw the sale of a town-owned historic building to a private party. The Jones House- the former homestead of American botanist, horticulturalist and pioneer in agricultural science Luther Burbank, was sold in June to Larry & Dawn Marshall. Under the conditions of sale, Mr. & Mrs. Marshall are required to restore the property in keeping with its historical significance. The property's restoration will be monitored by the Town's Historical Commission. To date, the Marshall's have done an excellent job!

In June, with the assistance of the Town's Treasurer-Collector, we were able to refund/ refinance our existing 2003 Bond Issue, which resulted in a net savings to the Town of \$550,000 over the 11 remaining years of the issue. In the process, the Town's AA- Bond Rating was affirmed.

Finally, the Town continues to push forward in the quest to redevelop the Summer Street Corridor. In 2012, Town Meeting authorized funding for an Alternatives Analysis. This was completed and the Board of Selectmen agreed upon a redesign which includes one travel lane in each direction, with center turn lanes as specific intersections. The next step in the process includes bringing the project to 25% design, at which point, it can be included in the region's TIP (Transportation Improvement Plan), which will secure grant funding for construction. The Town owes a big thank you to its legislative delegation- Senator Flanagan, Representative Benson and Representative DiNatale- who were all instrumental in securing the remaining funding for design in the State's Transportation Bond Bill. As a result of Bond Bill and TIP funding, about 95% of this project's funding will come from sources other than the Lunenburg taxpayer.

I would be remiss if I did not take this opportunity to thank all of the people in this town who give of their time and many talents to make Lunenburg a better place. Thank you all for your dedicated service.

Respectfully submitted,  
Kerry A. Spedel

# BOARD OF ASSESSORS

## Fiscal 2012 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	89.9729	1,008,566,509	16.83	16,974,174.35
Open Space	0.0000	-0-	16.83	-0-
Commercial	5.6704	63,563,291	16.83	1,069,770.19
Industrial	1.8201	20,402,900	16.83	343,380.81
Personal Property	2.5366	28,433,861	16.83	478,541.88
TOTALS	100.0000	1,120,966,561	16.83	18,865,867.23

## Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change(%)
2012	16.83	1,120,966,561	5,351	18,865,867.23	4.7707
2011	16.16	1,114,282,889	5,185	18,006,811.48	3.3253
2010	14.20	1,227,274,404	5,028	17,427,296.54	3.0275
2009	13.04	1,297,176,664	5,055	16,915,183.70	4.5678
2008	12.23	1,322,671,840	5,003	16,176,276.60	3.7037
2007	12.13	1,285,947,900	4,863	15,598,548.03	1.0643
2006	12.41	1,270,455,200	4,805	15,766,349.03	7.0526
2005	13.34	1,104,022,400	4,708	14,727,658.82	4.1015

## Fiscal Year 2011 Abstract of Assessments

Property Class Code/Description	Accts	Class Valuation	Avg. Value
012 – 043 Mixed Use Properties	40	25,646,493	641,162
101 Residential Single Family	3,426	849,778,800	248,038
102 Residential Condominiums	435	64,741,400	148,831
104 Residential Two Family	86	23,951,500	278,506
105 Residential Three Family	7	1,971,800	281,686
Miscellaneous Residential	39	11,465,600	293,989
111 – 125 Apartments	7	6,688,000	955,428
130 – 132, 106 Vacant Land	572	31,407,400	54,908
300 – 393 Commercial	134	54,214,000	404,582
400 – 442 Industrial	31	20,337,700	656,055
501 – 508 Personal Property	485	28,433,861	58,626
600 – 821 Chapter 61, 61A, 61B	89	2,330,007	26,180
TOTALS	5,185	1,120,966,561	

## Assessor's Account for Exemptions and Abatements

Description	FY2012	FY2011	FY2010	FY2009	FY2008
Assessor's Overlay	141,918.23	124,378.48	141,582.64	97,988.20	129,270.48
Overlay Deficits	-0-	-0-	-0-	30,209.07	-0-
Charges to 6/30/2010	112,691.50	119,992.49	116,250.15	128,197.27	111,909.38
Potential Liability	-0-	-0-	-0-	-0-	-0-
Amount Released	29,226.73	4,385.99	14,860.27	-0-	4,958.15

## New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change(%)
2011	13,291,045	14.20	188,732	44.98
2010	9,982,315	13.04	130,170	-5.78
2009	5,077,276	12.23	138,168	-34.74
2008	17,455,441	12.13	211,735	-28.24
2007	23,809,803	12.41	295,074	-9.34
2006	24,399,133	13.34	325,484	-28.05
2005	31,855,300	14.20	452,345	32.36
2004	26,046,400	13.12	341,729	8.50

## Lunenburg Board of Assessors

Christopher M. Comeau, Chair      Louis J. Franco, Member      Matthew J. Papini Sr, Member  
 Louise Paquette, Admin. Asst.      Sheila Craigen, Principal Clerk      Harald Scheid, Regional Assessor      David Manzello, Regional Assessor

## CEMETERY DEPARTMENT

The Cemetery Commissioners and the Superintendent, Greg Bingham, met throughout the year to discuss Cemetery business. The Commissioners would like to thank Stanley Barney for his years of service to the cemetery department as his insight will be missed. Also the Commissioners welcome Darrell Demers as the new Commissioner. They also would like to thank David Berthiaume for his work on planting the flowers around the signs, as they enhance the beauty and entrances of the cemeteries. Work has been ongoing on the new area in the North Cemetery. Many projects were completed this year with the help from the prisoners from MCI Shirley. The Cemetery Department purchased a Software mapping system that is now available online <http://www.map.ramaker.com/ecims/> and will help you locate your ancestors buried within the town cemeteries.

The following is a list of persons who were buried this year.

[illegible]

## BUILDING DEPARTMENT

The Building Department is located on the second floor of the Ritter Memorial Building, 960 Massachusetts Avenue, Lunenburg, MA. Office hours for the Building Department are Monday and Wednesdays 8:00 A.M. to 4:00 P.M., Tuesday and Thursday 8:00 A.M. until 6:00 P.M., and closed on Fridays. Michael J. Sauvageau serves as the Building Commissioner, James Maillet, Assistant Inspector and Lisa Normandin, Administrative Assistant. Appointments with the Building Inspector are recommended but not required.

Building permits remain steady for additions, remodeling, roofing, siding, window replacement and decks. Several solar panel installations for both residential and commercial buildings were permitted and increasing each year. Apartment construction located at Tri Town Landing is moving forward with building number three under construction consisting of thirty-three apartments. The Emerald Place development at the former Whalom Park is moving ahead steadily with all 238 building permits issued. A record number of wood and pellet stove permits were installed and inspected. The number of building permits issued in 2012 was 290.

The Commonwealth of Massachusetts has adopted the 2009 International Residential Code and 2009 International Energy Conservation Code. The 2009 International Building Code is currently in effect, this is the 8<sup>th</sup> Edition of the Massachusetts Code with amendments. The new code affects commercial and residential buildings and additions. All contractors are encouraged to review the new compliance regulations of the code.

Carbon monoxide detectors are required in every home existing as well as new construction. Homeowners should be aware that inflatable swimming pools do not meet code compliance, please contact our office to determine what needs to be done for compliance and safety.

Residents should be aware that Massachusetts Law requires that all persons, partnerships and corporations who bid or perform residential contracting (reconstruction, alterations, additions etc.) for work exceeding \$1000.00 be registered with the Commonwealth. This office will enforce this provision; however you should ask your contractor about his/her registration. Please contact this office with any questions about this requirement or call for any information regarding zoning requirements or building code issues.

## CAPITAL PLANNING TOWN REPORT

Lunenburg's Charter specifically mandates that a Capital Planning Committee prepare a Fiscal Year (FY) Plan and a Capital Improvement Plan. These Plans are to be presented to the Town Manager.

As noted in the past reports the criterion for any capital request includes Mandates, Safety, Need, Crisis, Cost Effectiveness and Ability to Fund. The Committee has to review each request under these six elements. Not only do they have to determine that the request fits within the criteria, but they have to prioritize the level that meets the criteria. Therefore, not all requests are included in the FY Plans, mostly due to funding. The result of the proposed FY Plans provides the needed service for safety and protection of the public, the upkeep to our schools and the management of government.

At the Annual Town Meeting May 2012, \$464,487.00 was approved for Capital Requests.

The following items were presented in the Plan.

DEPARTMENT	ITEM	AMOUNT
Technology Dept.	\$ 75,517.00	Replacements & Special Items
School Dept.	\$ 107,920.00	Passios Roof re-seaming
School Dept.	\$ 30,750.00	THMS Gym Roof Snow Guards
Dept. Public Works	\$ 18,000.00	Ritter Bldg – Front Section Roofing
Fire Dept.	\$ 35,000.00	Repair Engine 4
Dept. Public Works	\$ 35,000.00	4x4 Pickup with Plow
Dept. Public Works	\$ 40,000.00	1 Ton Pickup with Plow
School Dept.	\$ 33,000.00	Replace Pickup with Plow
Police Dept.	\$ 12,000.00	Six Tasers
School Dept.	\$ 64,500.00	District-Wide Mobile Media Carts
Council on Aging	\$ 12,800.00	Refrigerator, Oven, and Steam Table

The Committee meets each year after the Capital Budget is presented to the Town Manager and considers improvement to the methodology of creating the budget. In future preparation the Committee will conduct more meetings on site.

Marion Benson, Planning Director, Chair  
Carl (Ernie) Sund, Board of Selectmen  
Colleen Shapiro, School Committee

Steve Raboin, Finance Committee  
Dennis Mannone Jr., Citizens' Representative

## PLANNING BOARD

The Planning Board accepted the resignation of Robert Salla on December 31, 2012. The Board wishes Bob good luck with his many projects.

The Planning Board, aware of the economy as in their monitoring in 2011, continued to monitor its effect on Lunenburg's housing situation in 2012. The office continues receiving many requests for information from the citizenry via personal concerns about housing status.

The number of ANR plans (subdivision of lots for separate building lots) increased to 11 for 2012 from the previous year of five (5). The major large project, Emerald Place at Lake Whalom, continued construction according to the approved plan with three different housing styles. They are constructed villas with two (2) units (single floor design) per structure. The developer's plans are to construct to completion. The units are occupied as each unit or set of units are completed, contracted under "lease to own" agreements.

Tri Town Landing is under construction for Building Three (3). The 40R project Building One & Two are occupied as rentals and all sixty-six (66) units have been rented. Building Three (3) will be rentals as well. The Town has received compliments on the construction and management of this project.

Stone Farm, Massachusetts Avenue is still being constructed to completion. Highfield Village, Northfield Road is still in review. Several extensions have been given. The project entitled Whitetail Crossing has submitted its "As Built" and plans on requesting Town acceptance of the roadway interior. Sequoia Drive and Whites Woods Phase III are building upon request.

The Open Space Plan, under the auspices of the Planning Board and Conservation Commission, was reported previously as approved by the State. The Ad Hoc Committee for that Plan continues to work, as recommended, to address implementation. In 2011 the Committee started to look into an important element in our community; the farming community. They began researching the possibility of recommending an Agricultural Commission and the creation of a "Right to Farm" bylaw. This work continued in 2012 and will involve the farming community. Many farmers have shown interest. They are working with a State Consultant.

Work began in 2012 to update the Master Plan and Zoning Bylaw. In addition to the two Zoning Bylaws approved at the December 2011 Special Town Meeting; 1) Design Standards Bylaw, and, 2) Summer Street Revitalization Overlay District Bylaw, both of which have been approved by the Attorney General's office, the Board has continued working with MRPC and the local Board of Selectmen regarding the revitalization of Summer Street. This project will be a complete redesign of Summer Street.

In addition, the Planning Office worked with MRPC on a DLTA Grant (District Local Technical Assistance) which content includes data on employment, population characteristics, economic sector/local tax base, education, brownfields, Chapter 43D sites, transportation, and environmental and development characteristics of land by zoning. All the above data are the background for updating the Master Plan. A public presentation was held for the Town's information. The Board plans on continuing work with MRPC in this direction and will be able to apply for the next round. The two issues noted by the Board are economics and center planning.

In 2012 the major planning issue was of renewable energy. The Planning Board worked on permitting three solar projects. The three projects were the Town's landfill, 651 Chase Road and 134 Electric Avenue. The projects also went under a Development Plan Review. These applications prompted the Planning Board to review the Town's 2009 solar bylaw. An updated bylaw was written and passed at the May 2012 Town Meeting. As of this report, the projects are in discussion with the Board of Selectmen concerning the method of payment; taxes versus a PILOT program.

Thomas Bodkin Jr., Clerk, remains the Planning Board representative to the Montachusets Regional Planning Commission. Joanna Bilotta-Simeone replaced Robert Salla as the representative to the Montachusets Joint

Transportation Commission. Vice Chair Bilotta-Simeone served on the DPW Building Committee in 2012 and Nathan Lockwood served in 2012 as the representative to the School Reconfiguration Committee.

The Planning Board continues to work toward the Goals as identified in the Master Plan for the betterment of the Town.

Emerick R. Bakaysa, Chair  
Joanna L. Bilotta-Simeone, Vice Chair  
Thomas W. Bodkin Jr., Clerk

Nathan J. Lockwood, Member  
Marion M. Benson, Planning Director

## BOARD OF HEALTH

As a reminder, the Board of Health office has been relocated to the old Ritter Library building on the corner of Mass. Ave and Leominster Road. Our office is on the upper level at the end of the hall on the right. We can be reached at 978-345-4146, extension 430.

The Board of Health, with the assistance of its Agent, the Nashoba Associated Boards of Health, continued its mission to maintain its focus on public health and safety issues during 2012, reviewing Title V Inspection Reports, building permits, septic and well permits, nuisance investigations, housing inspections, complaints and general public health related issues.

Our partnership with the Central Massachusetts Mosquito Control Project again proved valuable to the Town. Numerous scheduled mosquito sprayings were conducted during the warmer weather period to control the mosquito population within the town. Hundreds of citizens also requested sprayings of their yards. The CMMCP stations mosquito traps for testing around the town and twice discovered insects infected with EEE virus. Sprayings were conducted in those areas as well as a Special spraying of all the school grounds just prior to the Bonfire.

Citizens who wish to have their property sprayed for mosquitos should call the Board of Health office who will add you to the schedule. There is no charge for this service.

Homeland Security planning is ongoing. Meetings continue between our agents, other Town Departments and regional entities to develop a plan for not only Lunenburg but with our partner towns in our region.

This year, we processed applications for Septic Permit Lot Tests, permits for new construction, new wells, repairs or upgrades to septic systems and well permits. The Board continues its vigilance with regard to septic systems, wells, food service inspections, housing and nuisance complaints and its general mandate to protect the environment and groundwaters of the Commonwealth.

The Board of Health provides numerous other services in cooperation with our Health Agents, the Nashoba Associated Boards of Health. In addition to our environmental services, numerous clinics are provided throughout the year to our residents. These clinics provide inoculations, Blood Pressure screenings, Well Oldster Clinics and Dental screening. Fluoride treatment and dental checks of our youngsters in the School System are provided by the Nashoba dental staff.

With our Nashoba Nursing and Hospice partners we provide in home visits to ill residents recovering from illness and Hospice care and counseling to those in need of this service.

Please contact our office in the Ritter Building for more information.

Please remember that our Board Members volunteer their time and efforts on behalf of you, the Citizens of Lunenburg. If you have something that you think we can help you with, we are at your service. Contact the Board office at 582-4146 ext. 430.

George Emond, Chair  
David Shea  
Perry Jewell

John Rabbit  
David Passios

## NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Lunenburg. In addition to the day to day public health work conducted for Lunenburg we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See [nashoba.org](http://nashoba.org))
  - Nashoba assisted the Board with provided a school-located seasonal flu clinic at T.C. Passios Elementary School.
  - Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
  - Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.
- We look forward to continuing our work with Lunenburg's Board of Health. Included in the day-to-day work of Nashoba in 2012 were the following:

Through membership in the Association Lunenburg benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists

- Provided health education programs in collaboration with the Lunenburg Council on Aging.
- Collaborated with Montachusett Home Care around elders at risk and other safety issues.
- Reviewed 51 Title 5 state mandated private Septic System Inspections for Lunenburg Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Lunenburg Board of Health for enforcement action

By the Lunenburg Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

## Environmental Health Department

### Environmental Information Responses

**Lunenburg Office (days).....88**

The Nashoba sanitarian is generally scheduled to be available for the public twice a week on Monday and Wednesday mornings at the Lunenburg Board of Health Office. Other meetings occur informally.

*This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

**Food Service Licenses & Inspections.....31**

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

**Beach/Camp Inspections..... 39**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

**Housing & Nuisance Investigations.....28**

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

**Septic System Test Applications.....31**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

**Septic System Lot Tests.....77**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

**Septic System Plan Applications.....33**

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

**Septic System Plan Reviews .....32**

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

**Septic System Permit Applications (new lots)..... 9**

**Septic System Permit Applications (upgrades)..... 26**

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

**Septic System Construction Inspections.....84**

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

**Septic System Consultations.....4**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

**Well Permits.....7**

**Water Quality/Well Consultations.....37**

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

**Nashoba Nursing Service & Hospice**

**Home Health**

**Nursing Visits .....1177**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

**Home Health Aide Visits .....405**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

**Rehabilitative Therapy Visit .....551**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Medical Social Service Visits .....35**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

**Hospice Volunteer and Spiritual Care Visits.....23**

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

**CLINICS**

**Local Well Adult, Support Groups, & Other Clinic**

**Visits.....404**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended Flu Clinics held in Lunenburg.....191

Number of patients whom received Vaccine .....2

Number of patients whom attended Well Adult Clinics from Lunenburg.....176

**Communicable Disease**

**Communicable Disease Reporting & Control**



Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Lunenburg** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

#### Number of Communicable Disease cases

Investigated	58
Confirmed	25

#### Communicable Disease Number of Cases

• Campylobacter.....	1
• Giardia.....	2
• Group B streptococcus.....	1
• Hepatitis C.....	4
• Influenza.....	10
• Lyme Disease.....	5
• Salmonella.....	1
• Yersiniosis.....	1

### Health Promotion

Skilled Nursing.....	28
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### Dental Health Department

#### Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	352
Students Participating.....	228
Referred to Dentist.....	26

#### Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	10
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#### Communicable Disease Number of Cases

• Campylobacter.....	1
• Giardia.....	2
• Group B streptococcus.....	1
• Hepatitis C.....	4
• Influenza.....	10
• Lyme Disease.....	5
• Salmonella.....	1
• Yersiniosis.....	1

### Health Promotion

Skilled Nursing.....	14
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### Dental Health Department

## Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible..... 349

Students Participating.....197

Referred to Dentist.....35

### **Instruction - Grades K, 1 & 5**

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs..... 10

## **HISTORICAL COMMISSION**

*The Lunenburg Historical Commission was created to identify, safeguard and help preserve for posterity, the unique physical assets of the Town as exemplified by the various sites, buildings and other edifices of historic, architectural or archeological significance to the Town of Lunenburg*

The Mission Statement above has served to be the guiding principle for the Historical Commission to focus its efforts and work on a number of projects of historical consequence for the Town. The main initiatives implemented this year are as follows:

Jones House – The successful conclusion to the Commission's efforts to sell the Jones House at 42 Main Street as a historic property were realized. Mr. & Mrs. Lawrence Matthews purchased the house from the Town and embarked on the process of restoring this significant historic property.

Lunenburg Ledger – The program of regular newspaper articles was continued by the Commission to inform Town residents of the unique historical qualities of life in Lunenburg both past and present.

Capital Plan – The Commission was consulted this year and we urged that efforts be made in the funding of the Capital Plan to include new paint for the Town Hall along with repairs to the chimneys and the roof.

Funding Grant – The Commission sought and was given a \$3,000. grant by the Montachusett Society for the Preservation of Historic Buildings to be used for the chimney work at the Town Hall.

Demolition Delay Requests – The Commission continued to work closely with the Building Commissioner to review and determine the appropriate course of action for properties seeking demolition permits. During the year multiple properties were reviewed and acted upon. The most significant involved a historic property on Leominster-Shirley Road. The Commission has made efforts to make citizens aware of the structure on the property in the hope that it might be relocated.

Computerized Database – The development of the Town wide computerized database utilizing the Massachusetts Historical Commission website is an ongoing project. The completion of the web based resource continues to be a main focus of the Commission's long term goals.

The Commission meetings are scheduled the first Tuesday of each month at 6:30PM at The Ritter Building except during the months of July & August when meetings are on an as needed basis.

Respectfully submitted,

Patrick J. Slattery, Chairman

Rebecca Lantry, Vice Chairman

Amory Phelps, Member

Richard McGrath, Member

Damon McQuaid, Secretary

## **INFORMATION TECHNOLOGY DIRECTOR**

The primary mission of the Information Technology Department is to increase efficiency through the use of technology. The IT Department enables all town departments and schools to communicate and collaborate, manage daily tasks, organize, store, and share information, and generally conduct business more effectively. We also provide the necessary infrastructure, equipment, software, and expertise to comply with current regulations and methodology when interacting with outside agencies and organizations.

The past year has seen some changes in staffing for the Information Technology department. We are now a three person team:

Steve Malandrinos – Information Technology Director

- Hired in December, 2012
- Previously an engineer at Cisco Systems, IT Director for the Town of Belchertown, MA and Belchertown Public Schools

Josh Branham – Network and Systems Administration (part time)

- Over five years working for the town and school system
- Currently between his junior and senior year at Fitchburg State majoring in Computer Information Systems

Alex Smith – Systems Administration (part time)

- Over two years working for the town and school system
- Currently between his junior and senior year at Fitchburg State majoring in Computer Science
- 

Along with serving as helpdesk for all users' daily technology issues and the usual maintenance and scheduled replacement of the town's and schools' technology assets, the IT Department has been involved with several high impact projects throughout the past fiscal year. The following examples are among the more noteworthy improvements that IT has implemented.

Centralization of management is vital when administering a disparate and varied network. With that in mind one of my first acts as director was to solidify reliable network connectivity between all town and school buildings. Each location now has its own internet connection which is used to create private communication channels between buildings, resulting in what is called a VPN mesh network. This allows for consolidation of services such as user management and backups, as well as taking advantage of economies of scale when implementing new services. Many thanks go to Michael Stokes of Stokes Technologies, a former Lunenburg resident who has volunteered his skills time and again to support the town's network infrastructure, and is responsible for the configuration of network gear required to bring our new VPN mesh online.

Another important concept in IT is homogeneity, the standardization of processes and equipment to simplify management. To that end we have been working with Tyler Technologies' Munis division which provides the financial software package for the town and schools to implement digital purchase requisitions. At present each department creates, submits, and manages its own purchase requisitions manually, a process which is slightly different for each functional area. Moving to a standard, unified approach of entering purchase requisitions digitally via the existing Munis interface will reduce complexity for all schools and town departments, as well as eliminate the need to print and send paper copies to town hall for processing. It also enables a simplified yet more secure workflow and approval chain. This is made possible by the new mesh network mentioned above, allowing anyone in town to securely access the Munis financial software which resides in town hall.

We continue to strive to leverage extremely limited resources to improve efficiency wherever possible. I am very happy to have stepped into this role, and I couldn't be more pleased with the level of skill, hard work and dedication of my staff, Josh and Alex. I know that because of them we will continue to improve the technology landscape in Lunenburg while maintaining the positive reputation they helped to garner over the past few years.

## FINANCE COMMITTEE

2012 represented a crossroads for the Town of Lunenburg. With decreases in state aid and increases in costs that continue to outpace increases in revenues, we were faced with a very difficult decision: Accept the reduced revenues and thereby begin dismantling key services provided by the Town or increase revenues in the form of a Proposition 2 ½ override and maintain level services. The Town chose the former by a 2-1 margin at the polls.

The balanced budget for FY2013 as approved at Annual Town Meeting required that we limit spending in all areas of town government. With limited ability to increase revenues, we were forced to make dramatic cuts in costs to bring the budget into balance.

In recent years we had taken extraordinary steps to balance the budget, such as furloughs, layoffs, drawing from stabilization to fund unemployment and short term borrowing to fund capital. We do not see this as sustainable. The balanced budget put into effect resulted in layoffs, which resulted in costs to fund unemployment. However, we did not draw from stabilization nor did we borrow for capital articles this year because we need to protect our bond rating in anticipation of a future school building project. Note that some of the proposed cuts could jeopardize our bond rating in spite of our good intentions.

As reported in the last several budget letters from this committee, we have been struggling with a structural deficit for

some time now. The reality is that costs and expenditures that we do not control are growing faster than our ability to increase revenues. This has been going on for a number of years and is made worse by continued reductions in state aid.

On the cost side, we continue to see increases in health care costs, albeit not as much as in prior years. To help offset this, we have shifted a greater share of these costs to employees, with 75% now paid by the Town and 25% now paid by employees. Unemployment expense due to layoffs and liability insurance expense due to Public Safety Injured on Duty claims are up considerably. Other pressures on costs include increases in our Monty Tech assessment due to increased enrollment and increases in special education tuitions and student transportation. The debt service is increased primarily due to the borrowing to fund capital articles in FY2011 and FY2012 and permanent financing on the DPW facility. Other pressures on costs include contractual increases in wages, although some employees have agreed to no cost of living increases.

We have four sources of revenue to the Town: property tax, state aid, local receipts and available funds. Federal stimulus monies which provided temporary additional revenues are no longer available. Increases in property tax are limited by Proposition 2 ½: We are not allowed to increase the tax levy by more than 2.5% unless we approve an override. New growth is expected to contribute a \$350K increase to property tax revenues; however, please note that growth comes with additional strain on services and infrastructure. The additional tax we gain from new growth is not enough to offset the increase in demand for town services like public safety and education, as well as additional traffic on our roads. State aid in the form of Chapter 70 funding for education has increased slightly; however, other forms of state aid have been reduced. Local receipts are in decline, with increases in motor vehicle excise tax being offset by decreases in supplemental tax and supplemental state aid. Note that state lottery aid has declined by \$486K since 2009, or 37%.

The FY2013 balanced budget funds level service in public safety and painful cuts on other services, such as schools, Library, Council on Aging and town offices. To meet the \$1.2 million shortfall in education, the school district decided to consolidate from four schools into three, moving students out of TC Passios and restructuring the grade configuration at the Primary School, Turkey Hill Middle School and Lunenburg High School. Despite this restructuring the School District was still forced to eliminate additional teaching positions on top of the 18.5 positions that were eliminated between 2009 and 2012, resulting in larger class sizes.

The Council on Aging was faced with a 10% reduction that led to reduced operating hours. At the Library, we were faced with a similar dilemma until special Town Meeting last fall, where the Town approved a supplemental appropriation to bring the Library budget in line with State guidelines and preserve our eligibility for matching funds and inter-library services without the need for a waiver. Note that this appropriation was approved against the recommendations of the Select Board and the Finance Committee, who were concerned that additional state funding used for this appropriation could not be depended upon. State aid was indeed subsequently reduced.

Town offices experienced layoffs and services were reduced to a four-day schedule. Again we were not able to provide funding for the Comprehensive Pavement Management Plan, meaning that we cannot address proper maintenance of our roads. The condition of our Town roadways will continue to deteriorate as a result. The Capital Planning Committee recommendation for purchases in Technology, School Infrastructure, Public Works, Public Safety and Council on Aging was approved and funded without borrowing.

To summarize, the impact of a balanced budget and failure of the proposed Proposition 2 1/2 override is real and being felt virtually every day. The Town made their choice clear by a two to one margin at the annual Town election. The Town Manager and Select Board, with the support of the Finance Committee and all the department heads, continue to make the challenging decisions to honor the wishes of the Town's people and manage through this difficult time.

In closing, the Finance Committee wishes to thank all of the dedicated public servants for their hard work and diligence.

Mark Erickson, Chair  
Brian Laffond, Vice Chair  
Terri Burchfield, Secretary

Scott Gile  
John Male  
Steve Raboin  
Jason Smith

#### LUNENBURG PUBLIC LIBRARY

My name is Martha Moore and I am very happily, the new Director of your Library. As I am new, I tend to look forward rather than back so this report reflects that perspective.

The Lunenburg Public Library continues its role as a primary focal point for the Town and its residents. I'll give you the hard statistics in a sec, but when I look around the Library on any given day or night and what I see tells me we really are serving a purpose here. Throughout any given day I see parents guiding toddlers to the checkout desk while balancing a stack of 20+ picture books; I hear the wee voices of children as they sing songs during the Nursery Story Hour; teens gathering in the teen room to use the Intranet or work with Kate on a program; tutors with their students; middle school heads huddled close to work on school projects; adults using the Internet or just taking their time to browse the shelves to

find that special book; local organizations or just a couple of people gathering for meetings in the conference rooms or café; and of course there is a pretty constant line of people checking out or in at the front desk. The LPL is a very busy place indeed!

The Library is one of the most democratic organizations there is – no matter who you are, what age you are, what your economic strata is, or even what political party you lean toward – you get to use the library and ALL its wonderful resources.

Lunenburg built a beautiful, gracious building to house its library collections and services. But don't let the architecture limit you or your mind ~ you can enter the Library through the physical doors or the virtual gateway of the website, you can use the resources that live on the shelves of the LPL or search out a resource via the online catalog that gives you a look at all the library resources in Central and Western Mass. If you can't find what you're looking for a simple email or phone call will trigger a librarian's search on your behalf. All efforts ending with you getting the information (book, DVD, cd, Wii game, article) that you wanted and very quickly at that!

Right now we are "retuning" the Library, ensuring that we are keeping pace with the community's needs and the technology that helps us deliver to the Library's users. We'll start with a full technology assessment and plan for the future; a review of all our policies; a review of our collections; a plan for e-books and e-resources; general enhancement of programs with a special focus on all things Lunenburg (artists, authors, history...) . We all hope (fingers & toes crossed) that we can resolve all the issues with Evergreen, our "new" library system. We understand it's been very frustrating for you as well as us but know that we are working on it with the rest of the libraries in our region.

Oh right, I promised those numbers to you – here they are for 2012:

- Lunenburg ranks 5<sup>th</sup> highest per capita appropriation with 12 similar sized towns (\$33.63 per capita)
- 70% of Lunenburg residents are registered as library users at our library
- In 2012 the Library was open for 2,178 hours
- We provided close to 200 programs
- Our volunteers gave us over 2,000 hours of their time
- The LPL has over 70,218 volumes (46,789 are books)
- We circulated a total of \$116,429 items (78,230 were books, 25,131 were videos)
- The Library has handled over 21,982 interlibrary loans

Some of you may have noticed that our website has moved – you will find us on the town's website <http://www.lunenburgma.gov/content/202/232/default.aspx> or just look for Public Library under Departments on the Town's website. We hope to have a new and much improved website by the end of 2013.

Let me take this opportunity to thank all of you who have been so supportive of the Library, it makes such a tremendous difference to the Library staff to have your backing. Most especially I'd like to give a "Shout Out" to the wonderful, hard-working Board of Library Trustees who guide the Library organization and to the Friends of the Library who continue to raise additional funds that help keep the Library thriving.

Ideas for programs, collections etc.? – just let me or another staff member know. I hope to have even more wonderful things to tell this time next year – so stay tuned!

## FIRE DEPARTMENT

*The Firefighters and Emergency Medical Technicians of the Lunenburg Fire Department are dedicated to providing the highest quality, most cost effective fire and emergency medical services to the citizens of the town of Lunenburg.*

As I begin to write my first annual report as your Fire Chief, I find myself reflecting on the changes that have taken place in the Fire Department since I first joined in 1983. In that year, the Fire Department responded to a total of 425 calls for service, with 248 being Emergency Medical Calls. At that time, the Town's population was a little over 8,000 people and the Fire Department consisted of a Full Time Chief and 50 on call Firefighters and EMT's. The Chief was the only person on duty during the day. We had no apartment buildings, shopping malls or even traffic lights! Much of the town was still farm land.

Fast forward to today. In 2012 your Fire Department responded to 1698 calls for service, broken down as follows:

Our community is now home to over 10,000 people, with several large apartment buildings, 2 shopping malls and several housing developments either completed, planned or under construction.

Our staffing today is 5 Career Staff and 41 On Call Firefighters and Emergency Medical Technicians. The Station is manned Monday through Friday from 6am-6pm. However on weeknights and weekends, all of our personnel respond from home on an "on call" basis. Responding from home adds an additional three to six minutes or more to our response time as personnel must respond to the station, pick up the appropriate equipment and then respond the call. In addition, the volume of calls for assistance continues to trend upward, with no particular ceiling in sight given the ongoing building in town. These factors lead me to continue to call for 24 hour staffing in the Station. Providing funding to staff two Firefighter/EMT's overnight and on weekends would allow either the ambulance or first piece of fire apparatus to respond immediately. Reducing the response time by four or more minutes is critical in cases of serious medical emergencies or structure fires. This staffing would in no way reduce the need for our staff of on call personnel; it would only supplement their response and reduce response times. In fact, the current recommendation is to use our existing personnel on a per diem basis to provide the staffing.

Our firefighters continue to train for a variety of situations which we can encounter even in a town such as ours. Today's firefighter must be skilled in not only firefighting, but medical care, hazardous materials mitigation and technical rescue. They must be familiar with hazards which didn't exist even a few years ago, such as hybrid fueled vehicles, lightweight building construction, domestic terrorism and clandestine drug labs, just to name a few. Our EMT's must continue to stay abreast of the latest treatment protocols and advances in lifesaving skills. Our members train regularly both here at the Station and at classes sponsored by other agencies. While they are compensated for some of the training, the vast majority is done on their own time. To give a snapshot of some of the training required today, a new Firefighter/EMT must attend over 300 hours of basic firefighting training at the Massachusetts Fire Academy. In addition, they must complete another 140 hours of training as an Emergency Medical Technician. Once they are certified, they must complete over 50 hours of continuing education and refresher training every two years, just for their EMT. Operators of Fire Apparatus must complete an additional 65 hours of training in pump and aerial operations, hydraulics calculations and vehicle operation. Again, these requirements are for call personnel, and most of this is done on their own time.

Several of our personnel continue to maintain skills in specialized Technical Rescue, such as Cave In, Confined Space, Rope and Underwater Search and Recovery. These members are part of two regional teams which provide those services not only to Lunenburg, but the whole North County area.

Fire Prevention activities are a major part of the Department's activity. Personnel must review and inspect all new construction in town for proper fire protection. In addition, there are inspections which are required by law such as Smoke and Carbon Monoxide Detector Installations when a home is sold and oil burner and propane gas installations. In addition any business holding a liquor license must be inspected each year for fire safety issues as well. Personnel also continue to provide fire safety education to not only children in our schools but adults as well. Several of our members also provide first aid and CPR training to both citizens and town employees.

The transition of our Communications Center to the Nashoba Valley Dispatch Center is continuing with an anticipated switch over in June 2013. This center will handle all of the 911 calls and public safety communications for our town, Devens, Harvard and Lancaster.

Several Federal Grants have been applied for and were received or are currently pending. These grants will hopefully provided much needed training and equipment for our personnel. We continue to look for alternative sources of funding to support the services we provide.

The rebuild of Engine 2 (our light brush truck) which was funded by Town Meeting in 2011 was completed in March. The unit's body was replaced with a lighter, more efficient body, pump and tank design. In addition, upgrades and repairs were made to the existing 1989 chassis. This will allow the truck to be much more efficient off road and should add several years to its lifespan.

Town Meeting also provided funds to perform a partial overhaul of Engine 4. This unit, a 1995 pumper has been our workhorse since its arrival and was in need of significant work. At the time of writing, the truck's pump has been overhauled and repairs to the body corrosion are scheduled. These repairs, in addition to others will hopefully extend this

truck's lifespan another 5-6 years.

In 2012, we saw Firefighters Alex Cloutier and TJ McCormack graduate from the Massachusetts Firefighting Academy's Call/Volunteer Training Program. This intensive 6 month program provides the basic skills firefighters need to operate in today's challenging environments.

2012 also saw the retirement of two longtime members of the Department. Chief Scott Glenny retired in August 2012 after more than 37 years of service. After several years as a Call firefighter, Scott was appointed as our first "Full Time" Firefighter in 1986, eventually rising through the ranks to Chief in July

2002. As Chief, Scott oversaw the construction of the current Public Safety Facility as well as significant upgrades to the department's apparatus fleet. Also retiring in April was Firefighter Brian LeBlanc, after more than 31 years of service. Brian not only served as a Firefighter and Emergency Medical Technician, but was also the Town's Emergency Management Director for many years.

In conclusion, I would like to thank the members of the Lunenburg Fire Department for their unwavering support as I transitioned into the position of Chief. Their enthusiasm, professionalism and dedication truly make me proud to be their leader. In addition, I would like to thank the other department heads, boards and commissions for their support and cooperation as we work together for the good of the Town. My thanks also go out to the citizens of Lunenburg for their ongoing financial support. It is that support that allows us to continue providing the services you expect from us.

#### Roster of the Lunenburg Fire Department

Patrick A. Sullivan  
Chief of Department\*

Peter J. Hyatt, Deputy Chief

James Ricci, Captain/EMT\*  
Scott Dillon, Lieutenant/EMT-I\*  
J.Gregory Massak,  
Lieutenant/EMT  
Rev. Andrew C. Burr, Chaplain

Kenneth Jones, Captain/EMT-I\*  
Mark Bursch, Lieutenant/EMT\*  
Shawn McKenna, Lieutenant

Karen Weller, Paramedic/EMS  
Coordinator\*

Seth Bernanhez, FF/EMT  
Richard Bishop, EMT\*  
Jason Boyle, EMT\*  
Eric Bursey, Firefighter  
Joseph Cardone, FF/EMT  
Kelly Collins, EMT  
Alex Cloutier, Firefighter  
Darrell Demers, Paramedic  
Gregory Dik, FF/EMT\*  
Austin Flagg, FF/EMT\*  
Matthew Glenny, FF/EMT\*  
Daniel Gould, FF/EMT\*  
Patrick Hakey, FF/EMT\*  
James Hamilton, Firefighter\*  
Melissa Hippler, EMT-I  
Kristen Hirsch, EMT  
Richard Howard, II, FF/EMT\*  
Kristopher Klein, FF/EMT-I\*

Christos Lekaditis, FF/EMT\*  
Peter Lekaditis, FF/EMT  
Charles Lowe, FF/EMT  
Ryan Major, FF/EMT\*  
Kevin Martin, FF/EMT-I  
Eric Martineau, Firefighter  
Thomas J. McCormack, Firefighter  
Timothy Paton, Firefighter  
Amanda Peterson, Paramedic  
Ian Reynolds, FF/EMT  
Lori Roy, Paramedic\*  
Sean Roy, FF/EMT  
Charles Sampson, EMT  
Jamieson Shea, FF/EMT  
Robert Szocik, FF/EMT  
Thomas Wilson, FF/EMT\*

High School Intern:  
Paul A. Douquette

\*Indicates member of Specialized  
Rescue Teams including Dive,  
Cave In and Confined Space  
Rescue Teams

## POLICE DEPARTMENT

### DEPARTMENT MISSION STATEMENT

*The mission of the Lunenburg Police department is defined by a more advanced style of policing that emphasizes personal service and community problem resolution, and accentuates the uncompromising integrity, trust, respect, and accountability, of the Police Officers who are committed to providing a safe and secure environment for every citizen.*

#### FY13 Staff

Chief James P. Marino  
Public Safety Coordinator Linda Carrier  
Lieutenant Michael Luth

#### Patrol Supervisors

Sergeant Thomas Gammel  
Acting Sergeant Sean Connery  
Acting Sergeant Jack Hebert

#### Detectives

Detective Patrolman Jeffrey Thibodeau  
Detective Sergeant (Vacancy)

#### Patrol Officers

Officer Charles Deming Jr., Officer Patrick Barney, Officer Robert Diconza, Officer Sean Zrate,  
Officer Joshua Tocci, Officer Joshua Mathieu, Officer Jonathan Broc, Officer

#### Reserve Intermittent Officers

Officer Alphonse Baron, Officer Stan Barney, Officer Donald Letarte, Officer Paul Grunditz, Officer Linda Carrier, Officer Walter Godfrey, Officer Robert Ayles, Officer Lisa Larkin, Officer Michael Connors, Officer Daniel Gould, Officer Robert Dacosta, Officer Ben Campbell, Officer Robert Taylor, Officer Peter Lekaditis.

#### Goals

- Implement updated departmental rules and regulations.
- Replace two patrol vehicles.
- Create an on-site in-service training program.
- Hire an Administrative Assistant.
- Facilitate a promotional exam for the rank of Sergeant.
- Update Active Shooter training.
- Prepare for the relocation of Public Safety Dispatch to the Regional Communications Center.
- Create an updated School Crisis Response Policy.
- Conduct a feasibility study on reducing the cost of housing prisoners

Thank you for the opportunity to serve as your Police Chief. One of my many goals is to close any gaps in communication and service between the Police Department and you, the people we are sworn to protect and serve. To that end, I have been working to improve our Web Page and I am currently using Social media to enhance our interaction with the public and encourage greater transparency. I plan on setting aside a *block of time during the week that will allow citizens to come by the police station and visit with me on a more casual basis. We're going to call this block of time "Coffee with the Chief."* I am also setting new standards within the ranks that provide the citizens of this community with the highest level of public service possible by improving the work environment, offering the most up to date technology and equipment, and developing each officer with superior training and effective leadership. Our focus will be on the needs and concerns of the community and are approach to law enforcement will be from the perspective of customer service as well as crime prevention and apprehension.

There have been many changes within the police department this year. Congratulations to Mike Luth who was promoted to the rank of Lieutenant. Lt. Luth has 21 years of Law Enforcement experience, nine of which has been with the Lunenburg Police Department. Mike has also served with the Tyngsboro Police Department and the Secret Service. Welcome Officer Joshua Tocci, Officer Joshua Mathieu, and Officer Jonathan Broc to the ranks of our full time police force. The three new full time officers served on our Reserve force, an arm of the police department that is vital not just as a force multiplier, but as a vehicle to develop high quality full time police recruits. Officers Tocci, Mathieu and Broc will fill vacancies created by



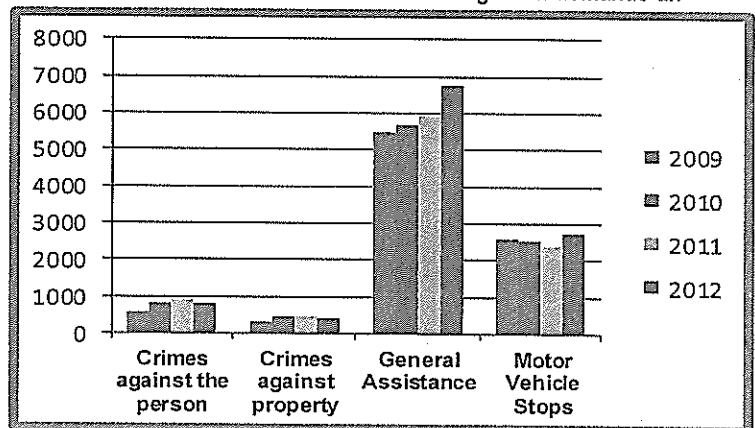
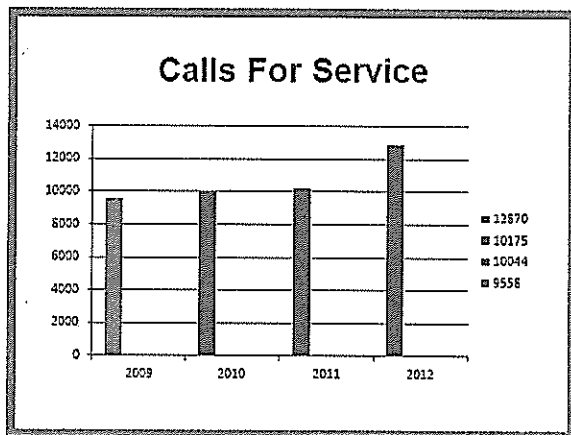
the departure of Officer Omar Connor who left to pursue a career law enforcement job with the Town of Groton, and the retirements of Chief Daniel F. Bourgeois and Acting Lieutenant Stanley W. Barney. Chief Bourgeois retired in July after serving over 30 years of service to the town of Lunenburg. Lieutenant Barney retired as a full time officer in January of 2013, but will stay on as a reserve officer. Stan was a member of the police department for 37 years as both a reserve and full time officer.

Training standard requests will become a common yearly objective in Police department budget appeals not just to accomplish our own goals, but also to be in compliance with mandated training requirements. This will be one of the biggest challenges we face going forward. The Massachusetts Police Training Committee has enacted laws mandating enhanced training standards for all police officers. The required training mandates are un-funded and costly, and although important and necessary, place significant pressure on an already struggling police budget. Some of those mandates are; In-Service training for veteran officers, Basic Training for recruits, Supervisory Training, Suicide Prevention, Rape investigation, Breath testing, First aid and CPR, Firearms, and Domestic Violence.

The transition to a regional public safety call answering point is also on the horizon. The Nashoba Valley Regional Dispatch center, which is located on Devens, is slated to go live sometime in June of 2013 with the Lunenburg Police and Fire representing the first and largest contributor to the new PSAP. Regionalizing Dispatch will provide a greater level of professionalism, enhanced communication technology, an increased amount of management oversight and costs savings for the community. Information regarding this change and how it will affect the way, you as the public, communicate with the Police and Fire departments, particularly the walk in business calls, will be much publicized as we approach the go-live date.

Some grant funded projects have been met with varying degrees of success. In December the police department received \$19,812.05 in grant funds to upgrade some of the communications infrastructure to comply with the Federal narrow banding mandate, build in redundancy and enhance interoperability. We have also received grant funding for traffic enforcement and child passenger safety. An RFP was submitted to the Recreational Trails Program for the purchase of a four wheel multi person all-terrain vehicle to patrol the conservation lands. Other non-grant funded projects include creating a comprehensive school crisis policy, updating active shooter training for all sworn officers, facilitate a promotional exam, replace two patrol vehicles, and aging firearms.

Lunenburg is still a safe place to reside or visit. However, many factors can be attributed to how the nature and type of crime vary; the population size and density of the community and the communities that surround us, commuting factors such as modes of transportation and roadway systems, education, poverty level, income level, effective strength of law enforcement, and courts. A snapshot of the stats is an indication of how crime can fluctuate and how growth demands an increase in calls for service and general assistance.



In 2012 calls for service were 8% higher than the previous year. General assistance calls; abandoned 911, assist citizen, assist the fire department, were up 14%, a 6% rise in disturbances calls, and a 67% increase in firearms licensing. Crimes against people were down by 10%, and crimes against property decreased by 3%. Arrests, larcenies, motor vehicle accidents and domestic disputes declined slightly. The reductions, in part, are due to better communication and cooperation between law enforcement agencies, investigative emphases, and intelligence led policing.

The General assistance calls continue to rise as the Town continues to grow. Some of these calls include; Annoying phone calls, Are you Ok, Assist Citizen, Assist the Fire Dept., Assist other agencies, Community Policing, Business and residence security checks, Directions, Escort and transport citizens, document requests, neighbor disputes, disabled motor vehicles.

The men and women of the police department work hard to keep pace with demands of growth, and social and technological change and are dedicated to making this community a safe place in which to reside or visit. The Police Department relies heavily on input from the public and encourages the citizens of Lunenburg report all crimes.

## DEPARTMENT OF PUBLIC WORKS

*"The mission of the Department of Public Works is to protect, preserve, and improve the Town's infrastructure and related assets in a manner which meets and enhances the current and future social and economic needs of the community, to contribute to a healthy, safe and quality environment for the Town's citizens and visitors, and to provide a cost effective and economically sound means of disposing of solid waste and wastewater"*

The umbrella of Public works combines the resources of the Highway, Park, Cemetery, Sewer, and Facilities divisions, and Vehicle Maintenance services into one department organizing and scheduling personnel and equipment to best serve the residents of the community through the effective delivery of an extensive scope services.

In January, our hopes of a much need renovation of the Public Works facility were realized. The existing building at 520 Chase Rd. was totally renovated inclusive of new office space, efficient and safe heating/cooling and ventilation. The installation of more efficient lighting and numerous energy saving upgrades were rewarded with a \$14,000.00 rebate from our electrical supplier. Additionally, a separate structure was erected which allows for our entire fleet to be under cover. This has, as expected, decreased response time during winter events. Over time, the protection of our vehicles from severe weather will prove invaluable. Modernized office space allows for a professional working environment for staff and residents requiring service.

It is impossible to express the level of appreciation to you the residents who supported the project and especially those individuals who gave so much and worked so diligently toward the success of this project. Thank you.

### PAVEMENT MANAGEMENT

Consistent with the prioritization as determined by our Pavement Management Plan, road improvements were initiated on a portion of Reservoir Rd., the completion of an overlay on New West Townsend Rd to the Townsend line, a section of Lakefront Ave. beyond the scope of Emerald Place, and Chase Rd. (Rt. 13) from the State taking to just south of the Northfield Rd. intersection. The scope of the project included: a leveling course of asphalt followed by a top or finish course, sections of "berm" or curbing, shoulder work, minor drainage improvements and driveway aprons.

Expanding the scope of our pavement preservation methods we added "crack sealing" to the overall program. This process involves the installation of rubberized asphalt under high pressure to cracks or separations in the pavement. This application can add approximately 5 years or more to the existing surface. The Pavement Management Plan also identifies specific areas where this method is the best option.

Funding continues to be the major detriment to improving the overall condition of our roadways. The primary source of funding is the Massachusetts Department of Transportation Chapter 90 program. The estimated value of our 90 miles of paved streets is, by industry standards, is calculated at 62 million dollars. The General Highway maintenance line within the operational budget remains stagnant. In order to initiate and sustain a road improvement program a substantial infusion of funds is necessary. A conservative estimate would be approximately 1.2 million dollars per year total or an additional \$800,000.00 to existing allocations. Applying \$400,000 a year to a backlog of work that exceeds 10 million dollars places this department and the Town as a whole in dismal failure. Many roads are compromised to the degree that only a major reconstruction can bring them to an acceptable quality. Patching, or filling pot holes by DPW staff is in most areas is no longer the appropriate application. Without a substantial infusion of funds our roads Town-wide will continue to deteriorate to a point where the safety of our travelling public will be compromised and the overall quality of life negatively affected.

### Line Markings

For the first time in many years, adequate funding was made available to provide center line striping and fog lines at the curb on all our major roadways. Further, where applicable, crosswalks, stop bars and designated parking areas were repainted. By means of a supplemental allocation the Town has maintained compliance with current MUTCD mandates.

### FLEET MAINTENANCE

The DPW is responsible for the repairs and preventative maintenance of all Town vehicles and equipment excluding the Fire Dept. apparatus. High performance police units, park, cemetery, and school vehicles as well as over 30 pieces of highway related machinery are serviced by department personnel. Outsourcing of highly technical repairs has become more frequent and therefore more costly. Due to the volatile global oil market, the overall cost of fuel and all petroleum based products continues to be a moving target. Applying a solid budget number to gasoline and diesel fuel costs is impossible.

## FACILITIES MANAGEMENT

The following is a list of buildings and properties maintained by the DPW:

DPW Garage 520 Chase Road	Public Safety Complex
Park Bldg. Leominster Rd.	Town Hall
Cemetery Bldg. Holman St.	Eagle House
Town Beach	Town Common
Ritter Bldg.	Teen Center
Old Primary School	
Veterans Park	

All athletic fields/playgrounds excluding school properties

The ever increasing workload made necessary the addition of a second individual to assist with repairs and maintenance. The increase in staff by only one has significantly lessened the need for outsourcing. Staff remains on-call 24 hours a day 365 days per year.

## ENVIRONMENTAL

### Storm Water

The Environmental Protection Agency has not yet set the requirements for Phase II Storm water regulation and permits. As we await the potential of yet another unfunded Federal mandate the Town remains in compliance with current protocol.

The DPW is forced to become reactionary to roadway drainage issues. A capital program in the 1990's earmarked \$20,000.00 annually toward rehabilitation/installation of piping and catch basins. The elimination of this dedicated funding placed the financial burden upon the overall General Highway maintenance allocation effectively reducing drainage and roadway repairs.

As roadways are scheduled for pavement, drainage is surveyed and necessary repairs are addressed. Little or no preventative maintenance, short of catch basin cleaning can be done due to a lack of available resources.

### Waste Water

The DPW continues as the caretaker of the entire sewer system from permitting, inspections, and daily preventative maintenance of collector lines and pumping stations to billing and documentation. There is but one full time person who diligently remains on call, 24/7 365 for all sewer related emergencies.

### Landfill

The "capped" landfill off Young's Rd. is in compliance with the Division of Environmental Protection. The site is monitored for excessive methane gas as well as the possibility of groundwater contamination.

This year the frequency of the testing was reduced through a special permit acquired as a result of consistently favorable results. The perimeter fencing is inspected on a regular schedule by DPW personnel.

Adjacent to the "cap" is a storage area for catch basin materials and street sweepings both determined to be hazardous waste. We are permitted to store these materials through the procurement of a (BUD) Beneficial Use Determination permit. The DEP requires yearly testing of these materials.

On weekends during the fall and springtime months DPW personnel oversee and manage the annual composting of brush, leaves and other organic debris providing a valuable service to our residents and add a valuable component to our recycling program. There has to date been no dedicated funding toward the organization or long range remediation of this location. Once again, dollars will be taken from the General Highway line to maintain this location while keeping it environmentally safe.

### Solid Waste

Public works monitors, orders, stores, and distributes trash bags in order to facilitate the curbside collection of trash and recyclables by our current vendor, Casella Inc.

### Lake Shirley Dam

In the early 1990's, with the structure in need of repair/rebuilding The Lake Shirley Association turned over ownership of the dam to the Town. After completion of a total reconstruction, responsibilities for maintenance, monitoring, and record keeping was completed solely by a small number of volunteers from the Lake Association. In 2004-2005 custodianship of the dam, compliance with State dam regulations, the establishment of an operations manual as well as an emergency action plan was determined to come under the umbrella of the Department of Public Works. As with the storm water program and other EPA / DEP mandates compliance with current and future regulations is critical. We rely on the expertise

and support of a professional consultant to assist with predetermined mandates. The most recent inspection resulted in a positive report.

#### WINTER OPERATIONS

Seasonal expenditures continue to exceed allocations resulting in deficit spending. During the winter months there is no task more important to public safety than clearing the roadways, sidewalks and municipal lots of ice and snow in an effort to assure the safe passage of pedestrian and vehicular traffic, and public safety vehicles.

Aside from the devastating storm of October which decimated our budget, the overall number of weather events was low.

As first responders, DPW personnel with the assistance of dedicated subcontractors, work tirelessly from start to finish regardless of the severity or duration of the event. Nowhere is our performance more critically evaluated. Plow drivers are required to remain vigilant and on call, and at the ready throughout the winter season with no additional compensation.

#### PARKS

In conjunction with the three elected Park Commissioners DPW staff oversees and maintains all parks and grounds exclusive of school property. A full time Park Superintendent was replaced with one seasonal employee. Much of the Town wide landscape maintenance was outsourced resulting in a significant savings. The new multi-use track complex remains under the control of the Commissioners with maintenance support from DPW personnel.

#### CEMETERY

One Cemetery Division Superintendent, a DPW employee, handles the duties of the North and South cemeteries, maintaining the grounds, coordinating burials, and meeting regularly with the three members of the Cemetery Commission. The DPW supplies equipment and support staff for, on average, forty burials a year.

As always, I am deeply appreciative of the continued patience and support of our residents and fellow Town employees as we persevere through these difficult times.

*"As caretakers of the Town's infrastructure our goal is to preserve and enhance the resources of the Town of Lunenburg for future generations. To that end we strive to meet or exceed all expectations associated with the challenges of each of the divisions under the umbrella of public works"*

### SEWER COMMISSION

The five member Sewer Commission was originally established at the Special Town Meeting on May 6, 2006. The Sewer Commission bears the responsibility of overseeing the Town's sewer system, planning for the future, and developing and implementing rules, regulations and policies. The Department of Public Works manages and maintains the operational side of the system. Under the Town's Charter, responsibility for the day-to day operation, care and maintenance of the sanitary sewers are under the supervision of the Town Manager. During 2012, Dave MacDonald and Butch Bilotta were re-elected for three year terms at the Town Election, in August our Chairman Bob Ebersole resigned, and Mike Nault was appointed in November to finish out his term until the May 2013 elections.

There are currently 673 properties connected to the Lunenburg system and another 387 that have access to Town Sewer but are not yet connected. During 2012, we had 35 new accounts connect to Town Sewer.

The Town of Lunenburg does not operate a sewer treatment plant. Approximately 80% of Lunenburg sewer is discharged to the City of Leominster, and the other 20% is discharged to the City of Fitchburg. As the rates charged by the City of Leominster and the City of Fitchburg remained stable during 2012, there were no rate increases to Lunenburg users since 1/1/12. However, in order to balance the FY 13 Budget, it was necessary for the Commission to transfer \$73,208 from retained earnings, a practice that is not sustainable. It is a goal of the Sewer Commission to present a balanced budget for the next fiscal year.

The Commission continues to focus on two major issues that affect the operating costs of the sewer system; grease and infiltration and inflow (I/I). There has been excellent cooperation and progress made with several commercial establishments and the Lunenburg School system related to grease trap design and maintenance. While the Grease Trap Regulation, put into effect in 2011, focuses on commercial and public disposal, individual home owners can also contribute a significant amount of grease into the system which increases everyone's costs. We will continue to educate homeowners on how to protect the infrastructure and keep operating costs low by reducing their disposal of fats, oil and grease into the system and avoiding blockages. Whether on sewer or septic, grease should not be put down the drain. The second major

issue, I/I, is usually a result of groundwater entering the system through leaks in pipes and manholes, but can also come from the illegal connection of roof drains or sump pumps. I/I also contributes to user costs, as the Leominster & Fitchburg treatment plants must accommodate the excess. The Sewer Commission is targeting these illegal sewer connections and faulty pipes to help reduce the I/I. To address this, a new policy has been defined that allows the Sewer Commission to inspect residents' homes for illegal connections, suspected as a result of inspection or camera-ing of sewer lines, and assess penalties to those who deny entry.

One major goal of the Commission is to increase Sewer revenues by adding new customers, and they are very willing to work with the community to support sewer extensions in the areas of need as determined by the Comprehensive Wastewater Management Plan. One resident-driven, privately funded extension on Lancaster Ave. was proposed and approved. It will initially provide connections for 7 residents and is expandable to support future connections as well. There are other extension requests before the Commission that could provide over 50 additional users. All of these extensions as proposed would have very little impact to the system maintenance thereby improving the operation budget and helping to contain rates.

The Commission is working to finalize a comprehensive review of all its governing bylaws, regulations, policies, procedures and fees to assure that they are consistent and meet all state and federal laws. Included in these documents is the updated Sewer Extension Regulation that specifically addresses privately funded sewer extensions and the responsibilities & risks of the interested residents. The Lancaster Ave. project was the first application of this policy. If you are interested in pursuing an extension in your area, you can read about the Sewer Extension Regulation (found in the Policies & Procedures section of the Sewer Commission website). Another policy recently defined was establishing the penalty for illegal sewer connections. The minimum charge for connecting to the Sewer without the proper permits has been set at \$5,000, and can be billed an additional \$5000/day until all conditions are met to the satisfaction of the Sewer Commission. The Commission is planning to advertise a campaign to include an amnesty program, encouraging anyone with an illegal connection to come forward to avoid these potential fines. All new policies and regulations are included in the Sewer Commission's proposed Sewer Use Regulations which will be posted and reviewed at a Public Hearing in 2013.

The Commission has also been working diligently to complete an updated inter-municipal agreement with the City of Fitchburg. Part of this agreement will include proportional funding of Fitchburg's upgrade to the John Fitch Highway and sewer line.

The Commission would like to thank Jack Rodriquez, DPW Director and his staff, Corey Dowd, Sewer Technician, and Jim Breault, Facilities Manager, who also serves as back up, for their dedication, expertise and hard work. The Commission would also like to thank Barb Lefebvre for her dedication and hard work as the Business Manager for the system. Finally, the Commission would like to thank Bob Ebersole for his outstanding leadership during his time as member of the Commission and as its Chairman and wish him well in his future endeavors.

Carl Luck, Chair  
Jay Simeone, Vice Chair  
Dave MacDonald, Clerk

Mike Nault, Member  
Butch Bilotta, Member

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals heard several petitions during calendar year 2012. Applicants were seeking Special Permits and Special Permits for dimensional variations. The Zoning Board meetings are held on the second and fourth Wednesdays of the month on an "as needed" basis. The Zoning Board meetings are now televised on Channel 8.

The Zoning Board consists of five member and three associate members. The members are Donald F. Bowen, Chairman, Raymond Beal, Vice Chairman, James Besarkarski, Alfred Gravelle and Hans Wentrup. Associate members are David Blatt, Paul Doherty and Sheila Lumi. Lisa Normandin serves as the Administrative Assistant to the Zoning Board.

The functions of the Zoning Board of Appeals as required by statute are as follows:

1. To hear and decide applications for variances from the Town of Lunenburg Protective Zoning By-laws as authorized in the by-laws.
2. To hear and decide applications for Special Permits as authorized in the Town Protective By-laws. To hear and decide appeals in accordance with Chapter 40A, Section 8 of the Massachusetts General Laws, as amended, from any person aggrieved by reason if his or her inability to obtain a permit or enforcement action from the Administrative Officer or Board in the Town, the Regional Planning Agency, abutting City or Town or other Administrative Official.

3. To act upon applications for comprehensive permits in accordance with Massachusetts General Laws, Chapter 40B. The Zoning Board of Appeals reviews requests for Comprehensive permits submitted to the Board under Chapter 40B by developers who wish to create affordable housing. These requests can, by law, circumvent local zoning ordinances.

The Zoning Board office is located in the Ritter Administration Building, 960 Massachusetts Avenue. If you need assistance please contact us at 978-582-4143 X421 during regular business hours. Please visit our website at [www.lunenburgma.gov](http://www.lunenburgma.gov).

# LUNENBURG PUBLIC SCHOOLS

**Our Vision:** The Lunenburg Public Schools prides itself on excellence. We provide a child-centered environment that challenges all learners to achieve their highest potential. This is accomplished through a partnership with a supportive community.

**Our Mission:** We prepare our students for life-long learning and responsible community membership.

**Our Guiding Beliefs:**

- Education is a community partnership.
- Learning is reflective, creative, ongoing, and takes place in all environments.
- A successful school actively engages students and staff.
- All students have talents and can excel.
- Professional growth is fundamental to instructional excellence.
- All students are capable of learning and are entitled to instructional excellence.
- Staff and students are entitled to a safe, healthy and positive learning environment.
- An atmosphere of mutual respect is essential for learning.

## Lunenburg School Committee

Chairperson: Gregory Berthiaume, Term Expires: 2013

Vice-Chairperson: Michael Mackin, Term Expires: 2014

Secretary: Todd Blake, Term Expires: 2013

Member: Colleen Shapiro, Term Expires: 2013

Member: Brendan Grady, Term Expires: 2015

## Regular Meetings

First Wednesday of each month - 7:00 p.m. at Town Hall - Televised

Third Wednesday of each month - 7:00 p.m. at Thomas C. Passios

Special meetings or changes in meetings are posted at Town Hall

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## Central Office Personnel

### Superintendent of Schools

Loxi Jo Calmes, Superintendent

Mary Landi, Executive Secretary

### School Personnel/Business Services

Sandra Curley, Manager

Kerry Cooper, Accounting/Data Reporting

### Technology/Network Services

Stephen Malandrinos, Director (shared with the Town) Brian Sanders, District-wide Utility/Custodial

Josh Branham, Technician (part-time)

Alex Smith, Technician (part-time)

### Transportation Services

McCarty Limousine

### Cafeteria Services

Patricia Pichnarcik, Lunenburg High School Café Manager; Sue West, Turnkey Hill Middle School Café Manager; Nadine Lorenzen, Lunenburg Primary School Café Manager

### Special Education Services

Dawn de Freitas, Administrative Secretary

Anne-Rose Coyle, Secretary (part-time)

Liz Peterson, Clerk (part-time)

### Facilities & Grounds

John J. Londa, Director

Robert Roy, Maintenance

Charles Swift, District-wide Utility/Custodial

### Extended Day/School Linked Services

Tammy Perry, Extended Day & Early Learning Center

Patty McCarthy-Guillette, School Linked Services

## SUPERINTENDENT'S MESSAGE

Loxi Jo Calmes, Superintendent of Schools

This has been a year of changes for the Lunenburg Public Schools with the consolidation of the four schools into three buildings. Under the new configuration, students in grades PK-3 attend Lunenburg Primary School, grades 4-7 attend Turkey Hill Middle School, and grades 8-12 attend Lunenburg High School. Individual reports from each of the buildings chronicle the remarkable efforts of the dedicated professionals and parent volunteers who packed and unpacked over twenty classrooms in the spring in order to be ready for students when school began August 28, 2012. The reports also recognize the outstanding performance of our students, including their many events and achievements.

The 2012 MCAS results were very positive and provided much to celebrate. Lunenburg continues to be ranked well at every grade level, and this year our grade 10 students' ELA performance was ranked #1 along with twenty-seven other high performing schools in the Commonwealth with 99% of students scoring at proficient or above. Forty-one students received Adams Scholarships. Student growth percentiles continue to be strong with exceptionally high growth noted in some areas. There is clear evidence that our focus on continuous improvement and tiered instruction are positively impacting student performance. We were also pleased to announce that the District was selected for the 3rd Annual Advanced Placement (AP) District Honor Roll. A total of 539 school districts across the U.S. and Canada were honored by the College Board for simultaneously increasing access to Advanced Placement® coursework while maintaining or increasing the percentage of students earning scores of 3 or higher on AP Exams. Lunenburg was one of only forty-six districts in Massachusetts to meet the criteria to be placed on the AP Honor Roll. Additionally, according to the College Board, more school districts from Massachusetts earned a spot on the honor roll than any other state in the nation. We are very proud of the work being done across the district to provide all students the opportunity to access rigorous curriculum.

I was pleased to recognize an outstanding member of the class of 2013, Molly Ellen O'Connell, as this year's Superintendent's Award recipient. Eighth grader Ron Hyatt represented our schools and community at Governor Patrick's Project 351 – 2013 day of service. These two students, along with a host of their peers across the district, continue to demonstrate the vitality of our Mission – to prepare students for responsible community membership. Students across the district continue to collect for the town food bank, as well as raise awareness and funds for important causes. Of particular note this year are the efforts of winter track athletes who fundraised for a fellow student's education and who were also awarded a sportsmanship award by Massachusetts Interscholastic Athletic Association. Additionally, with the support of the Lunenburg PTO, Lunenburg Fire Department, Lunenburg Water Department, and numerous volunteers, the community ice rink was constructed. The rink was envisioned and planned by high school teachers Mr. Robert Truax and Mr. Joshua Koziol and students in their algebra class the previous year. Ours is indeed a caring community of learners working hard each day, learning and growing and giving back to the community that has supported them and their education.

The Thomas C. Passios School continues to serve an important role hosting a variety of programs for students, as well as school and community services and events. The district's Extended Day, Early Learning, and School Linked Services programs operate in the building, as does a FLLAC collaborative day program that serves twenty-nine students from area schools including three from Lunenburg. In addition to the district offices, Lunenburg Cable Access has a studio at the school. A classroom in the school has been converted to a meeting room and professional development center in the building. Numerous organizations utilize the building for meetings and events including the Lunenburg PTO, Musicaiders, Scouts, and Junior Basketball. The Brooks House also continues to serve the district and community as well, housing the facilities office, a meeting room, and the local newspaper.

This past year our schools bid farewell to four retirees who devoted many years to public service—their total tenure in Lunenburg represents 60 years of service. Retiring this past year were Susan Glenny, school nurse (19 years); Al Carlson, maintenance (18 years); Jennifer Hood Biker, grade 8 teacher (16 years); and Christine Bonci, principal (7 years). We deeply appreciate the many contributions of these dedicated and committed professionals and extend our best wishes to them in their retirement.

This past year we also were deeply saddened by the passing of Elisabeth Estrada-Turner who had served the students of the district the past eight years as a tutor. We were also deeply impacted by the senseless loss of 20 young children and 6 dedicated educators in Newtown, CT. The students, educators, and citizens of Lunenburg responded with an outpouring of love and concern in remembrance and in response to these tragic losses. We will always keep them and their families our thoughts.

After five years and two regionalization studies, we are excited to be moving forward in partnership with the Massachusetts



School Building Authority (MSBA) in identifying a solution to the facility needs of Lunenburg High School. School Building Committee members include Michael Mackin, Colleen Shapiro, David Matthews, Nathan Lockwood, Mark Erickson, Michael Barney, Brian Frank, Richard Cohen, Loxi Jo Calmes, Kerry Speidel, John Londa, and Brian Spadafino. Joslin, Lesser + Associates was selected as the Owner's Project Manager and Tappé is the design firm responsible for the feasibility study and schematic design. The scope of the feasibility study/schematic design is to evaluate three major options: renovation of the existing school, a renovation of and addition to the existing school, and/or new construction. The Feasibility Study will examine a design that provides for reconfiguring the District's 6-12 grades with a projected enrollment of 820 students and a design for grades 9-12 with a projected enrollment of 445 students. The final design program is subject to the written approval of the MSBA. It is estimated that the Feasibility Study, including the Schematic Design/Final Program, will be completed in October 2013. The projected date for a vote by the Town is November 2013, and the execution of project scope and a budget agreement will be presented for MSBA approval in January 2014.

As of October 1, 2012, 1613 students were enrolled and attending the Lunenburg Public Schools. The table below provides a breakdown of the enrollment by grade level. Of the 1613 students, 1532 were Lunenburg residents, 52 attended under school choice and another 29 students attended under the non-resident agreement with Shirley. Currently, there are 286 students with disabilities receiving special education or related services in Lunenburg. This represents 17.7 percent of our total student population. Of the total number of students receiving services, 24 students receive services outside the district. Of the 24 students, 19 are in day placements and 5 are in residential placement. Of the day placements, 7 are serviced in a Collaborative and the remainder in private day placements.

Enrollment: October 1, 2010 – October 1, 2012

Grade Level	10/01/10	10/01/11	10/01/12
PK	43	41	49
K	111	116	110
1	113	107	118
2	113	123	111
3	98	117	124
4	127	112	118
5	140	130	115
6	128	144	124
7	128	122	144
8	129	126	127
9	123	115	108
10	145	133	114
11	135	135	117
12	131	131	127
Ungraded	6	6	7
	1670	1658	1613

Our schools are quite fortunate to have many involved parents who contribute in a variety of ways – as classroom volunteers, in booster clubs, as Musicaiders, Parent-Teacher Organization (PTO), and Parent Advisory Council Supporting All Learners (PACSAL). A committed School Committee dedicated countless hours in service to our students and education. We want to express our grateful appreciation to Dr. David Reif who stepped down after serving our students, schools and community for over eight years, six of those as School Committee Chair. We also want to recognize and thank

the organizers and contributors to Lunenburg Relief 2012 for donations in the amount of \$15,610.00, which assisted us in preserving some opportunities for students that would have otherwise been lost. The PTO, under the leadership of Heather Sroka as President, worked tirelessly in supporting students and teachers. It was great to have the Haunted House revived after several years, joining the Barn Dance as community-building events sponsored and organized by the Lunenburg PTO. A special thanks to Mona Bowen for her leadership and organization of these special events. Kelly Harvey serves as the chair of the PACSAL and this group was instrumental in bringing the anti-bullying TIGER performances to students K-8 this year. In conjunction with a special donation from the Chris Maki Foundation, this talented group of performers made a powerful impression on the students with their message of care and respect for all. Parents also had the opportunity to attend a special evening workshop on this important topic. We intend to have TIGER return annually for a couple select grades and are very grateful to the Maki family for bringing this opportunity to us.

Despite the challenges of the times, our students continue to achieve. The dedication and commitment of our district's educators is second to none. We appreciate the various forms of support and encouragement of the community. Thank you for entrusting us with your wonderful children. We are very proud of our students and schools and have confidence and hope in the future!

### LUNENBURG PRIMARY SCHOOL

Elaine E. Blaisdell, Interim Principal

The Lunenburg Primary School is a child-centered school devoted to providing quality early childhood education for all students. We are a community of teachers, students, and parents working together to create a safe and respectful environment for children. Our current knowledge of child development guides the school's beliefs and practices and provides the foundation for student learning.

This year the school serviced preschool to third grade students after the closing of the Thomas C. Passios Elementary School. We started the 2012-2013 school year with 506 students in 20 classrooms for an average class size of 23, and 41 students in our two preschool classrooms. We constantly strive to find better ways to meet the collective as well as the individual needs of our students. Our Professional Development focused on Reading Comprehension, the Common Core curriculum, and the new teacher evaluation system. We worked with experts in the field of Literacy and established eighteen lab classrooms in the building that are piloting Readers Workshop and Inclusive Practices. All of our classroom teachers continued to use Responsive Classroom strategies as part of our Academic/Social/Emotional Learning Curriculum, which includes morning meetings, guided discovery, rules and logical consequences, and academic choice.

The Primary School community continues to strive toward academic excellence. Common assessments are in place in the fall, winter, and spring for all children in grades K-3 in the areas of reading, writing, and math. These common assessments serve to monitor the effectiveness of teacher instruction and drive instruction. We are now able to track progress throughout the year in a faster, more efficient manner in order to improve instruction.

The Primary School is a Title One school; we have continued our tiered instructional system to insure that all students have the services they need to be successful. Tiered instructional services are provided in the area of Language Arts and Math. The first tier is the largest, and is fitted for universal instruction in the classroom. Teachers are skilled in differentiating instruction to meet a large number of student needs in the classroom. The second tier is based on student needs that are targeted, individual, and involve more intensive interventions. The third tier is the smallest and involves special services with very intense interventions. The tiered instructional model requires that the teachers not only meet the needs of the students who may be struggling with learning but those students who are doing well and need to strive to achieve higher levels of learning. Learning is becoming more personalized and students are being challenged to be independent learners and problem solvers.

Our staff works hard to maintain a school culture that is positive, inclusive, and supportive of each of our members. We have high expectations, insist on respectful behavior, and recognize the importance of building a community where members feel a sense of belonging and responsibility to contribute. Our students have a right to be in an environment that is safe, promotes learning, and enables them to achieve success.

Student Success Night was held for all Kindergarten, Grade 1 and 2 students and their families in the spring of 2012. This night serves as the vehicle for students to display/articulate their strengths as a learner. To prepare for Student Success Night, students worked with their classroom teachers to identify and articulate their strengths in four areas: academics, habits of mind, creativity, and citizenship. Examples of student work in these areas were displayed in the classrooms. Students acted as tour guides for their families on Success Night.

The Primary School Council meets each month to discuss school issues, review the annual budget for the school and develop the School Improvement Plan, as well as make revisions to the school's handbook.

Members of the Council for the 2012 -2013 school year were:31

Interim Principal:	Elaine E. Blaisdell
Assistant Principal	Heidi Champagne
Teachers:	Sherrie Flynn, Michael Courtemanche, Maribeth Ford
Parents:	Christine Bowser, Tracey Kerins, Brendon Kibbe, Pam Terren
Community Representative:	B.J. Carbone
School Committee Rep:	Todd Blake

In closing, the faculty and staff of the Primary School are extremely proud of the work they do with young children. We are deeply committed to student learning and to our own professional growth. Only through working with parents as partners are we able to accomplish the goals set forth by the state and district.

#### Primary School Staff Roster

Ext.	Central Office	Ext.	Second Grade
3100	Elaine Blaisdell - Principal	1254	2A - Vickie Barbier
1262	Heidi Champagne - Asst. Principal	1245	2B - Donna Dufour
3102	Denise Galloway - Admin. Secty.	1273	2C - Sara Kenney
3104	Carrie Ford - School Nurse	1264	2D - Maria Courtemanche
3110	Kristin Mackay - Guid. Counselor	1244	2F - Nancy Chapdelaine
	Pre- School		Third Grade
1151	Sherrie Flynn - Teacher	1234	3A - Justin Sparks
2500	Jeanette Biery - Tutor	1255	3B - Janet Marshall
1159	Ita Murphy - Teacher	1203	3C - Susan Diamantopoulos
	Susie Barney - Tutor	2205	3D - Nicholette Dumont
2507	Patti McColl - Tutor	1204	3E - Danielle Celona
2506	Marie Martin - Tutor		Physical Education/Health
	Achieve	2108	Genn Nass
1160	Christine DeFelice - Teacher		Art/Library
2511	Pat Siciliano - Tutor	1137	Lori MacDougall
2523	Terri Green - Tutor		Special Education
2534	Laurene Broden - Tutor	1124	Karen Rash
2530	Darlene Caron - Tutor	3112	Michelle Withers
2514	Laurie Xarras	1239	Mary Ann Weisman
2509	Julie Drake		Tutors
	Kelly Waterman	2515	Liz Johnson
	Kindergarten	2516	Jackie Favreau
1104	K1 - Lisa Stone - Teacher	2504	Mary Jean Davis
2503	Kirsten Snape - Tutor	2505	Leslie Spuria
1102	K2 - Maribeth Ford - Teacher	2510	Patti Kilcommins
2508	Cinny Mobley - Tutor	2502	John Allen
1101	K3 - Sheila Bilotta - Teacher	2509	Julie Drake
2525	Sharon Holman - Tutor	2514	Laurie Xarras
1103	K4 - Deb Zivojinovic - Teacher		Specialists
2526	Monique Mola - Tutor	3108	Mary Schultz - Speech
1126	K5 - Nancy Murray - Teacher	1261	Cathy Zayka - Speech
2527	Debra Hall - Tutor	1260	Suzanne Saven - School Psych.
	First Grade	3109	Jane Dusek - COTA
1225	1A - Michael Courtemanche	3107	Maggie Porpora - Occup. Therap.
1233	1B - Nicole Bienvenu		Cafeteria
1202	1C - Joanne Londa	3111	Nadine Lorenzen - Cafeteria Mgr.
3105	1D - Christa Palma	32	Claudette LaChance

1201 1E - Judy Moodie

Karolyn Braman

Judy Haley

1223 Lisa Palaia - ELL

Custodians

Kristen Spadafino - RTI

2123 Rich Krafve

Karen McNamara

Bill Babineau

### TURKEY HILL MIDDLE SCHOOL

Timothy Santry, Principal

Our mission at Turkey Hill Middle School is to ensure that each child becomes a self-motivated, creative, lifelong learner in a safe, stimulating environment that encourages diversity and open, honest communication. We have a talented, dedicated staff of professionals who encompass the philosophy to meet the needs of each individual child - academically, socially and emotionally. 2012-2013 marks the first year of consolidation in which Turkey Hill Middle School services students in grades four through seven. This school year also marks a waiver from certain provisions of the federal law of *No Child Left Behind* and begins a new era of accountability for public schools.

#### % of STUDENTS SCORING IN THE ADVANCED/PROFICIENT RANGE

GRADE	SUBJECT	THMS	STATE
4	ELA	58%	57%
4	Math	60%	51%
5	ELA	71%	61%
5	Math	77%	57%
5	Sci/Tech	70%	52%
6	ELA	80%	66%
6	Math	69%	60%
7	ELA	75%	67%
7	Math	63%	51%

In reviewing the results of the 2012 Spring M.C.A.S. tests, we continue to produce scores that are higher than the state average in percentage of students that fall in the advanced and proficient range in all tested content areas - in some cases, 20% or more over the state average. Although we are proud of our students' performance, we continue to analyze data in our monthly results faculty meetings designed to improve our instruction for all students. We use the information from the data, in conjunction with the state standards, to identify strengths and weaknesses and develop strategies to help students succeed.

We continue to meet the needs of each individual through the use of intervention and power blocks during the school day. These blocks of instructional time have been built into our master schedule and allow teachers time to work with students at their own individual skill level. The philosophy is to challenge students who are high academic achievers, as well as strengthen skills for students who have identified weaknesses. Teachers are able to work with students in a small group to answer individual questions or provide more individualized support. This support model is designed to allow students to feel more confident, thus, perform better in the classroom. We will continue to refine our intervention block times to best meet the needs of our students.

This year Turkey Hill Middle School also added an enrichment block to the school day for all students. Enrichment classes provide students a block of time in which they receive instruction in the areas of health and guidance. They will also receive instruction in physical education, technology, art, library media and music class. Students will also have the opportunity to sign up for and participate in band and chorus during this block. This enrichment block is in addition to the

traditional special area classes students receive. This block lends itself to students having additional physical movement throughout the day; additional opportunities for hands-on activities; more exposure to the arts, theatre and technology; and allows them to explore their strengths and talents.

We make a positive impact on the students we serve through offering a variety of different programs developed to promote social and emotional growth, self-awareness, and community service. We continue to provide the Developmental Design program to grades six and seven to deliver our social emotional curriculum. This program works by students meeting with teachers in small groups to teach social responsibility and problem-solving skills, as well as to develop empathy and promote positive self-esteem. The results from this program have been a dramatic reduction in stress- and anxiety-related nursing referrals. Grades four and five continue to deliver Responsive Classroom strategies, which deliver a similar social emotional curriculum with similar positive results. We continue to refine and enhance our programs to incorporate anti-bullying lessons and meet the intricate social needs of our middle school students.

We also utilize best practices such as peer mediation and the big sibs program to foster and develop positive peer leadership skills and effective peer mentoring. All of the social emotional programs have been developed to allow students to showcase their talents and abilities, grow and improve as individuals, and promote community outreach for the younger generation.

Turkey Hill Middle School for the third straight year is a Great Books Foundation Model School, based on our excellence in instruction and ability to provide meaningful opportunities for the development of critical thinking skills. For the past three years our faculty has been collaborating with the Great Books program experts on how to refine our instruction and improve writing skills throughout the curriculum. The feedback provided by the model school experts is positive and THMS continues to excel in the targeted areas of writing and critical thinking when compared to other model schools across the country. This year, Turkey Hill Middle School will host a "Learning Walk" in which area educators from throughout the state will come to THMS to observe and learn how to implement the successful strategies that our teachers are currently using. Our teaching staff will also be videotaped in order to be used as a training tool for other aspiring educators.

Turkey Hill Middle School continues to provide educational services and support that ensure student success and promote lifelong learning and responsible community membership. The key components to our success are our talented faculty who are committed to making a positive impact on students, our parents and community who support our teaching and learning, and most of all, our students who inspire us through their commitment to learning. Together we continue to make a difference in the lives of students.

#### THMS STAFF ROSTER

<i>Administration/Office/Nurse</i>		<i>Grade 4</i>	<i>Team</i>
Timothy Santry	Principal	Gina Cote	A
Heidi Champagne	Asst. Principal	Erin Blanchette	B
Chad Adams	Dean of Students	Danielle Thompson	C
Fran McCluskey	Adm. Secretary	Charlotte Letendre	D
Mary Gallant	Nurse	Heather Witham	E
<i>Guidance</i>		<i>Grade 5</i>	<i>Team</i>
Gail Okerman	Grades 4 & 5	Lynn Major	5A - Blue
Cheryl Nelson	Grades 6 & 7	Lisa McCullah	5B - Blue
		Susan Reardon	5C - Blue
<i>Special Areas</i>		Rhonda Connery	5D - White
Steve Archambault	Music, 118	Sherri Borreson	5E - White
Dana Belair	Tech. 119		
Dale Diamantopoulos	PE	<i>Grade 6</i>	<i>Team</i>
Sandy Laserte	PE	Beth Arsenault	Red
Robin Warren	Art, 114	Jeff Cournoyer	Red
Victoria Whipple	Library, 108	Nancy Karis	Red
		Kristine Bassett	White
<i>Learning Center/Special Education</i>		Melanie Pouliot	White
Elena Oksanish	SLP		
Molly Mulherin	Gr. 4 Teacher	<i>Grade 7</i>	<i>Team</i>
Maura Lizek	Gr. 5 Teacher	Joanne Deming	Red
Linda Papadopoulos	Gr. 6 Teacher	Annica Scott	Red
Melanie Mobley	Gr. 7 Teacher	Timothy Sheasgreen	Red

Amy Harrington	Gr. 4 Tutor	Chad Adams	White
Jerianne Kelley	Gr. 4/5 Tutor	Dawn Grebinar	White
Kerry Roder	Gr. 5 Tutor	Natalie Davulis	White
Judy Barone	Gr. 6 Tutor		
Lynn Marabello	Gr. 6 Tutor	<i>Achieve Programs</i>	
Robert Britt	1:1 Tutor Gr. 7	Jaime Lyons	Teacher
Vivian Butler	Gr. 7 Tutor	Tina Stateler	Aide
Marlene Wiita	Gr. 7 Tutor	Mary Madrigal	Tutor
Sandra Sheehy	1:1 Tutor	Erin Gyles	Tutor
Debra Hitchcock	1:1 Aide	Sarah Mulcahy	Teacher
Donna Lavoie	1:1 Tutor	Karen Smith	Aide
Judith Pierce	Wilson Tutor		
Heather Morse	1:1 Aide	<i>Cafeteria</i>	
		Sue West	
<i>Custodial</i>		Sarah Rucker	
Jeri Sampson		Donna Cameron	
Dave Dawson		Sheryl Ewen	
Bill Babineau		Joan Newell	

## LUNENBURG HIGH SCHOOL

Brian Spadafino, Principal

Lunenburg High School was a hub for academic and social activity in 2012-2013. Even before school started, there was a lot of change swirling around LHS. We have a new administrative team in place and, as a result of the district-wide consolidation, we welcomed nine members to the LHS staff. We also hired two teachers to the LHS faculty and the district. A transition team of five teachers met this summer to plan ways to ensure that student and staff needs would be met. With the assistance of 44 student leaders, we successfully transitioned almost 250 eighth and ninth grade students into the LHS culture by having an eighth and ninth grade orientation on the first day of school. We opened the year, as we do every year, with a guest speaker from the Worcester County District Attorney's Office to discuss responsible Internet use, Facebook, cyber-bullying and Internet safety with our incoming students and parents.

### NEASC ACCREDITATION

Lunenburg High School recently completed the Two Year Progress Report for the Commission on Public Secondary Schools of the New England Association of Schools and Colleges. In 2010, the Commission recommended that the school receive continued accreditation in the Association. The Commission's decision was based upon review of an evaluation report prepared by a visiting committee in April 2010.

While the Commission lauded LHS in many areas, the Commission warned LHS in three areas. Of major concern were facility and technology issues. The Commission stated that the physical plant significantly limits the school's ability to meet the educational needs of students, and that there is an expectation to develop both a short- and long-term plan to fund and address the significant facilities concerns including infrastructure and wiring issues, roof and window issues, limited handicap accessibility, and inadequate space. In curriculum, the commission recommended the further development of a standard template to clearly articulate school-wide expectations for student learning.

As part of the Two Year Progress Report, a committee was assembled to address the recommendations that were made by the NEASC visiting committee. Three teachers and two administrators went through the NEASC report and needed to address whether the recommendations were: completed, in progress, or planned for the future. The Commission identified nine Highlighted recommendations. Of the Highlighted recommendations, two were deemed "complete" and seven were deemed "in progress." One of the major recommendations that needed to be addressed was the issue of the LHS facility. Twenty-seven other recommendations were also addressed in the Two Year Progress Report. The report was submitted to the Commission on January 1, 2013.

## SCHOOL/COMMUNITY PARTNERSHIPS

In March, the National Honor Society will be having its annual Blood Drive. Students sixteen and over will be able to participate in the Blood Drive with parent permission.

In April, Students Against Destructive Decisions (SADD) will host former Boston Celtic player, Chris Herren. Chris has struggled with substance abuse for much of his basketball career. He has been the subject of books (*Fall River Dreams* and *Basketball Junkie*), as well as the subject of the Emmy Award nominated ESPN documentary *Unguarded*. Sober since 2008, Chris will share his story of abuse and recovery and share pitfalls that our students might face. All students in grades eight through twelve will attend the assembly.

## MCAS RESULTS

LHS again showed improvement on yearly MCAS results, reflecting professional development, focus on refining instructional and assessment practices, curriculum work, and hard work by students and teachers.

Lunenburg High School - 2012 MCAS Results

Subject Test	Advanced/Proficient	State Rank	Percentile in State
ELA	100%	1 of 348	Top 1%
Math	91%	73 of 348	Top 21%
Science	82%	114 of 341	Top 33%

Using combined percentage bands of the advanced and proficient range, LHS scored 100% in ELA. In Mathematics, LHS scored 91% advanced/proficient. In Science/Technology/Engineering, LHS scored 82% advanced/proficient. We are extremely proud of our students and teachers for their continued improvement, and we will work to move all students to the level of proficiency as measured by MCAS and our goal of college and career ready as they move through our curriculum.

We were also very pleased to learn that 41 seniors at Lunenburg High School received the state's John and Abigail Adams Scholarship this year. The scholarship is available to students whose MCAS performance puts them at the top 25 percent of their district. To be eligible, students must either score Advanced on one exam and Proficient on the other, or Advanced on both the English and Math exams. We also had two students who were recognized as commended students in the National Merit Scholarship competition.

## HOMECOMING, ATHLETICS AND EXTRACURRICULAR ACTIVITIES

Homecoming was once again a great town-wide celebration, culminating with a beautiful parade complete with floats representing all four high school classes. The Lunenburg High School Football Booster Club retired the jersey of Kevin Szocik in a ceremony before the Homecoming football game. Many of our sports teams qualified for tournament and district play, and several school records in track were shattered by our talented student-athletes. Mock trial, Latin club, marching band, jazz band and the math team represented LHS in numerous competitions; the 47<sup>th</sup> annual Competitive Class Plays delighted the audience, and the musical, Wizard of Oz, and the Pops are scheduled for the spring. One student was selected to the all-eastern choir, two students were also selected for all-state awards in chorus, and three music students were selected for district awards.

## COMMUNITY BUILDING

National Honor Society successfully supported the "Giftmart" drive during the holidays, helping to provide joy to needy children and families in conjunction with local agencies. Fundraising efforts have been made to support victims of Super Storm Sandy and to support the Callie Educational Fund. In January, an Algebra 1 class (with the help from many generous community volunteers and the support of the School Committee) designed and built an ice skating rink on the football field for the use of the schools and town. Also this winter, one of our students ran a Sock Drive to benefit individuals from a local homeless shelter.

Also in January, in partnership with the Lunenburg PTO, LHS sponsored a career fair for grades 8-12. This was an opportunity for our students to meet with professionals working in a variety of fields and to give them a chance to gather

information and to ask questions. The day also included a college fair with many representatives from local colleges and technical schools in attendance.

## CURRICULUM

The staff at Lunenburg High School focused their professional development activities in 2012-2013 working on curriculum development, curriculum alignment to the Common Core State Standards, and implementation of the new teacher evaluation system. The role of the department head has changed this year; a leadership team has been formed, which includes the department heads and the administration. Five meetings a month are held. The focus of the team is to improve our curriculum, instructional practices, and assessment. The main goals for the team members are to gain an understanding of the Common Core State Standards, be able to articulate their understanding to department members, and to ensure that our curriculum maps are updated to reflect the changes.

### Faculty/Staff Roster 2012-2013

Principal Assistant Principal Nurse	Brian Spadafino Robert McGrath Carolyn Finch	Adm. Assistant Secretary	Sheila Szocik Tina Cooney
Math Sarah Sabatini Andrew Cantatore Jennifer Miller Eric Short Robert Truax	Dept. Liaison	Language Arts Martha Cheesman Erinanne Snyder Mary Foyle Michael Hannigan Stephanie Lizotte Timothy Macuga	Dept. Liaison
Science  Helena Louzonis Mitchel Friedman Craig Pingsterhaus Jennifer Biery Dawn Gearin Robert Hill	Dept Liaison	Social Studies Anna Keegan Warren Stevenson Timothy Normandin Hailee Martin Timothy Macuga	Dept. Liaison
Amanda Rowley	Greenhouse Asst.	Unified Arts	
Foreign Language Kay Hillman Jessica Beardmore Tamara Yourk Sharon Kimball Peggy Proctor Lynn Radford	Dept. Liaison	Alexis Pukaite Steven Boone Michael McLaughlin Caryn Wardwell Rhonda Malatos Karyn Giuliani Nathan Diperr Steven Kyajohnian	Dept Liaison
Special Services  Joshua Koziol Nicole Kromer Laura Rudy Michelle Petersen Jennifer Nangle Brianna Lively		Peter McCauliff  Darlene Steele Media Specialist Pamela Vallee  Guidance Karma Tousignant Susan Cavaoli Phil McMurray	AD  Athletic Secretary  Dept Liaison
Tutors/Aides  Penny Borneman Donna Lee Duquette Susan Greenough Dawn McGuirl Ann Maureen Pliska Claire Courtemanche James Steele		Debra Aro  Cafeteria Patti Pichnarcik Carol Hamilton Stella Carlson Eleni Tsiakalos	Guidance Secretary  Café Manager



Elizabeth Petersen

Chantel Szlosek

Joseph Adamowicz

Marybeth Ulf

Custodians

8<sup>th</sup> Grade Teachers

Sharon McCullah

Linda Collette

Meredith Cormier

Amy Raboin

Martha Sullivan

Mary Whitaker

Timothy deBettencourt

Marc St. Jean

Patrick Baker

James Vaillancourt

Head Custodian

## SCHOOL FACILITIES

John Londa, Facilities Director

Planning for renovations or replacement of Lunenburg High School, or the development of a middle school / high school building, continued to move forward with the approval at the May 2012 Annual Town Meeting of \$750,000 for the feasibility study. Between July and September, the School Building Committee approved a request for qualifications for an owner's project manager and interviewed qualified candidates. In October 2012, Joslin, Lesser + Associates was selected as the owner's project manager for the project at a cost of \$125,000. Between December 2012 and February 2013, a request for qualifications for a designer was released, architectural firms submitted their qualifications, and the selection board selected three finalists to interview. On February 5, 2013, the Massachusetts School Building Authority designer selection panel designated Tappé Associates as the top-ranked finalist.

Due to significant restraints on the School Department operational budget in FY13, the School Committee at the end of the prior school year approved the consolidation of the district to three school buildings. Lunenburg Primary School was configured to grades Pre-K to 3, the Turkey Hill Middle School to grades 4-7, and Lunenburg High School to grades 8-12. The Thomas C. Passios Elementary School became home to the Caldwell School, a special services school of the FLLAC Collaborative, which rented roughly 1/3 of the space in the school. The remainder of the space was used by the district's extended daycare program, the district administration, and Lunenburg Public Access Cable. The consolidation of the schools was completed in July and August, with the custodial and maintenance staff relocating teacher materials and some classroom furniture.

The FY13 capital plan approved the re-seaming of the existing 25-year-old rubber membrane roof on the Thomas C. Passios Elementary School in order to extend the life of the roof. Haynes, Leineck, and Smith, Inc. was the project designer at a cost of \$9,098. The project was completed by M.D.M. Engineering in November 2012 at a cost of \$73,000. Snow guards were added to the Turkey Hill Middle School gym to safeguard against snow loads falling from the gym roof and causing injury to someone, and in order to protect lower elevation roofs. The Passios roof work and the Middle School snow guard work were bid together with M.D.M. Engineering completing the snow guard work at a cost of \$18,010.

The focus of the school maintenance effort in light of the FY13 budget is to ensure that all school buildings continue to support education by ensuring as rapid a response as possible is made to complete work orders for repairs, to continue to ensure a preventative maintenance program, and when possible, security and minor improvements to energy efficiency. Work to improve the appearance to spaces such as carpet replacement, painting, replacement of furniture, upgrades to fixtures and other new work is currently not possible without sacrificing preventative maintenance or support for repairs. In the first seven months of the year, 437 work orders were completed.

For the FY14 Capital Program, the School Department requested \$13,800 for each of three school buildings to upgrade the front end controller to the HVAC control systems as its highest priority, \$15,000 for asbestos remediation at three schools, and \$16,000 to replace flooring in the Lunenburg Primary School cafeteria and teacher lunch room. Armstrong Flooring, Inc. has agreed to assist by providing materials for the replacement of the linoleum with vinyl composition tile. Replacement of the floor is needed due to water vapor causing the linoleum to bubble.

# MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Steven C. Sharek , Superintendent-Director

## Overview

The year 2011-2012 was an exciting one at Monty Tech, marked by student achievement, faculty and staff distinctions, and leadership development. I am honored to serve as Superintendent-Director of Monty Tech, a school that continues to transform secondary education in North Central Massachusetts, bringing to life lessons learned in a classroom, at the workplace, and in the community. This school exemplifies what I believe good education is all about.

A Monty Tech education is grounded in workforce preparedness, balanced by a rigorous academic curriculum. Our students are prepared not only to enter the workforce, but to also continue their education by enrolling in college. Each year Monty Tech conducts a *One-Year-Out Survey*, measuring "positive placements," as defined by the Carl D. Perkins Vocational and Technical Education Act. By tracking students who have enrolled in post-secondary education programs, secured employment aligned to their vocational training, or are serving our country in the United States military, we are better able to inform potential students, advise current students, and deliver vocational-technical programs that are relevant to today's workforce trends and labor market needs. One year after leaving Monty Tech, the graduates of 2011 reported the following:

- 33% are currently employed in a field related to their Monty Tech trade
- 12% are employed in a field unrelated to their vocational education
- 45% are currently pursuing a higher education, and
- 8% have elected to serve in the United States military

Compiling information for the Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. I am fortunate to work closely with a talented leadership team, many of whom have contributed to this report, and given great insight into some of the more notable highlights of the 2011-2012 academic year, including:

- 95% of our students scored Advanced or Proficient in the state's English Language Arts exam, up from 87% in 2010-2011.
- 88% of our students scored Advanced or Proficient in the state's mathematics exam, up from 87% in 2010-2011.
- Class of 2012 graduate Victoria Holbert served as the National SkillsUSA President, traveling across the country and abroad to advocate for vocational-technical education. She participated in the "Education Nation Summit," engaging in high-level discussions on the state of the American Education system.
- Seven students advanced through local, district and state competitions to earn the right to compete at the National SkillsUSA Conference in Kansas City, Missouri. The Monty Tech national delegation was awarded four gold medals and two bronze medals.
- For the third consecutive year, the Monty Tech Marine Corps JROTC program was awarded the distinction of "Naval Honor School," in recognition of exemplary community service.
- One outstanding JROTC Cadet was awarded the Naval Reserve Officers Training Corps Scholarship, receiving full tuition, fees, books, uniforms, summer experiences, as well as monthly stipends. She is now attending Norwich University.
- Monty Tech continues to participate in the highly selective Student Spaceflight Experiment Program, representing the only vocational school in the nation to have a student science experiment launch into space, and providing students with an opportunity to study the effects of gravity on their science project.

Much like districts across the state, Monty Tech has been affected by the nationwide economic recession. Maintaining high standards of fiscal responsibility, with an eye on our over-arching mission of increasing student achievement, this school has been able to maintain our high standards of academic success, while presenting a budget that is fiscally conservative. Our FY12 Annual Budget was unanimously accepted by each of the eighteen member communities, and reflected a 2.4% increase over the 2010-2011 Educational Plan. We deeply appreciate the public's support for Monty Tech. We recognize that we are in the midst of some of the most difficult economic times faced by residents of our member cities and towns. As a result, we will continue to strive to seek creative ways to keep down costs to our 18 member communities.

### Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham  
Ashby  
Athol  
Barre  
Fitchburg  
Gardner

Harvard  
Holden  
Hubbardston  
Lunenburg  
Petersham  
Phillipston

Princeton  
Royalston  
Sterling  
Templeton  
Westminster  
Winchendon

### Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Nicholas DeSimone, Principal  
Francine Duncan, Director of Technology  
Christina Favreau, Director of Academic Programs  
James Hachey, Dean of Admissions  
Richard Ikonen, Director of Facilities  
Tammy Lajoie, Business Manager

Richard Nutt, Director of Vocational Programs  
Steven C. Sharek, Superintendent-Director  
Katy Whitaker, Development Coordinator  
Victoria Zaroinski, Director of Student Support Services

### Enrollment

On October 1, 2011, student enrollment at Monty Tech included 1,435 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127).

Throughout 2011-2012, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2011, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2011-2012 proved to be an exceptionally busy year for him, as the school received a record 823 applications for admission. Of those, 773 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 380 freshmen and 24 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2011-2012 school year, serving approximately 675 area students.

### Class of 2012 Awards

Members of the Class of 2012 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$21,000 in scholarships to graduating seniors, ranging in amounts of \$100 to \$1,500. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Just over 70% of the graduating class of 2012 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

### Financial Report

Numerous challenges were faced during the development of the fiscal year 2011-2012 budget, including rising health insurance and student transportation costs. Considerable effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget. The final fiscal year 2011-2012 Educational Plan totaled \$22,744,779, which represents a \$2.4% increase over the 2010-2011 Educational Plan.

The District was audited in August 2012 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an "excellent" report is anticipated.

### Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2012, state and federal grant sources provided the school with \$1,407,959. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$20,918. For Fiscal Year 2012, Monty Tech received \$13,251 in grant funds from the Community Foundation of North Central Massachusetts, to support the Student Spaceflight Experiment Program. The Massachusetts Space Grant Consortium and Nypro also contributed to this ground-breaking program, by adding an additional \$7,667 in grant funds.

Grants totaled \$1,428,877 for fiscal year 2012.

### Academic Achievement

Montachusett Regional Vocational Technical School continued to see significant improvement in MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech's passing rate on the English Language Arts exam was 100%, Mathematics 99%, and Biology 98%.













English Language Arts	2010	2011	2012
Students Tested	351	358	361

Passing	99.9%	100%	100%
Advanced/Proficient	83%	87%	95%
Needs Improvement	17%	13%	5%
Failing	.0001%	0%	0%

Mathematics	2010	2011	2012
Students Tested	351	358	360
Passing	97%	98%	99%
Advanced/Proficient	80%	86%	87%
Needs Improvement	17%	12%	12%
Failing	3%	2%	1%

Biology	2010	2011	2012
Students Tested	383	362	361
Passing	95%	97%	98%
Advanced/Proficient	68%	71%	73%
Needs Improvement	27%	27%	24%
Failing	5%	3%	2%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, moving the school into a Level 1 Status.

Student Group	On Target = 75 or higher	Performance	Progress
All Students		85	Met Target
High Needs		75	Met Target
Low Income		79	Met Target
ELL and Former ELL		-	-
Students with Disabilities		76	Met Target
American Indian/Alaska Native		-	-
Asian		-	-
African/American/Black		-	-
Hispanic/Latino		84	Met Target
Multi-Race, Non-Hispanic/Latino		-	-
Native Hawaiian/ Pacific Islander		-	-
White		91	Met Target

### Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2011-2012 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2011-2012, the program was fortunate to receive equipment upgrades including new tool boards and hand tools. The program also introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique of painting without using any materials. The program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over one hundred requests for service and repair work, including a number of requests from local school, police and fire departments. Students and instructors refinished a Fitchburg police cruiser and two bumper covers, repaired the Fitchburg Firefighter's Association Mack fire truck, and repaired the back of a damaged Cushing Academy student bus. (Total enrollment: 63; 44 males, 19 females)

Automotive Technology: Two of our top students were asked to compete in the underclass division at the state level in the Mass Tech Competition. Juniors Hunter Manley and Mike Pauplis (Class of 2013) represented Monty Tech, and placed 2<sup>nd</sup> in the state. Hunter Manley was also recognized for receiving the highest written score in the state. The program also supported three students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. The program performed over four hundred services, and was fortunate to receive a new air conditioning station, providing students with an opportunity to be trained in this updated equipment/technology. Total enrollment: 63; 52 males, 11 females)

Business Technology: Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 76; 17 males, 59 females)

Cabinetmaking: Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2011-2012 school year, students and instructors were particularly busy renovating the Gardner Mayor's office. Using quarter sawn red oak, students carefully tried to match the architectural details of the building with the new cabinetry, creating a beautiful wall unit for the office. Work continued in Gardner at the Fire Station, where solid cherry cabinetry was built and installed to update the facility. Building podiums, storage units, and all of the gifts for the annual Superintendent's Dinner kept the students and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive a dovetailing machine, capable of dovetailing a drawer box in under one minute. Monty Tech is the only vocational school in the state to provide education and training on such technology. (Total enrollment: 73; 44 males, 29 females)

Cosmetology: Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In September 2011, students returned from summer vacation to find their shop space renovated to more accurately reflect industry. The clinic floor was remodeled, twenty-three stations were replaced, sound tiles were recovered, and the shop area was reconstructed to increase the visibility of the students and provide an "open concept" layout. Each of the twenty-two graduating seniors successfully obtained their cosmetology license before graduation- the largest number of licensed cosmetologists per graduating class in

Monty Tech's history! In April the students gained invaluable experience, travelling with the instructors to New York City to attend the International Beauty Show. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise. Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 91; 1 male, 90 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Wachusett Chamber of Commerce "Taste of Wachusett" at Wachusett Mountain, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, luncheon and dinner, as well as support staff, for a number of events for public organizations, including the Fitchburg Rotary Club, Nashua River Watershed Association, Senate Ways and Means Committee, and the Fitchburg City Council. (Total enrollment: 100; 36 males, 64 females)

Dental Assistant: 2011-2012 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported four students who competed at the district level for SkillsUSA. One went on to compete at the state level, where she earned a silver medal. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-nine students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, whip mix, an X-ray developer, and instrument cassettes. (Total enrollment: 57; 4 males, 53 females)

Drafting Technology: The Drafting program is proud to announce that out of ten seniors, seven were offered (and accepted) full-time employment in the drafting and design trade prior to high school graduation. We expect these students will be extremely successful applying skills they acquired through their vocational training at local companies, including the following: Aubuchon, Process Cooling, Nypro, Inc., and Essco Manufacturing. 2011-2012 brought new equipment and technology to the program, and students particularly enjoyed working with the new Dimension Elite Printer. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for the 2011-2012 year came in the form of developing plans for a much-needed school reconfiguration. The Student Support Services Department was relocated, centralizing all offices the public visits frequently. Students and instructors worked closely with administration, instructors, and officials to design a more efficient and modernized space. (Total enrollment: 41; 28 males, 13 females)

Early Childhood Education: The Early Childhood Education program at Monty Tech proudly graduated sixteen students, all college bound, from the program in June. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2011-2012, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. Four students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing, singing the national anthem, or receiving a volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center's Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for Fall placement. (Total enrollment: 66; 4 males, 62 females)

Electrical: The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2011-2012 year, students and instructors completed in excess of two hundred projects that required repair or installation. Some of the more notable accomplishments from this shop include: all electrical work (including wiring and installation) at the Ashburnham Bresnahan Scouting Center, all electrical work (including wiring and installation) for the Mayor's Office in the City of Gardner, and work in Winchendon Public Schools, including installing new outside

lighting, installing new hand dryers in bathrooms, installing and wiring new stage lighting, and performing a number of energy saving upgrades to benefit our local partners in education. The Electrical program is particularly proud to have trained a top student included in the Team Works competition for SkillsUSA. The Monty Tech Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. (Total enrollment: 86; 81 males, 5 females)

Engineering Technology: The Monty Tech Engineering program has undergone a great transformation over the course of the past four years. During the 2010-2011 exploratory process, the process was changed to attract the interest of more students, and the exploratory project was changed from a robot to an IPOD stereo amplifier. The exploratory project for 2011-2012 remained the same, and as a result, eighteen listed this program as their top choice. Seven of the eight graduating seniors report positive placements; six graduates enrolled at 2- or 4-year institutions, while one graduate is now serving in the U.S. Coast Guard. The instructors were pleased with the addition of new equipment, including scopes, signal generators, and computers, aiding students as they continue to complete numerous repairs for faculty, staff and students, including: in excess of one-hundred fifty headphones, video game systems, iPods, phones, and other electronic devices. (Total enrollment: 52; 43 males, 9 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to have graduated twenty-two students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2011-2012 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred forty projects, billing in excess of \$15,000. This may be calculated as a savings of up to \$65,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000 - \$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including: booklet maker, spiral binder, wide format printer, color proofing machine, folding/perforating machine, computer-to-plate system, paper cutter, shrinkwrap machine, automatic creaser, four new Macintosh computers, and new student chairs. (Total enrollment: 93; 27 males, 66 females)

Health Occupations: The Health Occupations program at Monty Tech continues to incorporate the EMT curriculum into the program, providing students with a wide range of medical knowledge and exposure to a variety of health-related career options. In an effort to increase opportunities for hands-on application and deeper understanding, the number of program affiliation sites has been increased. Instructors have also approached offices at Heywood Hospital, to discuss expanded opportunities for students to gain more acute care experience. The program, which boasts an enrollment of over one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a "baby shower" for women living in a local battered women's shelter. The program was also instrumental in bringing a powerful guest speaker, Chris Herren, to the school to discuss drug addiction and recovery. (Total enrollment: 101; 6 males, 95 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2011-2012 school year include: beginning work on the Bresnahan Scouting Center (Ashburnham), leading renovation efforts at the offices of the Mayor of the City of Gardner, constructing and installing kiosks for the Ashburnham Conservation Trust, constructing and installing a set of exterior stairs to train dogs to walk with blind individuals (Fitchburg), constructing, painting and installing eight flower boxes for the Fitchburg Rotary Club (Fitchburg), and building a number of sheds on location. (Total enrollment: 68; 51 males, 17 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for "a little bit of everything." Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2011-2012, some of the more notable accomplishments include: stripping and shingling 6,000



square feet of roofing at the Princeton Light and Power Company, the installation of storage sheds at the Briggs Elementary School (Ashburnham), and working closely with the school's House Carpentry program to construct the Bresnahan Scouting Center (Ashburnham). In-house projects included the creation and construction of décor for the annual Superintendent's dinner and countless repairs, maintenance and troubleshooting efforts throughout the school. The co-operative education program continues to be a highlight for students in the Industrial Technology program, as seven students were awarded co-op placements during the year. Student experience in the program was enhanced with the purchase of two pieces of equipment, a power equipment lift and heavy-duty band saw. (Total enrollment: 58; 48 males, 10 females)

Information Technology: While 2011-2012 proved to be a year marked by many changes for the Information Technology program, including large-scale relocation efforts, curriculum and instruction remained steady. As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Thirty-one students earned Internet Computing Core (IC3) certification, and eighteen students completed the Occupational Safety & Health Administration 10-hour training and certification course. Students in Information Technology competed in the Fall and Spring Programming competition at Fitchburg State University, as well as the local, district and state levels of the SkillsUSA competitions. Eight students travelled to the Massachusetts SkillsUSA state competition to compete in three categories: Internetworking, Mobile Robotics, and 3-D Animation. Monty Tech Information Technology students were awarded bronze medals in all three categories. (Total enrollment: 68; 59 males, 9 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2011-2012 school year. The program benefited from new technology, including: a surface grinder, three tabletop CNC simulators, and a CNC laser engraver. Two students advanced from the SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where Monty Tech students placed 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>! Three students were offered co-op employment, and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving over three hundred Superintendent's Dinner gifts, laser engraving over three hundred eighty ball markers for the school's annual golf tournament, laser engraving the town seal on a podium built by Cabinetmaking (Town of Holden), laser engraving plaques for the school's annual car show, and machining parts for the school's maintenance department including pins for the backhoe, shafts for the rooftop heating system, and rebuilding the sander unit. (Total enrollment: 60; 51 males, 9 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2011-2012 school year. Community services included: designing and installing the stone patio at Coggs Hall Park (Fitchburg), restoring a local cemetery garage (Fitchburg), brick restoration at a local senior center (Fitchburg), tiling the bathroom in the Mayor's Office (Gardner), tiling the kitchen at the fire station (Gardner), ensuring handicap accessibility by installing ramps and new sidewalks at Lunenburg High School, repointing the brickwork on Pearl Street, Cross Street, and Ipswich Street for the Winchendon Housing Authority, and repointing the brick basement at an area senior center (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where our students placed 1<sup>st</sup> in Hardscape, were recognized with the following distinctions: Seniors – 1<sup>st</sup> place, Juniors – 2<sup>nd</sup> place and 3<sup>rd</sup> place, Sophomores – 1<sup>st</sup> place and 3<sup>rd</sup> place. Students and instructors also worked to beautify our own campus by installing a rainwater recovery system and waterfall, constructing three planters in front of the school, and pouring concrete for the school's new MART bus station. (Total enrollment: 58; 50 males, 8 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2011-2012 school year, students and instructors participated in the construction of a new community function center for the William T. Bresnahan Scouting and Community Center, Inc. in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained one student included in the Team Works competition for SkillsUSA. The Monty Tech Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. The Monty Tech Plumbing program proudly graduated seventeen students in the Class of 2012. Two students, in particular, received prestigious trade awards/recognitions: Jon Sweeney of Ashby won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Vinny Acito of Petersham won the New England Plumbing, Gas, and Mechanical Inspectors Association scholarship. Several graduates of the class of 2012 have been hired as plumbing apprentices at local plumbing companies. (Total enrollment: 70; 65 males, 5 females)

Welding/Metal Fabrication: The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's capstone projects. Their contributions include: fabricating and installing one hundred twenty feet of guard rail for Barre Municipal Building, repairing an antique hand rail for Barre Municipal Building, fabricating and installing over one hundred feet of handicap railing for Lunenburg High School, and fabricating a stainless steel backsplash for the Gardner Fire House. The program benefited from the addition of new equipment, including a Millermatic® 211 Auto-Set Mig Welder and a four foot box & pan brake. The program was pleased to place three top students in Co-Operative Education work experiences across the district. (Total enrollment: 55; 52 males, 3 females)

#### Special Services

During the 2011-2012 school year, Montachusett Regional Vocational Technical School District provided special services to over three hundred students – measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just over one hundred students adhering to individualized 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. This comprehensive review and evaluation is done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

### Technology

In the area of technology, Montachusett Regional Vocational Technical School continues to move forward. iPads are being used by students utilizing ASSISTments, a software program designed to identify student strengths and weaknesses and to improve student achievement in mathematics. SmartBoards have been added to the Information Technology program, and computers have been replaced in accordance with the district's computer replacement plan.

Monty Tech launched a new website in January 2012. The website includes many new features designed to improve communication with Monty Tech students and parents, as well as the public. Web pages can be translated into several languages, and content has been added to provide more information about the school. School Committee and Subcommittee meeting notices and agendas have also been added to the school website.

In an effort to promote effective communication with parents of our students, school administration has encouraged the teaching staff to use the student information system online gradebook, which provides up-to-date information about student grades, attendance, and conduct. Participation on the part of staff and parents continues to increase.

### SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, Monty Tech students develop job skills, leadership and professional skills, as well as provide community service.

The 2011-2012 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of district competitions, performed well at the state level, and took back to Monty Tech five national medals. Another first for the Monty Tech SkillsUSA chapter – class of 2012 graduate, Victoria Holbert, was elected National SkillsUSA President, representing the school and the Commonwealth of Massachusetts respectfully at a number of high profile engagements. Serving as advisors for the 2011-2012 school year were Timothy Gately (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Dan Starr (Graphic Communications Instructor).

Highlights of the year included:

- Victoria Holbert served as National SkillsUSA President.
- In the fall of 2011, the Monty Tech SkillsUSA chapter led a "Change for Children" campaign to benefit a Holiday Party for disadvantaged children. Throughout the year, the chapter continued to focus their efforts on disadvantaged children, raising over \$500 for the Doug Flutie Foundation for Autism.
- In November, thirteen students traveled to the three-day Annual Fall State Leadership Conference where they developed leadership skills and performed community service at an area YMCA Day Camp.
- In March 2012, a total of fifty-seven medals were captured at the District Competition hosted by Bay Path Regional Vocational Technical School: 20 gold medals, 15 silver medal, and 22 bronze medals. Also, two students qualified to run for the State Executive Council.
- Class of 2013 student, Russell Holbert, was selected to serve on the State Advisory Committee to aid in the planning of the State Conference.
- In April 2012, more than seventy students traveled to Blackstone Valley Regional Vocational Technical High School to participate in the State Leadership and Skills Conference, where seventeen students were awarded medals for their outstanding achievements. Among the medalists were seven students who earned gold medals in their competition, qualifying them for the annual National Leadership & Skills Conference held in Kansas City, Missouri, in late June.
- Several students were invited to participate in the National Leadership conference for outstanding personal achievements. Suzanne Sanford was recognized for winning State Pin Design Contest, Shawna Babineau was

- selected to sing the National Anthem at the Opening General Session and at the Kansas City Royals Game, and Jessica Shattuck was presented with the President's Volunteer Service Award.
- Six students returned from the annual National Leadership & Skills Conference with awards. *TeamWorks*: consisting of James Grenier (Carpentry), Aaron Beals (Plumbing), Max Hitchcock (Electrical), and Allen Bourgouis (Masonry), earned a gold medal. In *Power Equipment Technology*: Troy Jollimore (Industrial Technology) earned a bronze medal and in *CNC Milling Technology*: Jeremy LeBlanc (Machine Technology) earned a bronze medal.

### Marine Corps Junior ROTC

The 2011-2012 school year was a strong, effective and rewarding year for the Monty Tech Marine Corps Junior ROTC program. The year started with our July 4th parades, where our Color Guard detail was in high demand. The Color Guard remained busy throughout the year, presenting Colors at more than fifty ceremonies that varied in size and location, from small town ceremonies, professional sporting events, and even within the Senate chambers at the Massachusetts State House.

In addition to leadership exercises, the Cadets were actively engaged in community service activities, raising funds for deserving charitable organizations in the area. The Cadet Corps selected "Canine's For Combat Veterans" from Princeton, Massachusetts as its primary recipient for their fundraising efforts. Efforts led by 1st Sgt. Paul Jornet, the Cadet Corps, and a few friends, resulted in a record donation of just over \$21,000 dollars to support this very worthy cause.

For the third consecutive year, the Monty Tech MCJROTC Cadet Corps was awarded the distinction of Naval Honor School, in recognition of exemplary performance. Other notable highlights for the year include:

- Ten-mile March-A-Thon to support "Canine's for Combat Veterans"
- Annual raffle to support leadership trips
- Veterans' Day Ceremonies hosted by Monty Tech
- National High School Cyber Defense Competition, 4th place overall.
- National High School Cyber Defense Competition, Best Marine Corps Team
- Military airlift to Camp Shelby, Mississippi, for a seven day training package
- One deserving Cadet awarded a full National Reserve Officers Training Corps Scholarship
- Memorial Day Observation in five sending communities
- Five Cadets attended advance leadership training in Boswell, Pennsylvania
- Unit conducted in excess of six thousand hours of community service

### Women in Technology

This year, the Women In Technology Program (WIT) observed its 10<sup>th</sup> anniversary of providing opportunities for young women from high schools located throughout the district to learn firsthand about careers in high-tech and business. Qualified applicants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products, subsidiaries of Tyco International, a Fortune 500 company.

Students from six area high schools - Monty Tech, Leominster's Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett - participate in the program, working on a wide variety of projects. Their projects are unveiled at an annual end-of-the-year presentation held in Monty Tech's Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program and skills acquired through participation in the Women in Technology program will open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

A number of Monty Tech students who have completed the program have gone on to rewarding and well-paying careers, made possible by this unique experience.

### Student Athletics

The Monty Tech athletic program continues expand in scope and skill each year. More students and teams compete every season. In the fall of 2011, Monty Tech was well-represented by eighteen teams. In the winter months, there were twelve teams, and wrapping up the year, spring saw nine teams come together at Monty Tech.

Last fall, the Varsity Football team was 3-8, but they lost three very close games. The team produced five Colonial Athletic League All-Stars. The Freshman Football team was 3-3 and had twenty-seven players finish the season. The Varsity Boys Soccer team finished at 10-6-1, qualifying for the post-season tournament, where they lost to Blackstone Valley Tech, 2-1, in a very tight game. They had two players named to the Colonial Athletic League All-Star team. The JV Boys Soccer team was 4-5-2, an improvement over the last year. The Varsity Golf team was 8-8 overall, playing in the Central Mass Division 3 Tournament. They also played in the State Vocational Tournament and finished 3rd in the CAL Tournament. Three Monty Tech golfers were named to the Colonial Athletic League All-Star team. The Field Hockey team was 9-5-1, qualifying for the Central Mass Tournament for only the third time in the program's history. There they lost to Auburn 3-1. The JV Field Hockey team finished at 4-2-1. The Boys Cross Country team was 7-3 and finished 2nd in the CAL with a 6-1 record.

The Varsity Girls Volleyball team went 4-16, but continued to play hard throughout the season. They organized their annual Bump-Set-Spike competition, to fight Breast Cancer, in October and raised a large

sum of money. Two players were named to the Colonial Athletic League All-Star team. The JV Girls Volleyball team was 6-8 and the Freshman Girls team continued to improve each match. The Varsity Girls Soccer team was 7-7-1, and qualified for a post-season berth. While the team lost to Oakmont High School, 4-1 to finish the season, two stand-outs were named to Colonial Athletic League All-Star team. The JV Girls Soccer team finished at 5-7-1. With most of the girls moving up next fall, our girls program looks very promising.

The Girls Varsity Basketball finished at 8-12 on the season. With only two seniors on the team, they look to improve next year. They had two players named to the Colonial Athletic League All-Star team. The JV Girls were 10-11 and the Freshmen Girls were 9-5, as they prepared to move up to the JV and Varsity programs next year. The Varsity Boys Basketball team finished at 7-13. Two players represented Monty Tech on the Colonial Athletic League All-Star team. The JV Boys Basketball team was 14-8 and played with a lot of desire and pride. The Freshmen Boys were 6-10. The Co-op Wrestling team participated in many dual meets and tournaments finishing at 2-10. The Co-op Ice Hockey team did very well again as they won the Central Mass Coughlan Conference and participated in the District Tournament losing to Auburn. The JV Ice Hockey team played very well, as the younger players look to improve their skills. Monty Tech also participated in a Co-op Swim team with Leominster and North Middlesex and again it went very well. The program benefits from area facilities, swimming at the Fitchburg State University pool, one of the best in the area.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament with a 11-9 record, losing to Uxbridge. The JV Softball team was 4-4, due to a very wet May. The Varsity Boys Volleyball team was 7-10 and the new JV Boys Volleyball team was 6-6. The Varsity Baseball team finished at 7-13. The JV Baseball team was 10-5 and the Freshmen Baseball team was 1-10. Due to a wet season, the Monty Tech baseball program proved to be flexible, travelling to the Westminster Babe Ruth field for many of their home games. The Boys Track & Field team was 7-3, placing second in the Colonial Athletic League with a 5-2 record. The Girls Track & Field team finished with an overall 5-5 record, 3-3 in the Colonial Athletic League.

Congratulations to the Outstanding Male and Female athletes for 2011-2012, Korey Wilson and Meredith Carrier.

### Postgraduate and Continuing Studies

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence through the provision of affordable, quality, and enjoyable educational experiences.

For the Fall of 2011, there were 108 postgraduate and continuing education courses offered, with approximately 954 seats sold. There were 106 courses offered during the Spring 2012 semester, with over 960 seats sold.

In March 2012 the postgraduate program successfully graduated our first class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

### Practical Nursing Program

The Practical Nursing Program is a post-secondary licensure program, offered through the Postgraduate & Continuing Studies Department. The widely popular program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

In October 2010, Monty Tech's Practical Nursing Program was reviewed by the Massachusetts Board of Nursing and received full approval status. The program has since maintained that accreditation, and in June 2011 the program became a candidate for accreditation by the Council on Occupational Education (COE). The Practical Nursing Program is scheduled for a full review and site visit by COE in November 2012.

In June 2012, the Practical Nursing Program graduated twenty-eight students bound for the nursing profession. Upon completion of the program, the cohort achieved an initial NCLEX pass rate of 94%, up from 87.5% in 2011. The program is pleased to announce that over one third of our graduates have elected to continue their education, in pursuit of a bachelor's degree in nursing through the LPN to BSN Bridge program at Fitchburg State University.

### The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the School Committee for their outstanding service.

Diane Swenson, Ashburnham, Chair

Eric Olson, Phillipston, Vice Chair

Warren Landry, Ashby  
Toni L. Phillips, Athol  
John Scott, Barre  
Brian J. Walker, Fitchburg  
Robert H. Campbell, Fitchburg  
LeRoy Clark, Fitchburg  
Thomas J. Conry, Jr., Fitchburg  
Helen Lepkowski, Gardner  
Eric D. Commodore, Gardner  
Joann Sueltenfuss, Harvard

James Cournoyer, Holden  
Kathleen Airoidi, Hubbardston  
Barbara Reynolds, Lunenburg  
Edward Simms, Petersham  
John P. Mollica, Princeton  
Mary C. Barclay, Royalston  
Dr. Kenneth I.H. Williams, Sterling  
James M. Gilbert, Templeton  
Gary Candelet, Westminster  
Burton E. Gould, Jr., Winchendon

Terri Hillman, Winchendon, *Secretary*  
Norman J. LeBlanc, *District Treasurer*

## Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we remain ever-focused on improvement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

### Increasing Collaboration with Area Colleges

In recent years, Monty Tech has enjoyed increased collaboration with post-secondary partner, Mount Wachusett Community College. The college has been instrumental in our efforts to ensure students are college and career ready, and our students have benefited from this partnership by participating in early college placement testing, early intervention strategies to ensure college preparedness, and dual enrollment courses for only \$30. In the coming years, we expect to expand our dual enrollment offerings, to include courses such as Introduction to Sociology, Introduction to Psychology, Introduction to Criminal Justice, and Introduction to Biotechnology, making a college education more affordable and attainable.

### Implementing the Recently Revised Curriculum Frameworks

During the summer of 2012, Monty Tech led statewide efforts to revise some thirty-four career vocational technical education frameworks. Working with educators from across the state, Monty Tech instructors were instrumental in designing curriculum frameworks that will define Chapter 74 educational programs for years to come. We look forward to implementing the new frameworks.

### Collecting Data on Our Advanced Placement (AP) Pilot Program

Monty Tech launched our first Advanced Placement courses in September 2012. Today's vocational programs are rigorous, technical and complex; such programs, then, must be balanced by academic programs that are defined by rigor and relevance. Monty Tech will continue to examine best practices in academic offerings. As the first year of the AP Pilot Program comes to an end, district educators and administrators will collect and analyze achievement data to determine program effectiveness, and if/when to roll out additional Advanced Placement offerings.

### Undertaking a Performance Contracting Project

In light of pending federal and state budget cuts, it is imperative that we continue to seek creative ways to pay for large capital expenses, such as the replacement of the roof and rooftop HVAC units. After a great deal of research and data collection, Monty Tech has elected to pursue performance contracting measures that would allow the school to perform much-needed updates to the school facility. After selecting an approved Energy Service Company (ESCO), the school will undergo a comprehensive audit, identifying energy and conservation projects. We are hopeful that in the coming months, performance contracting will prove to be a viable tool to fund capital improvements, minimizing up-front costs, while improving operational efficiencies.

### Renovating the School's Library

In my view, a school is not truly a school without a vibrant, well-utilized library, and so the school's administration, faculty, and staff have come together to develop plans to update our existing facility. This library renovation project will be undertaken by Monty Tech students and staff, thus saving thousands of dollars for taxpayers of the district. We look forward to the library's grand re-opening in the Fall of 2013, providing the Monty Tech educational community with a library that reflects the learning and research needs of today's 21<sup>st</sup> Century vocational-technical student. Monty Tech students will have access to a wide range of electronic and audio books as the library undergoes this major transformation and renovation.

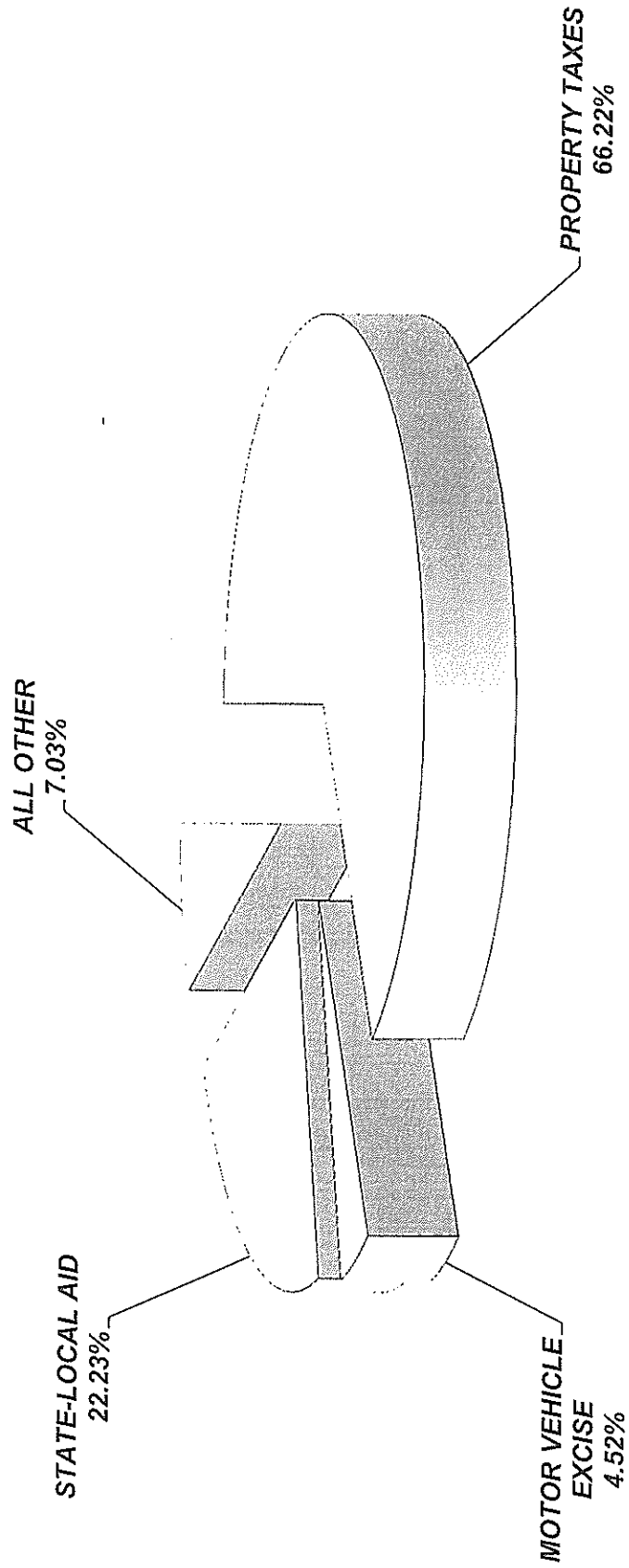
### Implementing the New Educator Evaluation System

Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, district officials have been given until the Fall of 2013 to negotiate and implement a new educator evaluation system. Throughout the 2012-2013 school year, district administrators were scheduled to participate in workshops and professional development coursework to develop a broad understanding of the scope of the state's new model evaluation system. When an evaluation system has been agreed upon, teachers and administrators will work collaboratively to implement it. The new system will be designed to promote personal growth, improve professional practice, and increase student achievement. Implementing this new system effectively will be a huge undertaking, but I am confident that we can do it successfully, working together.

TOWN OF LUNENBURG, MASSACHUSETTS						
COMBINED BALANCE SHEET						
ALL FUND TYPES AND ACCOUNT GROUPS						
FOR THE YEAR ENDED JUNE 30, 2012						
	GENERAL	SPECIAL	ENTERPRISE	CAPITAL	FIDUCIARY	ACCT. GROUP
	FUND	REVENUE	FUNDS	PROJECT	FUND TYPES	GENERAL
		FUND		FUND	TRUST and	LONG-TERM
					AGENCY	DEBT
CASH and CASH INVESTMENTS	\$3,059,541.78	\$768,331.05	\$1,426,392.18	\$252,392.89	\$2,136,842.20	
RECEIVABLES:						
FY 12 REAL ESTATE TAXES	\$356,747.49					
FY 11 REAL ESTATE TAXES	(\$3,023.63)					
FY 10 REAL ESTATE TAXES	\$3,562.78					
FY 09 REAL ESTATE TAXES	\$135.43					
FY 08 REAL ESTATE TAXES	(\$2,035.44)					
FY07 REAL ESTATE TAXES	\$3,890.09					
DEFERRED PROPERTY TAXES	\$23,406.56					
SUPPLEMENTAL TAXES	\$0.00					
ALLOW ABATE/EXEMPTIONS	(\$48,472.99)					
PERSONAL PROPERTY TAXES	\$55,425.86					
ROLL BACK TAXES	\$0.00					
TAX LIENS	\$887,180.52					
EXCISES	\$173,454.73					
OTHER	\$512,152.61					
STREET BETTERMENTS RECEIVABLE	\$7,654.09					
SEPTIC/SEWER BETTERMENTS RECEIVABLE	(\$940.46)		\$6,900,342.53			
DEFERRED SEWER BETTERMENTS			\$5,806.84			
USER CHARGES RECEIVABLE			\$59,882.04			
WATER BETTERMENTS DUE	\$19,100.90					
WATER DISTRICT						
MEADOW WOODS WATER BETTERMENT REC	\$1,114,345.38					
DUE FROM TRUST FUNDS/SRF	\$23,366.02					
DUE FROM ENTERPRISE FUNDS						
DUE FROM GENERAL FUND		\$4,100.00	\$36,868.07		\$3,000.00	
DUE FROM COMMONWEALTH OF MASS						
PREPAID EXPENSES						
AMOUNT TO BE PROVIDED FOR						
RETIREMENT OF GENERAL						
LONG TERM DEBT						\$26,479,505
<b>TOTAL ASSETS</b>	<b>\$6,185,491.72</b>	<b>\$772,431.05</b>	<b>\$8,429,291.66</b>	<b>\$252,392.89</b>	<b>\$2,139,842.20</b>	<b>\$26,479,505</b>
LIABILITIES and FUND EQUITY:						
LIABILITIES:						
WARRANTS PAYABLE	\$268,803.13	\$26,373.84	\$30,880.89			
ACCRUED SALARIES	\$921,314.68	\$109,341.63	\$2,616.95			
BONDS PAYABLE						
BANS PAYABLE						
EMPLOYEES' WITHHOLDINGS PAYABLE	\$246,580.81					
OTHER LIABILITIES and						
ACCRUED EXPENSES	\$37,267.92					
DEFERRED REVENUE	\$3,102,583.92		\$6,966,031.41			
DEFERRED REVENUE FY13 REAL ESTATE	\$1,322.07					
DUE TO TRUST FUNDS/SRF/CPF/ENTERPRISE	\$43,968.07					
DUE TO WATER DISTRICT	\$13,083.74					
DUE TO GENERAL FUND		\$3,856.20			\$19,509.82	
GENERAL OBLIGATION						
LONG TERM DEBT						\$26,479,505
<b>TOTAL LIABILITIES</b>	<b>\$4,634,924.34</b>	<b>\$139,571.67</b>	<b>\$6,999,529.25</b>	<b>\$0.00</b>	<b>\$19,509.82</b>	<b>\$26,479,505</b>
FUND BALANCES:						
RESERVED FOR ENCUMBRANCES	\$160,872.50		\$60,352.34			
RESERVED FOR FUTURE DEBT-PREMIUM	\$23,128.72					
RESERVED FOR MSBA DEBT/DE-1	\$719,501.00					
RESERVED EXTRAORDINARY						
RESERVED FOR EXPENDITURES			\$854,527.00			
RESERVED FOR ENDOWMENTS					\$624,023.13	
AUTH DEFERRAL TEACHERS PAY						
COURT JUDGEMENTS						
APPROPRIATION DEFICITS						
REVENUE DEFICIT						
UNPROVIDED ABATE/EXEMPTIONS						
UNRESERVED:						
DESIGNATED						
UNDESIGNATED	\$647,065.16	\$632,859.38	\$514,883.07	\$252,392.89	\$1,496,309.25	
<b>TOTAL FUND EQUITY</b>	<b>\$1,550,567.38</b>	<b>\$632,859.38</b>	<b>\$1,429,762.41</b>	<b>\$252,392.89</b>	<b>\$2,120,332.38</b>	
<b>TOTAL LIABILITIES/FUND EQUITY</b>	<b>\$6,185,491.72</b>	<b>\$772,431.05</b>	<b>\$8,429,291.66</b>	<b>\$252,392.89</b>	<b>\$2,139,842.20</b>	<b>\$26,479,505</b>

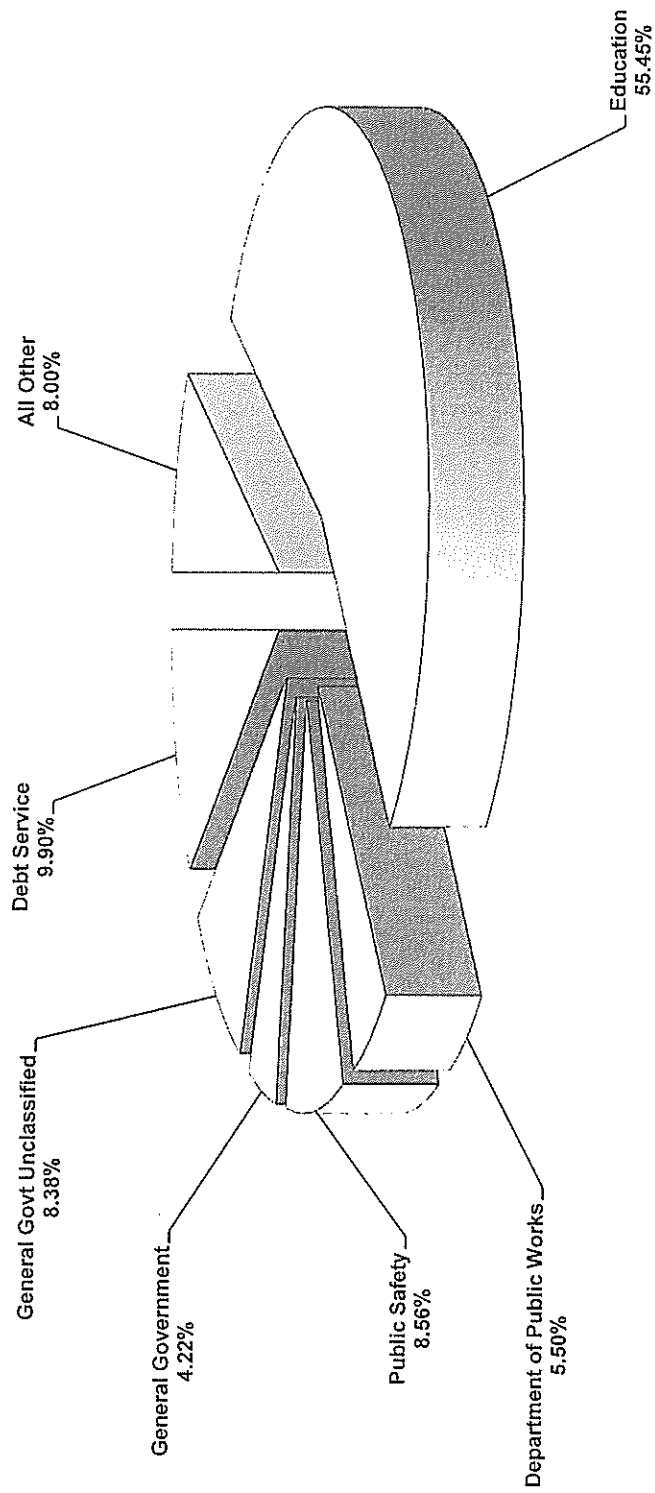


## GENERAL FUND REVENUES FY 12



FY 2012 RECEIPTS - JUNE 2012					
TAXES & EXCISES:					
PERSONAL PROPERTY TAXES	\$470,981.45	RENTAL FEES CELL TOWER	\$32,097.40	DOG FINES	\$2550.00
REAL ESTATE TAXES	\$18,071,378.17	STREET LISTS	\$135.00		
TAX LIENS REDEEMED	\$175,304.77	VOTING LISTS	\$40.00		
		PRIOR YEAR REFUNDS	\$26,127.59	SALE OF TOWN PROPERTY/EQUIPMENT	\$670.70
SUPPL TAX-NEW CONSTRUCTION	\$124,411.86	DISHONORED CHECK FEE	\$435.00	SCHOOL BASED MEDICARE REIMB	\$60,789.00
PRO FORMA/ROLL BACK TAXES	\$11,382.64	SENIOR CENTER RENTAL FEES	\$405.00	MEDICARE PART D REIMBURSEMENT	\$54,403.15
MOTOR VEHICLE EXCISE	\$1,286,412.15	LAND LEASE	\$1,300.00	LOCK UP FEES	\$200.00
				MISC. REVENUE	\$24,407.53
INTEREST:				PREMIUM SALE OF BONDS	\$157,023.81
		LICENSES/PERMITS:		EARNINGS ON INVESTMENTS:	
INTEREST PERSONAL PROPERTY	\$1,244.42	ALCOHOLIC BEVERAGES	\$26,770.00	INVESTMENT INCOME	\$15,388.54
INTEREST REAL ESTATE	\$52,459.41	MARRIAGE LICENSES	\$900.00		
INTEREST MOTOR VEHICLE EXCISE	\$9,584.75	HEALTH LICENSES	\$1,305.00		
		SELECTMEN'S LICENSES	\$4,540.00		
DEMANDS:		GASOLINE LICENSES	\$580.00	PRIOR YEAR EXCISE	\$212.50
		DOG LICENSES	\$9,275.00	PRIOR YEAR INT/DEN/AMND	\$594.35
DEMANDS MOTOR VEHICLE EXCISE	\$23,614.96	WIRING PERMITS	\$20,435.00		
DEMANDS REAL ESTATE	\$2,134.00	GAS PERMITS	\$7,170.00	TRANSFERS FROM OTHER FUNDS	\$845,072.00
DEMANDS PERSONAL PROPERTY	\$418.94	PLUMBING PERMITS	\$7,821.00		
		BUILDING PERMITS	\$96,279.50	SUMMARY OF RECEIPTS	
PENALTY/INTEREST TAX LIENS	\$46,088.99	WOODSTOVE PERMITS	\$925.00	TAXES & EXCISES	\$20,152,412.70
PAYMENT IN LIEU OF TAXES	\$1,621.20	FIRE PERMITS	\$14,401.00	FEES	\$490,371.54
		POLICE PERMITS	\$4,325.00	LICENSES AND PERMITS	\$197,776.50
FEES:		TRENCH PERMIT	\$450.00	ISTATE REVENUE	\$6,330,678.71
POLICE REPORT FEES	\$1,004.00	EARTH REMOVAL PERMITS	\$1,700.00	SPECIAL ASSESSMENTS	\$103,741.62
FIRE REPORT FEES	\$60.00	RAFFLES & BAZAARS	\$40.00	FINES & FORFEITS	\$29,946.81
FISH & GAME FEES	\$19.55	MECHANICAL PERMITS	\$560.00	INVESTMENT INCOME	\$15,388.54
SPECIAL DETAIL ADMIN. FEES	\$5,020.59	ROAD OPENING PERMITS	\$300.00	TRANSFER FROM OTHER FUNDS	\$845,072.00
MUNICIPAL LIENS	\$12,000.00	STATE REVENUE:		NON RECURRING REVENUE	\$306,513.90
CERT COPY BIRTH, DEATH, MARRIAGE	\$3,520.00	ICE STORM/FLOODING REIMBURSEMENT	\$142,196.00	GRAND TOTAL	\$28,471,842.32
BUSINESS CERTIFICATE	\$1,790.00	STATE OWNED LAND	\$47,800.00		
RESIDENCY CERTIFICATE	\$5.00	VET/BLIND/SURVIVING SPOUSE ABATEMENTS	\$37,536.00		
POLY LOCATIONS	\$0.00	ABATEMENTS ELDERLY	\$24,096.00		
CERTIFICATE OF INSPECTION	\$890.00	ADDITIONAL AID	\$64,672.00		
CABLE T.V.	\$1,537.50	CH 70 SCHOOL AID	\$4,612,665.00		
RELEASE FEES	\$8,464.00	SEC 2D CH 29 LOTTERY, BEANO	\$829,777.00		
SEALING FEES	\$2,350.00	MSBA REIMB-SCHOOL	\$499,098.00		
PRE-SCHOOL TUITION	\$31,780.18	VETERANS BENEFITS REIMBURSEMENT	\$4,870.00		
BETTERMENT QUOTE	\$190.00	LOCAL OPTION MEALS TAX	\$67,968.71		
DEPARTMENTAL REVENUE:		TRAILER PARKS	\$13,860.00		
FORM A FILING FEES	\$2,300.00	RESCUE WAGON	\$219,847.24		
PLANNING BOARD FEES/PERMITS	\$2,885.02	MEADOW WOODS WATER BETT PRINC	\$19,878.87		
WETLANDS BYLAWS	\$1,100.00	MEADOW WOODS WATER BETT INTEREST	\$64,654.69		
STUDENT PARKING FEES	\$6,089.50	STREET BETTERMENTS	\$3,565.88		
ZONING BOARD FILING FEES	\$1,268.00	STREET BETTERMENT INTEREST	\$1,782.18		
CENETERIES BURIALS	\$3,100.00				
COPIER FEES	\$808.82				
WETLANDS FILING FEES	\$3,540.00	FINES & FORFEITS:			
WETLANDS ADVERTISING FEE	\$1,760.00	PARKING FINES	\$2,120.26		

## GENERAL FUND EXPENDITURES FY 2012



TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
<b>GENERAL GOVERNMENT</b>					
Selectmen's Administration					
Payroll-Administration	\$108,145.64	\$108,145.64	\$114,466.76		
Selectmen's Salaries	\$500.00	\$500.00	\$500.00		
Other Expenses	\$11,950.00	\$11,950.00	\$5,628.88		
	\$120,595.64	\$120,595.64	\$120,595.64	\$0.00	\$0.00
Town Manager					
Payroll - Town Manager	\$118,400.29	\$118,400.29	\$118,400.29		
Other Expenses	\$5,149.71	\$5,149.71	\$4,932.50		
	\$123,550.00	\$123,550.00	\$123,332.79	\$0.00	\$217.21
Technology Director					
Payroll	\$72,647.36	\$72,647.36	\$67,795.10		
Other Expenses	\$95,000.00	\$95,000.00	\$97,437.43	\$960.08	
	\$167,647.36	\$167,647.36	\$155,232.53	\$960.08	\$11,454.75
Zoning Board of Appeals	\$98.87 fwd				
Payroll-Clerical	\$1,800.00	\$1,800.00	\$662.60		
Other Expenses	\$1,525.00	\$1,623.87	\$1,080.66		
	\$3,423.87	\$3,423.87	\$1,743.26		\$1,680.61
Assessor's Administration					
Payroll	\$51,015.99	\$51,015.99	\$51,015.83		
Regional Assessor	\$57,600.00	\$57,600.00	\$57,600.00		
Other Expenses	\$8,745.01	\$8,745.01	\$7,414.82		
	\$117,361.00	\$117,361.00	\$116,030.65		\$1,330.35
8/10 ATM Audit Personal Property Records	\$15,000.00 fwd	\$15,000.00	\$0.00	\$15,000.00	\$0.00
Town Accountant	\$5,000.00 fwd				
Payroll-Town Accountant	\$68,652.00	\$68,652.00	\$67,075.45		
Payroll-Clerical	\$50,140.42	\$50,140.42	\$48,446.63		
Other Expenses	\$2,400.00	\$7,400.00	\$2,345.73		
	\$126,192.42	\$126,192.42	\$117,867.81		\$8,324.61
Annual Audit	\$31,000.00	\$31,000.00	\$31,000.00		
	\$31,000.00	\$31,000.00	\$31,000.00		
Tax Collector's Administration					
Tax Collector's Salary	\$27,808.97	\$27,808.97	\$17,790.71		
Payroll-Clerical	\$32,856.03	\$32,856.03	\$33,944.22		
Other Expenses	\$20,277.08	\$20,277.08	\$15,518.61	\$655.60	
	\$80,942.08	\$80,942.08	\$67,253.54	\$655.60	\$13,032.94
Tax Title & Takings/Foreclosure					
Other Expenses	\$6,500.00	\$6,500.00	\$2,587.40		
	\$6,500.00	\$6,500.00	\$2,587.40		\$3,912.60
Treasurer's Administration					
Treasurer's Salary	\$21,725.56	\$21,725.56	\$17,790.71		
Clerical Salaries	\$41,948.00	\$41,948.00	\$41,897.70		
Other Expenses	\$9,039.47	\$9,039.47	\$7,539.05		
	\$72,713.03	\$72,713.03	\$67,227.46		\$5,485.57
Banking Charges	\$1,000.00	\$1,000.00	\$511.56		
	\$1,000.00	\$1,000.00	\$511.56		\$488.44

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Town Clerk's Salary	\$41,371.00	\$41,371.00	\$41,371.00		
	\$41,371.00	\$41,371.00	\$41,371.00		
Town Clerk's Administration					
Payroll	\$22,639.36	\$22,639.36	\$22,899.11		
Other Expenses	\$4,830.00	\$4,830.00	\$2,628.02		
	\$27,469.36	\$27,469.36	\$25,527.13		\$1,942.23
Elections					
Payroll	\$3,631.15	\$3,631.15	\$3,563.00		
Other Expenses	\$5,053.85	\$5,053.85	\$4,710.53		
	\$8,685.00	\$8,685.00	\$8,273.53		\$411.47
Registration & Census					
Payroll	\$9,375.00	\$9,375.00	\$6,252.57		
Other Expenses	\$3,740.00	\$3,740.00	\$3,330.69		
	\$13,115.00	\$13,115.00	\$9,583.26		\$3,531.74
Legal Expenses	\$148,323.89	\$148,323.89	\$148,323.89		
	\$148,323.89	\$148,323.89	\$148,323.89		\$0.00
Planning Board					
Payroll-Planning Director	\$54,330.00	\$54,330.00	\$54,238.69		
Payroll-Clerical	\$40,274.00	\$40,274.00	\$40,217.04		
Other Expenses	\$8,125.00	\$8,125.00	\$3,602.77	\$4,408.88	
	\$102,729.00	\$102,729.00	\$98,058.50	\$4,408.88	\$261.62
Art 11/07 ATM Master Plan Consulting	\$2,933.05 fwd	\$2,933.05		\$2,933.05	\$0.00
Finance Committee	\$850.00	\$850.00	\$173.00		
	\$850.00	\$850.00	\$173.00		\$677.00
Conservation Commission					
Payroll	\$31,608.00	\$31,608.00	\$31,466.24		
Other Expenses	\$15,400.00	\$15,400.00	\$13,687.28	\$114.50	
	\$47,008.00	\$47,008.00	\$45,153.52	\$114.50	\$1,739.98
Inspector Weights & Measures					
Payroll	\$3,350.00	\$3,350.00	\$3,100.00		
Other Expenses	\$84.69	\$84.69	\$334.69		
	\$3,434.69	\$3,434.69	\$3,434.69		
Director Facilities/Grounds	\$18,300.00 fwd				
Payroll	\$68,942.59	\$68,942.59	\$68,942.59		
Other Expenses	\$152,375.95	\$170,675.95	\$168,075.95		
	\$239,618.54	\$239,618.54	\$237,018.54		\$2,600.00
Central Purchasing	\$3,821.63 fwd				
Rubbish Removal	\$8,157.81	\$8,157.81	\$10,243.84		
Equipment Mtc	\$10,000.00	\$10,000.00	\$4,504.73		
Electricity	\$0.00	\$0.00	\$3,954.26		
Postage	\$500.00	\$500.00	\$454.98		
Water Charges	\$500.00	\$500.00	\$0.00		
Telephone	\$44,745.01	\$48,566.64	\$47,423.74	\$1,142.90	
	\$67,724.45	\$67,724.45	\$66,581.55	\$1,142.90	
<b><u>PUBLIC SAFETY</u></b>					
Police Department	\$7,320.50 srt				
Payroll-Administration	\$126,130.00	\$126,130.00	\$125,598.62		
Payroll-Enforcement	\$986,690.06	\$994,010.56	\$994,683.47		
Uniform Allowance	\$20,150.00	\$20,150.00	\$20,150.00		
Educational Incentive	\$72,676.00	\$72,676.00	\$73,046.30		
Other Expenses	\$122,120.00	\$122,120.00	\$121,628.17		
	\$1,335,086.56	\$1,335,086.56	\$1,335,086.56	\$0.00	\$0.00

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
Police Lock-Up					
Payroll	\$48,639.64	\$48,639.64	\$48,639.64		
Other Expenses	\$2,295.41	\$2,295.41	\$2,295.41		
	\$50,935.05	\$50,935.05	\$50,935.05		\$0.00
Injury Leave	\$1,191.03	\$1,191.03	\$1,191.03		
	\$1,191.03	\$1,191.03	\$1,191.03		\$0.00
Police Fire Medical Expenses	\$6,118.29	\$6,118.29	\$6,118.29		
	\$6,118.29	\$6,118.29	\$6,118.29		\$0.00
Fire Department	\$1,646.02 fwd				
Payroll-Administration	\$118,743.00	\$118,743.00	\$120,177.08		
Payroll-Firefighters/Daymen	\$346,056.31	\$346,056.31	\$367,667.06		
Payroll-E.M.S.	\$110,216.00	\$110,216.00	\$84,606.77		
Clothing Allowance	\$3,300.00	\$3,300.00	\$3,300.00		
Other Expenses	\$54,274.00	\$55,920.02	\$34,682.84	\$23,582.88	
	\$634,235.33	\$634,235.33	\$610,433.75	\$23,582.88	\$218.70
Fire Hydrant Expense	\$14,747.04	\$14,747.04	\$14,747.04		
	\$14,747.04	\$14,747.04	\$14,747.04		\$0.00
	\$3,512.86 fwd				
Mtc of Town Radios	\$10,107.73	\$13,620.59	\$13,107.73		\$512.86
Comp. Radio Watch Personnel					
Payroll	\$181,298.82	\$181,298.82	\$182,807.92		
Other Expenses	\$3,200.00	\$3,200.00	\$1,690.90		
	\$184,498.82	\$184,498.82	\$184,498.82		\$0.00
Animal Control Officer					
Payroll	\$11,580.00	\$11,580.00	\$11,580.00		
Care & Custody	\$7,500.00	\$7,500.00	\$7,530.00		
Other Expenses	\$5,500.00	\$5,500.00	\$5,459.93		
	\$24,580.00	\$24,580.00	\$24,569.93		\$10.07
Building Inspector					
Payroll-Building Inspector	\$71,707.00	\$71,707.00	\$73,568.55		
Payroll-Asst Bldg Inspector	\$5,000.00	\$5,000.00	\$5,000.00		
Payroll-Clerical	\$45,236.00	\$45,236.00	\$45,222.67		
Other Expenses	\$2,800.94	\$2,800.94	\$564.65		
	\$124,743.94	\$124,743.94	\$124,355.87	\$0.00	\$388.07
Emergency Management					
Payroll	\$5,000.00	\$5,000.00	\$3,612.08		
Other Expenses	\$4,709.13	\$4,709.13	\$4,638.27		
	\$9,709.13	\$9,709.13	\$8,250.35	\$0.00	\$1,458.78
Wiring Inspector					
Payroll	\$16,900.16	\$16,900.16	\$16,900.16		
Asst Inspector	\$0.00	\$0.00	\$0.00		
	\$16,900.16	\$16,900.16	\$16,900.16		\$0.00
Plumbing & Gas Inspector					
Payroll	\$12,271.00	\$12,271.00	\$12,076.00		
Asst Inspector	\$0.00	\$0.00	\$0.00		
Other Expenses	\$0.00	\$0.00	\$195.00		
	\$12,271.00	\$12,271.00	\$12,271.00		\$0.00

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
<u>HEALTH AND SANITATION</u>					
Inspector of Animals	\$600.00	\$600.00	\$600.00		\$0.00
General Health Expense					
Payroll-Clerical	\$31,294.00	\$31,294.00	\$31,293.60		
Other Expenses	\$1,715.00	\$1,715.00	\$363.79		
	\$33,009.00	\$33,009.00	\$31,657.39		\$1,351.61
Nursing Service Nashoba	\$7,618.00	\$7,618.00	\$7,618.00		
Nashoba Membership	\$25,903.00	\$25,903.00	\$25,902.00		\$1.00
<u>DEPARTMENT OF PUBLIC WORKS</u>					
Highway Labor					
DPW Director	\$67,851.00	\$67,851.00	\$69,825.96		
Payroll-Highway Laborers	\$244,887.71	\$244,887.71	\$243,672.28		
Payroll-Clerical	\$37,999.36	\$37,999.36	\$37,239.83		
	\$350,738.07	\$350,738.07	\$350,738.07		\$0.00
Vehicle Maintenance	\$10,000.00 fwd				
Other Expenses	\$148,773.61	\$158,773.61	\$154,717.96	\$429.67	
	\$158,773.61	\$158,773.61	\$154,717.96	\$429.67	\$3,625.98
Town Barn Maintenance					
Other Expenses	\$17,131.99	\$17,131.99	\$17,131.99		
	\$17,131.99	\$17,131.99	\$17,131.99		\$0.00
General Highway Mtc.	\$45,485.44 fwd				
Other Expenses	\$128,021.56	\$173,507.00	\$145,596.81	\$26,000.00	
	\$173,507.00	\$173,507.00	\$145,596.81	\$26,000.00	\$1,910.19
Highway Overtime	\$8,322.26	\$8,322.26	\$8,322.26		\$0.00
Snow Removal	\$32,245.52 rft				
Payroll	\$17,500.00	\$17,500.00	\$17,747.25		
Other Expenses	\$267,687.85	\$289,933.37	\$289,686.12		
	\$307,433.37	\$307,433.37	\$307,433.37		\$0.00
Traffic Signs & Devices	\$3,644.38 fwd				
	\$37,563.79	\$41,208.17	\$26,408.17	\$14,800.00	
	\$41,208.17	\$41,208.17	\$26,408.17	\$14,800.00	\$0.00
Tree Removal					
Payroll	\$1,799.43	\$1,799.43	\$1,899.41		
Other Expenses	\$13,500.00	\$13,500.00	\$13,400.02		
	\$15,299.43	\$15,299.43	\$15,299.43		\$0.00
Solid Waste Collection					
Payroll	\$2,456.68	\$2,456.68	\$0.00		
Other Expenses	\$187,948.35	\$187,948.35	\$189,265.45		
	\$190,405.03	\$190,405.03	\$189,265.45		\$1,139.58
Cemetery Department					
Payroll	\$46,968.29	\$46,968.29	\$46,968.29		
Other Expenses					
	\$46,968.29	\$46,968.29	\$46,968.29		\$0.00
Park Department					
Payroll	\$17,117.50	\$17,117.50	\$17,117.50		
Other Expenses	\$26,242.50	\$26,242.50	\$26,242.50		
	\$43,360.00	\$43,360.00	\$43,360.00		\$0.00

TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
<u>PUBLIC ASSISTANCE</u>					
Council on Aging					
Payroll	\$95,603.00	\$95,603.00	\$89,996.22		
Other Expenses	\$22,174.00	\$22,174.00	\$15,395.37		
	\$117,777.00	\$117,777.00	\$105,391.59	\$0.00	\$12,385.41
Admin. Veteran's Services					
Payroll-Agent	\$3,600.00	\$3,600.00	\$3,624.00		
Other Expenses	\$200.00	\$200.00	\$135.00		
	\$3,800.00	\$3,800.00	\$3,759.00		\$41.00
Veteran's Benefits	\$12,147.50 rft				
	\$5,683.00	\$17,830.50	\$17,830.50		\$0.00
Registration of Veteran's Graves	\$360.00	\$360.00	\$0.00		\$360.00
Memorial Day	\$750.00	\$750.00	\$655.20		
	\$750.00	\$750.00	\$655.20		\$94.80
<u>SCHOOLS</u>					
School Department					
Payroll	\$10,659,485.65	\$10,659,485.65	\$10,654,382.67		
Other Expenses	\$4,249,334.35	\$4,249,334.35	\$4,193,744.23	\$27,582.12	
	\$14,908,820.00	\$14,908,820.00	\$14,848,126.90	\$27,582.12	\$33,110.98
School Encumbered Funds FY 11	\$57,002.21 fwd	\$57,002.21	\$44,762.88		\$12,239.33
Monty Tech Assessment	\$628,573.00	\$628,573.00	\$628,573.00		\$0.00
Unemployment Comp/School - Free Cash Approp	\$39,124.00	\$39,124.00	\$39,124.00		\$0.00
School Bldg Comm Expenses 11/98	\$1,500.00 fwd	\$1,500.00		\$1,500.00	\$0.00
12 5/5/07ATM Regional School Planning Comm Expenses	\$3,356.00 fwd	\$3,356.00	\$917.00	\$2,439.00	\$0.00
2/08 STM Regional School Planning Committee Expenses	\$30,000.00 fwd	\$30,000.00		\$30,000.00	\$0.00
<u>LIBRARY</u>					
Ritter Memorial Library					
Payroll	\$236,125.26	\$236,125.26	\$238,254.28		
Other Expenses	\$111,254.00	\$111,254.00	\$96,803.68	\$5,174.37	
	\$347,379.26	\$347,379.26	\$335,057.96	\$5,174.37	\$7,146.93
<u>CULTURE &amp; RECREATION</u>					
Band Concerts	\$2,500.00	\$2,500.00	\$2,478.00		\$22.00
<u>UNCLASSIFIED</u>					
Historical Commission	\$850.00	\$850.00			\$850.00
Public Buildings					
Other Expenses	\$83,765.09	\$83,765.09	\$83,765.09		
	\$83,765.09	\$83,765.09	\$83,765.09	\$0.00	\$0.00
M.R.P.C. Assessment	\$2,786.00	\$2,786.00	\$2,785.74		\$0.26
Town Reports					
Payroll	\$1,500.00	\$1,500.00	\$179.40		
Other Expenses	\$5,000.00	\$5,000.00	\$5,946.54		
	\$6,500.00	\$6,500.00	\$6,125.94	\$0.00	\$374.06
Worker's Compensation	\$50,487.27	\$50,487.27	\$50,359.85		\$127.42



TOWN OF LUNENBURG  
GENERAL FUND APPROPRIATIONS  
SUMMARY & CLASSIFICATION OF ACCOUNTS  
FISCAL YEAR 2012

PROGRAM NAME	APPROPRIATED FORWARD	TOTAL FUNDS AVAILABLE	TOTAL EXPENDED	TOTAL ENCUMBERED	BALANCE TO REVENUE
	\$6,150.00 fwd				
Health Insurance CH 32B	\$1,869,686.83	\$1,869,686.83	\$1,745,689.65		
Life Insurance	\$18,421.00	\$18,421.00	\$10,870.50		
Medicare	\$204,575.88	\$204,575.88	\$204,575.88		
Insurance Cost Control	\$20,000.00	\$26,150.00	\$14,150.00		
Public Employee Committee Expenses	\$500.00	\$500.00	\$0.00		
Total Insurance	\$2,119,333.71	\$2,119,333.71	\$1,975,285.03	\$0.00	\$144,047.68
Physicals	\$3,266.60	\$3,266.60	\$1,271.60	\$1,995.00	\$0.00
Liability Insurance	\$188,001.20	\$188,001.20	\$185,846.75	\$2,154.45	\$0.00
Salary Reserve Fund (Balance after transfers)	\$8,165.24	\$8,165.24	\$1,794.69		\$6,370.55
Unemployment Comp	\$44,017.31	\$44,017.31	\$44,017.31		\$0.00
<u>DEBT AND INTEREST</u>					
Principal Serial Loans	\$1,869,785.88	\$1,869,785.88	\$1,869,785.88		\$0.00
Interest Serial Loans	\$883,077.06	\$883,077.06	\$883,077.06		\$0.00
Interest Temporary Loans	\$12,051.94	\$12,051.94	\$12,051.94		\$0.00
Loan Administrative Fees	\$13,173.65	\$13,173.65	\$13,173.65		\$0.00
<u>STATE &amp; COUNTY ASSESSMENTS</u>					
Motor Vehicle Excise Surcharge	\$10,040.00	\$10,040.00	\$8,560.00		\$1,480.00
Mosquito Control	\$54,347.00	\$54,347.00	\$54,347.00		\$0.00
Air Pollution District	\$2,813.00	\$2,813.00	\$2,813.00		\$0.00
M.B.T.A.	\$30,616.00	\$30,616.00	\$30,616.00		\$0.00
Choice Tuitions	\$355,494.00	\$355,494.00	\$460,774.00		(\$105,280.00)
Charter Tuitions	\$316,112.00	\$316,112.00	\$325,885.00		(\$9,773.00)
Regional Transit Authority	\$32,518.00	\$32,518.00	\$32,518.00		\$0.00
	\$801,940.00	\$801,940.00	\$915,513.00		(\$113,573.00)
County Retirement Assessment	\$597,771.00	\$597,771.00	\$597,771.00		\$0.00
<u>TRANSFERS TO OTHER FUNDS</u>					
Transfer to Special Revenue Funds	\$0.00	\$0.00			
Transfer to Capital Project Fund	\$133,765.00	\$133,765.00	\$133,765.00		
GRAND TOTAL	\$28,395,610.46	\$28,395,610.46	\$28,063,432.58	\$160,872.50	\$171,305.38
fwd - forward from FY 2011	\$207,450.46				
srt - Salary Reserve Transfer	\$7,320.50				
rft - Reserve Fund Transfer	\$44,393.02				

TOWN OF LUNENBURG				
SPECIAL REVENUE FUNDS				
FISCAL YEAR ENDING 6/30/12				
PROGRAM NAME	FORWARD 7/1/2011	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2012
<b>GENERAL GOVERNMENT</b>				
Regional Assessor Fund	\$30,907.25	\$75,000.00	\$75,000.00	\$30,907.25
Conservation Fund	\$319.59			\$319.59
Conservation Consultant Revolving	\$120.50			\$120.50
Zoning Board Consultant Revolving	\$10,816.46	\$130.00		\$10,946.46
Conservation Gift Fund-Cook Farm	\$148.00			\$148.00
Town Records Gift Fund	\$252.35			\$252.35
Scholarship Fund	\$217.99			\$217.99
Sewer Gift Fund	\$387.09			\$387.09
Insurance Recoveries	\$3,530.29	\$959.64	\$870.60	\$3,619.33
Household Hazardous Waste	\$768.76			\$768.76
<b>SCHOOL DEPARTMENT</b>				
School Lunch	\$12,200.75	\$495,200.46	\$492,631.21	\$14,770.00
Title I #305	\$0.00	\$116,289.00	\$116,289.00	\$0.00
PL 94-142 #240	\$2,240.48	\$350,554.00	\$345,623.56	\$7,170.92
United Way Venture	\$40.42			\$40.42
Recovery for Lost Books	\$5,950.44	\$224.00		\$6,174.44
Chapter 658 School Athletics	\$60,647.26	\$100,894.75	\$138,375.04	\$23,166.97
After School Activities	\$90,617.14	\$202,609.08	\$214,395.29	\$78,830.93
School Facilities Use	\$9,277.00	\$13,716.50	\$3,015.01	\$19,978.49
Non-Resident Tuition	(\$132,906.80)	\$444,282.58	\$436,958.07	(\$125,582.29)
Adult Education	\$1,933.30	\$2,600.00	\$186.69	\$4,346.61
Summer School Program	(\$348.00)	\$4,120.00	\$3,015.88	\$756.12
School Choice	\$191,468.27	\$319,057.00	\$375,941.58	\$134,583.69
School Gift Fund	\$40,058.35	\$38,590.28	\$30,990.11	\$47,658.52
Greenthumb Revolving	\$3,198.69	\$1,025.50	\$788.66	\$3,435.53
Custodian Special Details	\$4,961.16	\$10,982.30	\$10,462.21	\$5,481.25
Tech Prep Consortium	\$1,450.00			\$1,450.00

TOWN OF LUNENBURG				
SPECIAL REVENUE FUNDS				
FISCAL YEAR ENDING 6/30/12				
PROGRAM NAME	FORWARD 7/1/2011	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2012
BC/BS Healthy Choices	\$94.65			\$94.65
Teacher Quality	\$8,894.23	\$31,439.00	\$39,929.99	\$403.24
Academic Support	\$0.00	\$11,400.00	\$11,400.00	\$0.00
50/50 Grant Sped Tuitions	\$35,565.10	\$554,839.00	\$567,150.26	\$23,253.84
Insurance Recoveries - School	\$2,969.32	\$942.15	\$1,454.12	\$2,457.35
Extended Day Revolving Fund	\$26,139.45	\$171,555.79	\$157,905.18	\$39,790.06
N.E. Dairy & Food Private Grant	\$1,262.23	\$3,490.00	\$2,601.61	\$2,150.62
Vending Machine Revolving	\$1,954.71			\$1,954.71
Monbouquette Award	\$3.81			\$3.81
New Technology Grant	\$2,017.56		\$2,017.56	\$0.00
Tufts University Heat Grant	\$113.45			\$113.45
Underground Storage Tank Grant	\$1,500.00			\$1,500.00
ASOST Quality #530	\$440.00		\$440.00	\$0.00
Hach Scientific Foundation Grant	\$90.61			\$90.61
Family Network Gift Fund	\$4,804.76	\$763.21	\$1,001.23	\$4,566.74
Kindergarten Curriculum Development	\$2,810.48		\$2,810.48	\$0.00
Idea Stimulus Program	\$41.27		\$41.27	\$0.00
Family & Community	\$328.28	\$33,870.00	\$34,090.15	\$108.13
Race to the Top	\$405.00	\$18,745.00	\$5,425.00	\$13,725.00
Community Service Learn #355	\$1,000.00		\$1,000.00	\$0.00
EECBG Energy Efficiency Grant	\$75,288.64	\$75,008.52	\$150,000.00	\$297.16
Cooperative Services Plan Grant	\$0.00	\$29,857.00	\$9,437.10	\$20,419.90
Full Day Kindergarten Grant	\$0.00	\$39,382.00	\$37,912.00	\$1,470.00
Education Jobs Grant	\$0.00	\$299,425.00	\$299,425.00	\$0.00
Regional Dissemination Grant	\$0.00	\$26,240.00	\$15,560.90	\$10,679.10
Sped Program Improvement Grant	\$0.00	\$18,245.00	\$17,931.00	\$314.00
Sped Early Childhood Grant	\$0.00	\$11,975.00	\$11,975.00	\$0.00

TOWN OF LUNENBURG				
SPECIAL REVENUE FUNDS				
FISCAL YEAR ENDING 6/30/12				
PROGRAM NAME	FORWARD 7/1/2011	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2012
<b>PUBLIC SAFETY</b>				
Insurance Recoveries - Police	(\$500.00)	\$11,234.29	\$5,742.66	\$4,991.63
Community Policing FY 96	\$6.55			\$6.55
Community Policing FY 97	\$1.97			\$1.97
Community Policing FY 98	\$0.66			\$0.66
Drug Forfeiture	\$21,605.53	\$1,450.00	\$3,583.50	\$19,472.03
D.A.R.E. Grant FY 97	\$34.85			\$34.85
D.A.R.E. I Grant FY 97	\$0.25			\$0.25
Community Policing	\$2,291.12			\$2,291.12
Cops Universal Hiring	\$1,289.84			\$1,289.84
Underage Alcohol Enforcement Grant	(\$56.19)			(\$56.19)
EOPS Vest Reimbursement	\$1,862.50	\$9,450.00	\$9,450.00	\$1,862.50
NWC Drug Task Force Grant	(\$323.52)			(\$323.52)
Protective Order Grant Program	\$135.15			\$135.15
Walmart Grant - Police Dept.	\$1,000.00			\$1,000.00
Firefighter PS Equipment Grant	\$30.00			\$30.00
Firefighter Safety Equipment Grant	\$9.84			\$9.84
State 911 Grant - Fire Dept	(\$1,304.24)	\$28,275.24	\$30,989.50	(\$4,018.50)
Police/Fire Special Details	\$9,476.23	\$114,414.41	\$110,183.66	\$13,706.98
Coastal/Patriot Ambulance Revolving	\$579.06	\$40,899.19	\$40,899.19	\$579.06
Firefighter Equipment Grant - FY05	\$419.60			\$419.60
Confined Space Training	\$1,956.77			\$1,956.77
Police NRA Foundation Grant	\$0.10			\$0.10
COPS Secure Our Schools	\$0.82			\$0.82
GHSB Click It Or Ticket	(\$1,064.50)	\$2,399.78	\$1,313.06	\$22.22
EMPG Grant	\$0.00	\$3,983.99	\$3,983.98	\$0.01
<b>PARKS &amp; RECREATION</b>				
Park User Fees	\$10,019.25	\$22,379.73	\$21,745.29	\$10,653.69

TOWN OF LUNENBURG				
SPECIAL REVENUE FUNDS				
FISCAL YEAR ENDING 6/30/12				
PROGRAM NAME	FORWARD 7/1/2011	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2012
Park Gift Fund	\$1,108.19	\$28,498.46	\$27,749.00	\$1,857.65
<b>HIGHWAY DEPT.</b>				
Chapter 90	\$21,380.68	\$474,630.12	\$474,622.81	\$21,387.99
Chapter 204/Acts of 1996	\$0.11			\$0.11
<b>COUNCIL ON AGING</b>				
C.O.A./M.A.R.T. Revolving	(\$7,742.70)	\$42,007.19	\$41,081.66	(\$6,817.17)
C.O.A. Formula Grant	\$85.38	\$13,163.00	\$13,248.38	\$0.00
E.O.C.D. Senior Center Grant	\$1,680.21			\$1,680.21
Venture Grant - Are You OK	\$24.00			\$24.00
<b>LIBRARY</b>				
State Aid-Libraries	\$32,457.84	\$12,562.49	\$7,335.04	\$37,685.29
Library Gift Fund	\$11,591.47	\$1,015.00		\$12,606.47
Library Revolving Fund	\$4,791.74	\$8,315.54	\$11,436.86	\$1,670.42
FY07 Public Libraries Fund	\$571.17			\$571.17
<b>CEMETERIES</b>				
Sale of Cemetery Lots	\$172,801.72	\$6,772.85		\$179,574.57
<b>UNCLASSIFIED</b>				
Elderly/Disabled Fund	\$2,487.14			\$2,487.14
Bell Tower Mtc. Fund-Town Hall	\$6,906.37		\$400.00	\$6,506.37
Historical Comm. Gift Fund	\$137.36			\$137.36
Compost Bins Grant	\$0.00	\$750.00	\$750.00	\$0.00
FEMA Grant - Hurricane Irene	\$0.00	\$7,398.02	\$7,398.02	\$0.00
FEMA Grant - October 2011 Storm	\$0.00		\$605,173.18	(\$605,173.18)
Mass Historical Comm Grant-Town Hall	\$4,150.00			\$4,150.00
Police Gift Fund	\$835.22			\$835.22
Public Safety Gift Fund	\$446.47			\$446.47
Council on Aging Gift Fund	\$0.00		(\$3,383.16)	\$3,383.16

TOWN OF LUNENBURG SPECIAL REVENUE FUNDS FISCAL YEAR ENDING 6/30/12				
PROGRAM NAME	FORWARD 7/1/2011	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	BALANCE FWD 7/1/2012
MWPAT Septic Repair	\$4,079.03			\$4,079.03
WPAT Septic Receipts Reserved	\$90,414.65	\$17,933.10	\$10,872.00	\$97,475.75
E.O.C.D. Septic I Grant	\$95,793.91	\$2,955.38	\$357.63	\$98,391.66
Water Enterprise Fund	\$12,380.65	\$17,308.06	\$15,950.86	\$13,737.85
Sewer Enterprise Fund	\$644,021.97	\$499,324.58	\$540,670.29	\$602,676.26
Sewer Betterment Fund	\$841,028.03	\$775,805.27	\$803,485.00	\$813,348.30
Public Health Emergency Preparedness	\$12,295.09			\$12,295.09
CDBG Sewer Hookup Grant	(\$15,129.87)			(\$15,129.87)
DEP Pay As You Throw Grant	\$4,720.43			\$4,720.43
Recycling Outreach Fund	\$3,800.00			\$3,800.00
Repayments Sewer Hookup	\$9,222.00			\$9,222.00
Solid Waste/Recycling Enterprise Fund	\$0.00	\$232,915.64	\$232,915.64	\$0.00
CVS Volunteer Challenge Grant	\$500.00			\$500.00
Fields Pond Foundation	\$1,600.00			\$1,600.00
March for Parks	\$1,617.25			\$1,617.25
Lake Shirley Low Impact Grant	(\$6,012.00)			(\$6,012.00)
Skate Park Fund	\$197.00			\$197.00
Weights/Measures Citation Fund	\$325.00			\$325.00
Marshall Park Restoration Fund	\$125.00			\$125.00
Comcast Technology Capital Grant	\$39,796.01			\$39,796.01
Sale of Real Estate Fund	\$0.00	\$9,925.00		\$9,925.00
Arts Lottery Fund	\$4,308.79	\$3,882.72	\$2,885.00	\$5,306.51
L.E.A.P. Fund	\$210,321.46	\$80,583.48	\$45,155.02	\$245,749.92
Debris Removal Gift Fund	\$676.00			\$676.00
Citizens Relief Fund	\$200.00			\$200.00
Hollis Road Revolving	\$5,509.97	\$3,000.00	\$932.34	\$7,577.63
<b>GRAND TOTAL</b>	<b>\$2,766,954.67</b>	<b>\$5,976,644.29</b>	<b>\$6,680,977.17</b>	<b>\$2,062,621.79</b>

CAPITAL PROJECT FUNDS FY 2012					
ART #/YR	PURPOSE	APPROPRIATED FORWARD	EXPENDED/ENCUMBERED/ TRANSFERRED	BALANCE	
2 11/01 STM	ENGINEER AND CONSTRUCT SEWERS	\$1,789.27 fwd		\$1,789.27	
08/02 ATM	DEVELOPMENT OF CEMETERIES	\$4,541.01 fwd	(\$1,598.00)	\$6,139.01	
8 10/02 STM	DESIGN/CONSTRUCT PUBLIC SAFETY	\$7,112.98 fwd		\$7,112.98	
4 05/05 STM	ENGINEER AND CONSTRUCT SEWERS	\$174,671.53 fwd	\$55,276.76	\$119,394.77	
4 11/05 STM	SCHOOL FEASIBILITY STUDY	\$7,036.86 fwd		\$7,036.86	
16 5/06 ATM	MEADOW WOODS SEWER/WATER	\$456,927.87 fwd		\$456,927.87	
21 12/5/08 STM	CAPITAL EXPENDITURES				
	COMPUTER REPLACEMENT PLAN - TECHNOLOGY DEPT.	\$3.99 fwd		\$3.99	
7 5/07 ATM	FY08 CAPITAL PLAN				
	REMOVAL OF OIL TANK - SCHOOL DEPT.	\$4,875.00 fwd		\$4,875.00	
8 5/07 ATM	FY08 CAPITAL PROGRAM				
	RESCUE/PUMPER - FIRE DEPT.	\$16.99 fwd		\$16.99	
8 5/08 ATM	FY09 CAPITAL PROGRAM				
	COMPUTER REPLACEMENT PLAN - TECHNOLOGY DEPT.	\$2,622.69 fwd	\$2,622.69	\$0.00	
	WIRELESS COMPUTER SYSTEM	\$388.38 fwd	\$249.68	\$138.70	
	COPIER REPLACEMENT PLAN	\$34.08 fwd	\$34.08	\$0.00	
	ARC VIEW/CARTOGRAPHIC	\$1,000.00 fwd	\$500.00	\$500.00	
	ASBESTOS REMEDIATION	\$2,291.50 fwd		\$2,291.50	
9 5/08 ATM	FY09 CAPITAL IMPROVEMENTS				
	ONE AMBULANCE AND ASSOCIATED EQUIPMENT - FIRE DEPT.	\$103.90 fwd		\$103.90	
7 5/09 ATM	FY10 CAPITAL PROGRAM				
	VAULT IMPROVEMENTS - TOWN CLERK	\$5.00 fwd		\$5.00	
	POLICE CRUISERS - POLICE DEPT.	\$744.40 fwd		\$744.40	
	PORTABLE RADIOS/PAGERS - FIRE DEPT.	\$99.24 fwd		\$99.24	
13 5/10 ATM	FY11 CAPITAL PROGRAM				
	COMPUTER REPLACEMENT PLAN - TECHNOLOGY DEPT.	\$1,458.77 fwd	\$1,358.93	\$99.84	
	POLICE CRUISER - POLICE DEPT.	\$13.12 fwd		\$13.12	
	RADIO EQUIPMENT - FIRE DEPARTMENT	\$3,198.00 fwd		\$3,198.00	
	TRACTOR/LOADER - SCHOOL DEPARTMENT	\$4,415.96 fwd	(\$583.68)	\$4,999.64	
	PARKING LOT REPAIRS/SENIOR CENTER - COUNCIL ON AGING	\$200.00 fwd	\$200.00	\$0.00	
3 5/10 ATM	RENOVATE DPW FACILITY	\$1,037,125.00 fwd	\$1,020,449.61	\$16,675.39	
1 5/10 ATM	TOWN HALL RENOVATIONS	\$15,341.06 fwd	\$15,326.77	\$14.29	
9 5/11/10 ATM	ROAD IMPROVEMENTS	\$81,153.16 fwd	\$81,153.16	\$0.00	
7 11/10 STM	POLICE CRUISERS - POLICE DEPT.	\$74.00 fwd	(\$437.69)	\$511.69	
19 5/11 ATM	FY12 CAPITAL PROGRAM				
	COMPUTER REPLACEMENT PLAN - TECHNOLOGY DEPT.	\$54,965.00	\$49,641.59	\$5,323.41	
	BULLET PROOF VESTS - POLICE DEPARTMENT	\$9,800.00	\$9,450.00	\$350.00	
	POLICE CRUISER EQUIPMENT - POLICE DEPARTMENT	\$24,000.00	\$22,547.32	\$1,452.68	
	PORTABLE RADIOS - DPW	\$20,000.00	\$20,000.00	\$0.00	
	FIRE ENGINE #2 RETROFIT - FIRE DEPARTMENT	\$50,000.00	\$48,700.00	\$1,300.00	
	HIGH SCHOOL ADA ACCESS - SCHOOL DEPARTMENT	\$25,000.00	\$25,000.00	\$0.00	
	MIDDLE SCHOOL WHITEBOARDS - SCHOOL DEPARTMENT	\$25,000.00	\$17,063.40	\$7,936.60	
	COMPUTER REPLACEMENT PLAN - SCHOOL DEPARTMENT	\$45,000.00	\$45,000.00	\$0.00	
	THINS PARKING LOT REPAIRS - SCHOOL DEPARTMENT	\$110,000.00	\$110,000.00	\$0.00	
	HIGH SCHOOL ASBESTOS ABATEMENT - SCHOOL DEPARTMENT	\$15,000.00	\$7,300.00	\$7,700.00	
	MIDDLE SCHOOL GYM FLOOR/BLEACHERS - SCHOOL DEPARTMENT	\$35,000.00	\$32,113.00	\$2,887.00	
	FRONT END LOADER - DEPARTMENT OF PUBLIC WORKS	\$4,255.00 fwd	(\$2,920.00)	\$7,175.00	
GRAND TOTAL		\$2,225,263.76	\$1,558,447.62	\$666,816.14	
fwd - forward from FY 10					
ATM - Annual Town Meeting					
STM - Special Town Meeting					

Town of Lunenburg  
Treasurer's Cash  
as of June 30, 2012

Enterprise Bank	154,853.74
Fidelity Depository	1,516,383.56
North Middlesex Savings Bank	460,338.72
UniBank	296,237.28
Mass Municipal Depository Trust (MMDT)	215,873.46
MMDT Hgwy/Arts/Plgrd	8,042.58
Bank of America Money Market	5,246.32
UniBank Money Market	975,263.24
Century Bank Money Market	75,799.44
Century Bank	65,352.90
Bank of America	249,304.61
Bank of America Senior Grant	1,684.08
Bank of America Sceptic Grant	90,270.07
TD BankNorth Investment	55,830.60
Webster Bank Investment	36,005.92
Commerce Bank	253,109.34
Citizens Bank Investment	159,456.76
Fidelity Bank ARRA EECBG	297.16
Fidelity Bank Sewer Enterprise	590,895.06
Fidelity Bank Water Enterprise	10,891.99
Fidelity Bank Trash Enterprise	10,514.55
Eastern Bank School Activity Fees	90,314.27
Century Bank Security Street	6,300.27
Bartholomew Trust Funds	1,934,349.43
TD BankNorth Stabilization	364,883.39
Old Mutual Trust Funds	12,027.89
 Total Cash per Treasurer 6/30/12	 <hr/> 7,639,526.63



TOWN OF LUNENBURG  
TRUST FUNDS  
FISCAL YEAR 2012 SUMMARY REPORT

FUND NAME	BEGINNING BALANCE	BEGINNING BALANCE	CONTRIB TO PRINCIPAL	NET EARNINGS	DISBURSE FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
<b>CEMETERY FUNDS</b>									
PERPETUAL CARE BEQUEST	\$166,802.91	\$7,864.33	\$3,200.00	\$2,723.81	\$0.00	(\$3,680.93)	\$176,910.12	\$2,864.20	\$179,774.32
C. ALLEN HEADSTONE	\$100.00	\$448.85	\$0.00	\$8.57	\$0.00	\$0.00	\$557.42	\$9.02	\$566.44
SALE OF CEMETERY LOTS	\$141,557.37	\$24,544.35	\$6,700.00	\$2,672.85	\$0.00	\$0.00	\$175,474.57	\$2,840.96	\$178,315.53
<b>SUBTOTAL</b>	<b>\$308,460.28</b>	<b>\$32,857.53</b>	<b>\$9,900.00</b>	<b>\$5,405.23</b>	<b>\$0.00</b>	<b>(\$3,680.93)</b>	<b>\$352,942.11</b>	<b>\$5,714.18</b>	<b>\$358,656.29</b>
<b>CONSERVATION FUNDS</b>									
<b>CONSERVATION LAND PURCHASE</b>									
R. BURTON CONSERVATION	\$21,650.00	\$28,443.07	\$0.00	\$782.78	\$0.00	\$0.00	\$50,875.85	\$823.69	\$51,699.54
H. BENJAMIN CONSERVATION	\$501.48	\$1,179.58	\$0.00	\$26.27	\$0.00	\$0.00	\$1,707.33	\$27.64	\$1,734.97
G. HUBBARD CONSERVATION	\$232.72	\$836.74	\$0.00	\$16.72	\$0.00	\$0.00	\$1,086.18	\$17.59	\$1,103.77
I. KIMBALL CONSERVATION	\$161.70	\$737.09	\$0.00	\$14.04	\$0.00	\$0.00	\$912.83	\$14.78	\$927.61
	\$90.85	\$369.70	\$0.00	\$7.21	\$0.00	\$0.00	\$467.76	\$7.57	\$475.33
<b>SUBTOTAL</b>	<b>\$22,636.75</b>	<b>\$31,566.18</b>	<b>\$0.00</b>	<b>\$847.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,049.95</b>	<b>\$891.27</b>	<b>\$55,941.22</b>
<b>LIBRARY FUNDS</b>									
CHARLES DICKERSON LIBRARY	\$3,000.00	\$1,279.75	\$0.00	\$66.87	\$0.00	\$0.00	\$4,346.62	\$70.37	\$4,416.99
CATHERINE WAITSON LIBRARY	\$2,000.00	\$854.49	\$0.00	\$44.60	\$0.00	\$0.00	\$2,899.09	\$46.94	\$2,946.03
FRANCIS CALDWELL LIBRARY	\$500.00	\$214.89	\$0.00	\$11.17	\$0.00	\$0.00	\$726.06	\$11.75	\$737.81
SUSAN DICKINSON LIBRARY B	\$500.00	\$10.34	\$0.00	\$7.96	\$0.00	\$0.00	\$518.30	\$8.39	\$526.69
EMMA DIMOND LIBRARY BOOKS	\$300.00	\$128.55	\$0.00	\$6.68	\$0.00	\$0.00	\$435.23	\$7.05	\$442.28
AUGUST TAYLOR LIBRARY BOOKS	\$300.00	\$128.41	\$0.00	\$6.68	\$0.00	\$0.00	\$435.09	\$7.04	\$442.13
STEPHEN STICKNEY LIBRARY	\$2,000.00	\$862.17	\$0.00	\$4.71	\$0.00	\$0.00	\$2,906.88	\$47.06	\$2,953.94
LIZZIE TAYLOR LIBRARY BOOKS	\$300.00	\$6.20	\$0.00	\$4.79	\$0.00	\$0.00	\$310.99	\$5.04	\$316.03
EBENEZER BAILEY LIBRARY	\$500.00	\$611.01	\$0.00	\$16.96	\$0.00	(\$36.53)	\$1,091.44	\$17.67	\$1,109.11
LUCY GOODRICH LIBRARY	\$1,000.00	\$1,217.42	\$0.00	\$33.81	\$0.00	(\$73.06)	\$2,178.17	\$35.26	\$2,213.43
SUSAN HOWARD LIBRARY	\$500.00	\$611.48	\$0.00	\$16.96	\$0.00	(\$36.53)	\$1,091.91	\$17.68	\$1,109.59
ADIN & MAY ESTABROOK LIBRARY	\$200.00	\$242.98	\$0.00	\$6.75	\$0.00	(\$14.62)	\$435.11	\$7.04	\$442.15
IRVIN & HAZEL KIMBALL LIBRARY	\$4,000.00	\$2,500.13	\$0.00	\$98.19	\$0.00	(\$292.26)	\$6,306.06	\$102.10	\$6,408.16
ANNIE & ARTHUR BILLINGS CULTURAL TR	\$18,896.01	\$2,631.78	\$0.00	\$336.39	\$0.00	\$0.00	\$21,864.18	\$353.98	\$22,218.16
<b>SUBTOTAL</b>	<b>\$33,996.01</b>	<b>\$11,299.60</b>	<b>\$0.00</b>	<b>\$702.52</b>	<b>\$0.00</b>	<b>(\$453.00)</b>	<b>\$45,545.13</b>	<b>\$737.37</b>	<b>\$46,282.50</b>

TOWN OF LUNENBURG  
TRUST FUNDS  
FISCAL YEAR 2012 SUMMARY REPORT

FUND NAME	BEGINNING BALANCE PRINCIPAL	BEGINNING BALANCE EARNINGS	CONTRIB TO PRINCIPAL	NET EARNINGS	DISBURSE FROM PRINCIPAL	TRANSFERS OF EARNINGS	ENDING CASH VALUE	UNREALIZED GAIN/LOSS	ENDING MARKET VALUE
<b>SCHOLARSHIP FUNDS</b>									
CHESTER MOSSMAN TEEN CENTER	\$1,237.25	\$335.26	\$0.00	\$24.60	\$0.00	\$0.00	\$1,597.11	\$25.86	\$1,622.97
GEORGE WAKEFIELD SCHOLARSHIP	\$5,906.38	\$117.20	\$0.00	\$94.08	\$0.00	\$0.00	\$6,117.66	\$99.05	\$6,216.71
MABEL ALLEN SCHOOL PRIZE	\$181.65	(\$71.41)	\$0.00	\$1.63	(\$50.00)	\$51.75	\$113.62	\$1.84	\$115.46
JOSEPH HARWOOD SCHOOL	\$127.02	\$72.50	\$0.00	\$2.45	(\$27.50)	(\$20.75)	\$153.72	\$2.49	\$156.21
LUNENBURG ATHLETIC BOOSTER	\$23,012.05	\$439.34	\$0.00	\$354.91	(\$560.66)	(\$439.34)	\$22,806.30	\$369.24	\$23,175.54
TIMOTHY J STANLEY SCHOLARSHIP	\$5,461.19	\$141.83	\$0.00	\$76.03	(\$858.17)	(\$141.83)	\$4,679.05	\$75.75	\$4,754.80
RYAN BUSQUE SCHOLARSHIP	\$9,145.00	\$978.73	\$0.00	\$157.05	\$0.00	(\$100.00)	\$10,180.78	\$164.83	\$10,345.61
PHILIP CROUSE	\$1,877.46	\$33.59	\$500.00	\$19.63	(\$966.41)	(\$33.59)	\$1,430.68	\$23.16	\$1,453.84
DORA HAVEN COWDRY SCHOLARSHIP	\$371,354.67	\$8,949.77	\$0.00	\$5,830.90	(\$1,550.23)	(\$8,949.77)	\$376,235.34	\$6,091.31	\$382,326.65
BETH N CURTIS MEMORIAL SCHOLAR	\$6,641.85	\$127.07	\$0.00	\$99.99	(\$372.93)	(\$127.07)	\$6,368.91	\$103.11	\$6,472.02
BARBARA NELSON SCHOLARSHIP	\$3,440.25	\$25.29	\$2,411.92	\$77.57	(\$474.71)	(\$25.29)	\$5,455.03	\$88.32	\$5,543.35
<b>SUBTOTAL</b>	<b>\$428,984.77</b>	<b>\$11,149.17</b>	<b>\$2,911.92</b>	<b>\$6,738.84</b>	<b>(\$4,860.61)</b>	<b>(\$9,785.89)</b>	<b>\$435,138.20</b>	<b>\$7,044.96</b>	<b>\$442,183.16</b>
<b>MISCELLANEOUS FUNDS</b>									
AMERICAN LEGION POOR	\$500.00	\$9,184.07	\$0.00	\$151.32	\$0.00	\$0.00	\$9,835.39	\$159.24	\$9,994.63
J & M HOWARD SDWLK / GRDS	\$5,000.00	\$12,222.27	\$0.00	\$269.14	\$0.00	\$0.00	\$17,491.41	\$283.19	\$17,774.60
WORTHY POOR INCOME	\$1,200.00	\$18,780.27	\$0.00	\$312.22	\$0.00	\$0.00	\$20,292.49	\$328.54	\$20,621.03
GAZEBO RESTORATION	\$100.00	\$8,216.26	\$0.00	\$129.95	\$0.00	\$0.00	\$8,446.21	\$138.75	\$8,582.96
<b>SUBTOTAL</b>	<b>\$6,800.00</b>	<b>\$48,402.87</b>	<b>\$0.00</b>	<b>\$862.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$56,065.50</b>	<b>\$907.72</b>	<b>\$56,973.22</b>
<b>STABILIZATION FUNDS</b>									
STABILIZATION	\$1,108,760.55	\$78,016.36	\$0.00	\$16,083.63	(\$135,235.64)	(\$78,016.36)	\$989,608.54	\$16,021.93	\$1,005,630.47
<b>SUBTOTAL</b>	<b>\$1,108,760.55</b>	<b>\$78,016.36</b>	<b>\$0.00</b>	<b>\$16,083.63</b>	<b>(\$135,235.64)</b>	<b>(\$78,016.36)</b>	<b>\$989,608.54</b>	<b>\$16,021.93</b>	<b>\$1,005,630.47</b>
<b>GRAND TOTALS</b>	<b>\$1,909,638.36</b>	<b>\$213,291.71</b>	<b>\$12,811.92</b>	<b>\$30,639.87</b>	<b>(\$140,096.25)</b>	<b>(\$91,936.18)</b>	<b>\$1,934,349.43</b>	<b>\$31,317.43</b>	<b>\$1,965,666.86</b>

## FIVE YEARS OUTSTANDING DEBT (1)

	As of June 30				
	2012	2011	2010	2009	2008
Within the General Debt Limit					
Sewers & Drains	\$ 8,509,510	\$ 9,058,250	\$ 9,578,524	\$ 9,509,935	\$ 8,249,190
Land Acquisition	287,133	330,000	445,000	570,000	695,000
Schools	7,848,229	8,440,000	9,034,000	9,490,000	10,020,000
Other Building	5,519,203	4,740,000	5,120,000	5,500,000	5,914,988
Streets Sidewalks & Parking	0	10,000	25,000	40,000	55,000
Departmental Equipment	1,000,000	960,000	1,120,000	234,183	280,020
Athletic & Recreational Facilities	305,000	370,000	431,000	0	0
Architectural & Engineering Services	0	0	0	584,071	277,656
Total Within the General Debt Limit	<u>\$ 23,469,075</u>	<u>\$ 23,908,250</u>	<u>\$ 25,753,524</u>	<u>\$ 25,928,189</u>	<u>\$ 25,491,854</u>
Outside the General Debt Limit					
Sewers	\$ 1,670,000	\$ 1,805,000	\$ 1,935,000	\$ 2,075,000	\$ 2,210,000
Water	1,114,345	1,127,786	1,140,663	1,153,000	0
Other Outside General	226,084	256,956	292,828	334,517	419,564
Total Outside the General Debt Limit	<u>3,010,429</u>	<u>3,189,742</u>	<u>3,368,491</u>	<u>3,562,517</u>	<u>2,629,564</u>
Total Long-Term Indebtedness	<u>\$ 26,479,504</u>	<u>\$ 27,097,992</u>	<u>\$ 29,122,015</u>	<u>\$ 29,490,706</u>	<u>\$ 28,121,418</u>

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

## Authorized Unissued Debt and Prospective Financing

The Town has the following authorized unissued debt:

Amount	Purpose
\$ 284,264	Sewer Construction
28,708	Sewer Construction
125,000	Buildings Renovations
56,550	School Heating System
<u>\$ 494,522</u>	

## TOWN OF LUNENBURG DEBT REPAYMENT SCHEDULE AS OF JUNE 30 2012

FISCAL YEAR	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
MASS WATER POOL 3*																		
PRINCIPAL	\$9,450	\$9,729	\$10,026	\$10,334	\$10,651													
INTEREST	\$2,251	\$2,227	\$1,683	\$1,116	\$553													
TOTAL MASS WATER POOL TRUST	\$12,203	\$11,956	\$11,709	\$11,450	\$11,184													
MASS WATER POOL 4*																		
PRINCIPAL	\$10,872	\$10,872	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868	\$10,868
INTEREST	\$12,936	\$3,036	\$2,479	\$1,922	\$1,365	\$815	\$272											
TOTAL MASS WATER POOL TRUST	\$23,808	\$13,908	\$13,347	\$12,790	\$12,233	\$11,683	\$11,140											
MASS WATER POOL 5*																		
PRINCIPAL	\$20,000	\$20,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
INTEREST	\$8,194	\$8,451	\$7,020	\$5,710	\$4,406	\$3,040	\$1,663	\$688										
TOTAL MASS WATER POOL TRUST	\$28,194	\$28,451	\$27,020	\$30,710	\$29,406	\$28,010	\$26,663	\$25,688										
MASS WATER POOL 7*																		
PRINCIPAL	\$110,183	\$114,974	\$119,764	\$119,764	\$124,555	\$129,345	\$134,138	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926	\$138,926
INTEREST	\$55,683	\$49,377	\$45,726	\$38,860	\$32,002	\$24,068	\$15,019	\$6,946	\$3,474									
TOTAL MASS WATER POOL TRUST	\$165,876	\$164,351	\$165,490	\$158,624	\$156,557	\$153,413	\$149,155	\$145,872	\$142,400									
MASS WATER POOL 9*																		
PRINCIPAL	\$450,000																	
INTEREST	\$42,500																	
TOTAL MUNICIPAL PURPOSE	\$892,500																	
MASS WATER POOL 9*																		
PRINCIPAL	\$225,000	\$1,960,000	\$1,070,000	\$1,080,000	\$1,030,600	\$1,065,000	\$1,075,000	\$1,095,000	\$1,110,000	\$1,135,000	\$1,155,000	\$1,180,000	\$1,205,000	\$1,230,000	\$1,255,000	\$1,280,000	\$1,305,000	\$1,330,000
INTEREST	\$42,845	\$422,800	\$391,000	\$348,200	\$304,600	\$263,400	\$221,200	\$178,200	\$134,400	\$90,000	\$44,600							
TOTAL MUNICIPAL PURPOSE	\$837,845	\$1,482,800	\$1,461,000	\$1,428,200	\$1,335,200	\$1,328,400	\$1,296,200	\$1,273,200	\$1,244,400	\$1,225,000	\$1,199,600							
MASS WATER POOL 9*																		
PRINCIPAL	\$295,584	\$300,291	\$319,509	\$329,318	\$338,727	\$352,841	\$362,250	\$376,353	\$395,772	\$399,886	\$409,295	\$418,704	\$428,113	\$437,522	\$446,931	\$456,340	\$465,749	\$475,158
INTEREST	\$205,975	\$189,424	\$172,203	\$154,349	\$136,402	\$115,103	\$94,788	\$73,282	\$59,822	\$41,160	\$20,649							
TOTAL MASS WATER POOL TRUST	\$501,559	\$489,715	\$491,712	\$483,667	\$475,129	\$467,944	\$457,038	\$445,645	\$441,046	\$441,046	\$429,944							
MASS WATER POOL 13*																		
PRINCIPAL	\$210,000	\$210,000	\$210,000	\$205,000	\$195,600	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000	\$195,000
INTEREST	\$97,355	\$88,955	\$80,555	\$72,255	\$64,255	\$56,455	\$48,655	\$40,855	\$32,958	\$24,855	\$16,780	\$8,705	\$2,310					
TOTAL MUNICIPAL PURPOSE	\$307,355	\$298,955	\$290,555	\$277,255	\$259,255	\$238,455	\$216,655	\$195,855	\$172,958	\$150,155	\$128,780	\$106,705	\$84,310					
MASS WATER POOL 13*																		
PRINCIPAL	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345
INTEREST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MASS WATER POOL TRUST	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345	\$45,345
MASS WATER POOL 14*																		
PRINCIPAL	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
INTEREST	\$70,135	\$63,560	\$57,765	\$51,610	\$45,435	\$39,325	\$33,450	\$29,510	\$24,505	\$19,467	\$14,430	\$9,360	\$4,485					
TOTAL MUNICIPAL PURPOSE	\$200,135	\$193,560	\$187,765	\$181,610	\$175,435	\$169,325	\$164,480	\$159,510	\$154,505	\$149,467	\$144,430	\$139,360	\$134,485					
MASS WATER POOL 14*																		
PRINCIPAL	\$14,854	\$15,154	\$15,460	\$15,773	\$16,091	\$16,417	\$16,748	\$17,086	\$17,432	\$17,784	\$18,143	\$18,510	\$18,884	\$19,265	\$19,654	\$20,051	\$20,454	\$20,862
INTEREST	\$5,892	\$5,398	\$5,038	\$4,791	\$4,479	\$4,160	\$3,835	\$3,504	\$3,165	\$2,820	\$2,468	\$2,109	\$1,742	\$1,368	\$987	\$598	\$201	\$201
TOTAL MASS WATER POOL TRUST	\$20,746	\$20,552	\$20,498	\$20,564	\$20,551	\$20,577	\$20,583	\$20,590	\$20,647	\$20,652	\$20,648	\$20,648	\$20,648	\$20,648	\$20,648	\$20,648	\$20,648	\$20,648
MASS WATER POOL 14*																		
PRINCIPAL	\$20,817	\$21,728	\$22,679	\$23,671	\$24,706	\$25,787	\$26,915	\$28,093	\$29,322	\$30,605	\$31,944	\$33,341	\$34,800	\$36,323	\$37,912	\$39,571	\$41,302	\$43,109
INTEREST	\$72,347	\$71,435	\$70,485	\$69,493	\$68,458	\$67,377	\$66,249	\$65,071	\$63,842	\$62,559	\$61,220	\$59,823	\$58,364	\$56,841	\$55,252	\$53,593	\$51,862	\$50,055
TOTAL MUNICIPAL PURPOSE SEWER	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164	\$93,164
MASS WATER POOL 14*																		
PRINCIPAL	\$14,028	\$14,642	\$15,283	\$15,951	\$16,649	\$17,378	\$18,138	\$18,931	\$19,760	\$20,624	\$21,527	\$22,468	\$23,451	\$24,477	\$25,548	\$26,666	\$27,833	\$29,050
INTEREST	\$46,755	\$48,139	\$49,498	\$50,830	\$52,132	\$53,403	\$54,643	\$55,850	\$57,021	\$58,157	\$59,254	\$60,313	\$61,330	\$62,304	\$63,233	\$64,115	\$64,948	\$65,731
TOTAL MUNICIPAL PURPOSE WATER	\$60,783	\$62,781	\$64,781	\$66,781	\$68,781	\$70,781	\$72,781	\$74,781	\$76,781	\$78,781	\$80,781	\$82,781	\$84,781	\$86,781	\$88,781	\$90,781	\$92,781	\$94,781
MASS WATER POOL 14*																		
PRINCIPAL	\$225,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
INTEREST	\$21,375	\$16,000	\$12,000	\$7,500	\$2,500													
TOTAL MUNICIPAL PURPOSE	\$246,375	\$216,000	\$212,000	\$207,500	\$202,500													
MASS WATER POOL 14*																		
PRINCIPAL	\$218,839	\$218,839	\$218,839	\$222,711	\$216,274	\$210,655	\$204,970	\$199,226	\$193,417	\$187,542	\$181,601	\$175,594	\$169,521	\$163,383	\$157,181	\$150,914	\$144,581	\$138,181
INTEREST	\$1,601,551	\$969,203	\$893,532	\$802,637	\$700,568	\$589,116	\$466,905	\$336,187	\$203,028	\$70,401	\$120,310	\$106,231	\$93,513	\$82,472	\$72,811	\$64,411	\$57,011	\$50,511
TOTAL DEBT	\$3,238,390	\$3,127,638	\$3,082,560	\$3,023,348	\$2,957,842	\$2,881,771	\$2,800,044	\$2,712,312	\$2,618,919	\$2,519,930	\$2,416,241	\$2,307,310	\$2,192,106	\$2,070,513	\$1,942,311	\$1,807,311	\$1,665,311	\$1,516,311

**TOWN OF LUNENBURG DEBT REPAYMENT SCHEDULE AS OF JUNE 30 2012**

[illegible]

## FY2012 COLLECTION OF TAXES

COLLECTION OF TAXES	FORWARD	COMMITMENTS	ADJUSTMENTS	REFUNDS	PAYMENTS	ABATEMENTS	TRANSFER	BALANCES
1997 MVE	\$ 1,690.95							\$ 1,690.95
1998 MVE	\$ 1,603.12							\$ 1,603.12
1999 MVE	\$ 3,028.97				\$ (32.50)			\$ 2,996.47
2000 MVE	\$ 4,219.49							\$ 4,219.49
2001 MVE	\$ 4,887.80							\$ 4,887.80
2002 MVE	\$ 9,781.36				\$ (50.00)			\$ 9,731.36
2003 MVE	\$ 8,259.50				\$ (1,265.20)			\$ 6,994.30
2004 MVE	\$ 6,257.11			\$ 249.18	\$ (41.25)			\$ 6,465.04
2005 MVE	\$ 6,147.61				\$ (121.26)		\$ 31.46	\$ 6,026.35
2006 MVE	\$ 10,093.89				\$ (1,108.34)			\$ 8,985.55
2007 MVE	\$ 10,909.71				\$ (579.07)			\$ 10,330.64
2008 MVE	\$ 5,695.87				\$ (889.48)			\$ 5,007.39
2009 MVE	\$ 7,619.93			\$ 995.62	\$ (2,461.88)	\$ (414.79)		\$ 5,736.88
2010 MVE	\$ 13,997.92	\$ 217.75		\$ 841.07	\$ (7,715.36)	\$ (714.85)		\$ 6,566.53
2011 MVE	\$ 72,535.01	\$ 144,591.85		\$ 8,333.21	\$ (199,147.74)	\$ (7,597.61)		\$ 18,714.72
2012 MVE		\$ 1,182,059.08		\$ 6,749.54	\$ (1,090,397.65)	\$ (24,963.79)		\$ 73,447.18
1998 PP	\$ 3,739.71							\$ 3,739.71
1999 PP	\$ 1,932.19							\$ 1,932.19
2000 PP	\$ 1,728.45							\$ 1,728.45
2001 PP	\$ 1,146.95				\$ (15.95)			\$ 1,131.00
2002 PP	\$ 3,699.89				\$ (17.16)			\$ 3,682.73
2003 PP	\$ 2,923.69				\$ (44.61)			\$ 2,879.08
2004 PP	\$ 3,263.31				\$ (51.12)			\$ 3,212.19
2005 PP	\$ 2,257.41				\$ (56.03)			\$ 2,201.38
2006 PP	\$ 3,763.93				\$ (57.09)			\$ 3,706.84
2007 PP	\$ 4,348.66				\$ (94.61)			\$ 4,254.05
2008 PP	\$ 4,852.78				\$ (62.85)			\$ 4,789.93
2009 PP	\$ 6,170.28				\$ (217.63)			\$ 5,952.65
2010 PP	\$ 2,722.14			\$ 1,705.01	\$ (766.61)			\$ 3,660.54
2011 PP	\$ 6,431.87				\$ (2,659.68)			\$ 3,772.19
2012 PP		\$ 478,542.30			\$ (468,692.01)	\$ (1,067.36)		\$ 8,782.93
2007 RE	\$ 4,612.68				\$ (722.59)			\$ 3,890.09
2008 RE	\$ (5,784.50)		\$ 31.41	\$ 2,247.93	\$ (8.56)		\$ 1,478.28	\$ (2,035.44)
2009 RE	\$ (5,835.89)		\$ 196.71	\$ 5,151.27	\$ (16.95)		\$ 640.29	\$ 135.43
2010 RE	\$ 583.74		\$ 54.35	\$ 801.79	\$ (48.28)		\$ 2,171.18	\$ 3,562.78
2011 RE	\$ 445,664.60		\$ 71.27	\$ 11,894.34	\$ (178,293.51)		\$ (282,360.33)	\$ (3,023.63)
2012 RE		\$ 18,392,119.54	\$ (187.91)	\$ 18,847.58	\$ (17,931,600.63)	\$ (11,624.14)	\$ (10,806.95)	\$ 356,747.49
2010 SUPPLEMENTAL	\$ 312.42				\$ (312.42)			\$ -
2011 SUPPLEMENTAL		\$ 23,634.77			\$ (23,634.77)			\$ -
2012 SUPPLEMENTAL		\$ 35,968.23			\$ (35,968.23)			\$ -
TAX LIENS	\$ 739,841.58							\$ 887,180.52
ROLLBACK TAXES	\$ -	\$ 11,207.59	\$ (11,207.59)					\$ -
STR BETT COMM	\$ (295.61)	\$ 3,185.04			\$ (3,185.04)		\$ (282.45)	\$ (578.06)
STR INT COMM	\$ 325.24	\$ 1,782.18			\$ (1,782.18)		\$ (297.28)	\$ 27.96
STREET BETTERMENT	\$ 11,770.08	\$ -	\$ (3,565.88)					\$ 8,204.20
WATER BETT COMM	\$ 771.09	\$ 9,469.73	\$ (1.35)		\$ (8,930.30)		\$ (694.10)	\$ 615.07
WATER INT COMM	\$ 316.13	\$ 2,278.32			\$ (2,154.93)		\$ (222.11)	\$ 217.41
WATER BETTERMENT	\$ 28,409.12		\$ (9,469.73)					\$ 18,268.42
SEPTIC BETT COMM	\$ 1,098.46	\$ 3,369.56	\$ (1,039.42)					\$ 648.02
SEPTIC INT COMM	\$ 24.82	\$ 613.10						\$ 24.82
SEWER BETT COMM	\$ 76,102.85	\$ 355,390.03	\$ (13.63)	\$ 855.14	\$ (351,821.43)		\$ (58,969.70)	\$ 22,543.26
SEWER INT COMM	\$ 20,937.65	\$ 240,038.71		\$ 441.47	\$ (179,273.56)		\$ (3,319.39)	\$ 78,824.88
SEWER USAGE	\$ 47,510.93	\$ 424,825.97	\$ (764.99)		\$ (424,751.92)			\$ 46,819.99
GRAND TOTAL	\$ 1,582,075.89	\$ 21,632,937.46	\$ (25,896.76)	\$ 59,113.15	\$ (21,098,279.80)	\$ (146,382.54)	\$ (352,631.10)	\$ 1,650,936.30

**TOWN OF LUNENBURG  
ANNUAL TOWN MEETING WARRANT  
MAY 5, 2012**

The Annual Town Meeting was called to order at 9:15 AM in the Lunenburg High School Auditorium. The Moderator noted the presence of a quorum and that the notice of the meeting was duly posted. The Pledge of Allegiance was recited and then the High School Acapella group sang God Bless America. The moderator went over the ground rules and thanked the retirees since our last meeting; Albert Carlson, School, 19 years, Judith Schenck, 14 years, Scott Curtis, School, 14 years, Ernest Gould, Police, 24 years and Peter Fiandaca Highway, 11 years. At 9:25 AM action began on Article 1 of the Special Town Meeting.

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds \$6,595.98 for payment of prior year expenses; or take any action relative thereto. [Submitted by the Town Accountant] Board of Selectmen and Finance Committee recommendation approval. VOTED UNANIMOUSLY to transfer the sum of \$5,606.98 from Line 13, Reserve Fund, of Article 20 of the May 7, 2011 Annual Town Meeting to fund Prior Year Expenses.

ARTICLE 2. To see if the Town will vote to appropriate to/ from the Stabilization Fund; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendations at Town Meeting. ARTICLE 2 was PASSED OVER.

ARTICLE 3. To see if the Town will vote to appropriate from available funds all sums of money necessary to amend the amounts voted for the Town's FY12 Budget, under Article 20 of the May 7, 2011 Annual Town Meeting and Article 1 of the December 5, 2011 Special Town Meeting; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendations at Town Meeting. ARTICLE 3 was PASSED OVER.

ARTICLE 4. To see if the Town will vote to rescind the sum of \$833,370.13, the remaining borrowing authorization, from Article 16 of the May 6, 2006 Annual Town Meeting for engineering, permitting, and construction of drinking water and wastewater improvements at Meadow Woods Mobile Home Park; or to take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUSLY to rescind the sum of 4833.370.13, the remaining borrowing authorization, from Article 16 of the May 6, 2006 Annual Town Meeting for engineering, permitting, and construction of drinking water and wastewater improvements at Meadow Woods Mobile Home Park.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year of the FY11, FY12 & FY13 Police Officers Collective Bargaining Agreement dated July 1, 2010 – June 30, 2013 with IBPO Local 353, AFL-CIO; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee recommend approval. VOTED UNANIMOUSLY to raise and appropriate the sum of \$0 dollars to fund the first year of the Police Officers Collective Bargaining Agreement dated July 1, 2010 – June 30, 2013, and to transfer the sum of \$24,593 from Line 13A, Salary Reserve Fund, of Article 20 of the May 7, 2011 Annual Town Meeting, to Line 41, Police Department, to fund year 2 {FY2012} of the agreement.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year of the FY12, FY13 & FY14 Lunenburg Professional Firefighters Collective Bargaining Agreement dated July 1, 2011 – June 30, 2014 with PFFM, Local 4358A; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee recommend approval. VOTED UNANIMOUSLY to transfer the sum of \$5,954 from Line 13A, Salary Reserve Fund, of Article 20 of the May 7, 2011 Annual Town Meeting, to Line 46, Fire Department, to fund the first year of the Lunenburg Professional Firefighters Collective Bargaining Agreement dated July 1, 2011 – June 30, 2014.

ARTICLE 7. To see if the Town will vote to transfer from Free Cash a sum of money to fund extraordinary Unemployment Benefits incurred as a result of layoffs in FY10, FY11 or FY12; or to take any action relative thereto. [Submitted by Town Manager] Board of Selectmen and Finance Committee recommend approval. VOTED UNANIMOUSLY to transfer from Free Cash the sum of \$39,124 to Line 79A, School Unemployment, of Article 20 of the

May 7, 2011 Annual Town Meeting, to fund extraordinary Unemployment Benefits incurred as a result of department layoffs in FY10, FY11, or FY12.

#### ANNUAL TOWN MEETING

ARTICLE 1. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Ambulance Billing revolving fund. The purpose of this fund will be to cover the cost associated with compensating third party advanced life support companies and third party billing companies that contract and supply services to the town. Five per cent (5%) of the total revenue generated by ambulance services rendered and 100% of the revenue generated by Advanced Life Support services rendered shall be deposited into said revolving fund. The proceeds of said Revolving Fund shall be expended by the Fire Department without further appropriation for the sole purpose of reimbursing the aforementioned companies for services rendered to the town; expenditures from the revolving fund may not exceed \$50,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 2. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½ the Timber Rights revolving fund, such fund to be credited with the proceeds of sale by the Conservation Commission of the rights to harvest timber; funds in the account to be expended for the acquisition of land for conservation purposes and associated costs of such acquisitions, including but not limited to appraisals and payment of accrued taxes; such funds may also be expended for improvements on land already under the custody and control of the Conservation Commission; the Conservation Commission may expend such funds without further appropriation; expenditures from the revolving fund may not exceed \$5,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 3. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Custodial Special Detail Revolving Fund, for the purpose of paying special detail salaries for outside functions. Charges and money received from outside organizations in connection with this program are to be deposited in said revolving fund and expended by the Lunenburg School Committee without further appropriation for the sole purpose of paying personnel for hours worked. Said revolving account expenditures shall not exceed \$25,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 4. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Greenthumb Revolving Fund, to support the Greenthumb Program at Lunenburg High School. Fees, charges, and money received from sales of items in connection with this program are to be deposited in this Revolving Fund Account and expended for the operation of this program by the Lunenburg School Committee without further appropriation; said revolving account expenditures shall not exceed \$10,000 per year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 5. To see if the Town will re-authorize in accordance with MGL Chapter 44, §53E½, the Library Revolving Fund, to receive funds from library fines and penalties, donations and bequests up to \$12,000, said funds to be expended by the Trustees of Lunenburg Public Library for the purchase of library and information materials and document information and electronic data delivery. Charges expenditures from the revolving fund may not exceed \$12,000 during the fiscal year without the approval of the Board of Selectmen and Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 6. To see if the Town will vote to re-authorize in accordance with MGL Chapter 44, §53E½, the Council on Aging/Montachusett Area Regional Transit (MART) Elderly Transportation Revolving Fund; the operation of said account shall be conducted by the Council on Aging, and the Senior Center Director; funds in this account shall be spent on the dispatch, operation, maintenance and record keeping of the MART vehicles for the elderly transportation program; all receipts resulting from MART reimbursements shall be credited to this account; said revolving account



expenditures shall not exceed \$38,000 per year without the prior approval of the Board of Selectmen and the Finance Committee; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUS CONSENT

ARTICLE 7. To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. [Submitted by Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds \$27,453,841 to defray the charges and expenses of the Town for Fiscal Year 2013 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager, or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval of budget amount of \$27,453,841, 6 - 0. Refer to Handouts on pages 27 – 30. VOTED to raise and appropriate \$26,562,011, transfer \$10,872 from Septic Receipts Reserved for Appropriation, transfer \$36,858 from the Sewer Enterprise Fund, transfer \$781,319 from the Sewer Enterprise Betterment Revenue, transfer \$62,781 from the Water Betterment Revenue, to defray the charges and expenses of the town for Fiscal Year 2013 of \$27,489,441, and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager as follows:

*FY 2013 Omnibus Budget*

			<i>General Government</i>		
Line No.	Account	VOTED FY 2013			
	<i>Maturing Debt &amp; Interest</i>		16	Finance Committee Expense	\$ 850.00
1	Principal-Loans	\$ 2,044,821.00	17	Annual Town Audit	\$ 35,875.00
2	Interest -Loans	\$ 865,089.00	19	Charter Review Comm	\$ -
3	Interest-Temporary Loans	\$ 10,000.00	20	Selectmen's Administration	\$ 44,392.00
3A	Admin Fees-Loans	\$ 12,000.00	21	Selectmen Salaries	\$ 500.00
3B	Bond Issuance Costs	\$ 2,500.00	22	Town Manager Salary	\$ 120,641.00
	Total Maturing Debt	\$ 2,934,410.00	23	Town Manager Expense	\$ 5,250.00
	<i>Unclassified</i>		24	Town Accountant	\$ 144,048.00
4	Liability Insurance	\$ 193,726.00	25	Treasurer's Administration	\$ 74,870.00
5	Workers Compensation	\$ 56,675.00	26	Banking Charges	\$ 1,000.00
6	Group Health Insurance	\$ 2,022,304.00	27	Tax Collector's Admin	\$ 78,728.00
7	Group Life Insurance	\$ 19,066.00	28	Assessor's Salaries	\$ -
8	Physicals	\$ 2,500.00	29	Assessor's Administration	\$ 119,156.00
9	Print Town Reports	\$ 5,000.00	30	Sealer of Weights & Measures	\$ 4,100.00
10	Mont Reg Planning Assess	\$ 2,970.00	31	Technology Director	\$ 158,624.00
11	Historical Commission	\$ 850.00	32	Legal Expenses	\$ 125,000.00
12	Public Buildings	\$ 83,900.00	33	Town Clerk Salary	\$ 42,405.00
13	Reserve Fund	\$ 50,000.00	34	Town Clerk's Administration	\$ 27,490.00
13A	Salary Reserve Fund	\$ 46,878.00	35	Elections	\$ 12,475.00
14	Unemployment Expense	\$ 48,202.00	36	Registration & Census	\$ 12,805.00
14A	Unemploy. Expense-Stab Fund	\$ -	37	Planning Board	\$ 96,170.00
15	Medicare - Town's Share	\$ 216,612.00	38	Zoning Board of Appeals	\$ 3,325.00
	Total Gen Gov Unclassified	\$ 2,748,683.00	39	Conservation Commission	\$ 37,001.00
				Total General Government	\$ 1,144,705.00
				<i>Central Purchasing</i>	
			40	Central Purchasing	\$ 55,250.00
				Total Central Purchasing	\$ 55,250.00

<i>Protection</i>			70	Cemetery Department	\$	48,532.00	
			71	Tree Removal	\$	16,590.00	
			72	Solid Waste	\$	148,092.00	
41	Police Department	\$	1,310,740.00	73	Snow Removal Expense	\$	250,525.00
42	Police Lock Up	\$	48,600.00				
43	Injury Leave	\$	5,000.00	Total DPW \$ 1,401,673.00			
44	Police/Fire Medical Expenses	\$	5,000.00				
45	Vehicle Mtc - Police	\$	62,545.00	<i>Public Assistance</i>			
Subtotal Police \$ 1,431,885.00			74	Council on Aging	\$	106,616.00	
			Subtotal C.O.A. \$ 106,616.00				
46	Fire Department	\$	607,761.00	75	Veterans' Benefits	\$	5,000.00
46A	Capital - Fire Dept.	\$	21,988.00	76	Veteran's Administration	\$	4,250.00
47	Fire Hydrant Expense	\$	15,000.00	77	Registrar of Vets' Graves	\$	360.00
48	Radio Equipment Mtc.	\$	10,000.00	78	Memorial Day	\$	750.00
49	Radio Watch	\$	205,079.00				
50	Vehicle Mtc - Fire	\$	34,040.00	Subtotal Veterans \$ 10,360.00			
Subtotal Fire Dept. \$ 893,868.00			Total Assistance \$ 116,976.00				
			<i>Schools</i>				
51	Emergency Management	\$	3,250.00	79	School Department	\$	15,495,534.00
52	Wiring Inspector	\$	17,500.00	79A	Unemploy.School-Stab Fund	\$	-
53	Building Inspector	\$	118,849.00	80	Monty Tech Assessment	\$	681,078.00
54	Municipal Hearings Officer	\$	-	81	Vehicle Mtc - School	\$	-
55	Plumbing/Gas Inspector	\$	15,000.00	Total Schools \$ 16,176,612.00			
56	Animal Control	\$	24,580.00	<i>Library</i>			
Subtotal Other Protection \$ 179,179.00			82	Lunenburg Public Library	\$	347,312.00	
Total Protection \$ 2,504,932.00			Total Library \$ 347,312.00				
<i>Health &amp; Sanitation</i>			<i>Recreation</i>				
57	General Health Expense	\$	23,316.00	83	Band Concerts	\$	2,500.00
58	Nashoba Board of Health	\$	21,988.00	Total Recreation \$ 2,500.00			
59	Nashoba Nursing	\$	9,884.00				
60	Mental Health	\$	-				
61	Animal Inspector Salary	\$	600.00				
Total Health & Sanitation \$ 55,788.00							
			<i>Total Omnibus \$ 27,489,441.00</i>				
<i>Department of Public Works</i>							
62	Highway Labor	\$	380,896.00				
63	Highway OT	\$	3,090.00				
64	General Highway Maintenance	\$	130,500.00				
64A	Capital - General Highway	\$	-				
65	Town Highway Garage	\$	19,691.00				
66	Traffic Signs & Devices	\$	26,575.00				
67	Vehicle Mtc. - Highway	\$	59,444.00				
68	Facilities and Grounds	\$	248,383.00				
68A	Capital - Facilities & Grounds	\$	-				
69	Park Department	\$	69,355.00				

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$2,200,000 for the purpose of additional funding to meet the FY2013 Town Manager's Override Budget, such sum contingent upon the approval by the voters of an override of Proposition 2 ½, so-called; or take any other action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen Recommends Approval, 3 – 2. Finance Committee Recommends Approval, 6 – 0. VOTED to raise and appropriate the sum of \$2,200,000 for the purpose of additional funding to meet the FY2013 Town Manager's Override Budget, and more specifically to increase Line 13, Reserve Fund by \$288,432, to increase Line 17, Annual Town Audit by \$8,000, to increase Line 20, Selectmen's Administration by \$50,752, to increase Line 25, Treasurer's Administration by \$7,549, to increase Line 27, Tax Collector's Administration by \$4,650, to increase Line 37, Planning Board, by \$9,647, to increase Line 39, Conservation Commission by \$8,500, to increase Line 41, Police Department, by \$31,554, to increase Line 46, Fire Department, by \$5,463, to increase Line 53, Building Inspector, by \$11,290, to increase Line 57, General Health Expense, by \$8,500, to increase Line 62, Highway Labor, by \$34,698, to increase Line 64, General Highway Maintenance, by \$550,000, to increase Line 74, Council on Aging, by \$14,325, to increase Line 79, School Department, by \$1,131,040, to increase Line 82, Lunenburg Public Library, by \$35,600, for a total appropriation of \$2,200,000, such sum contingent upon the approval by the voters of an override of Proposition 2½, so-called.

ARTICLE 10. To see if the Town will vote to appropriate to/ from the Stabilization Fund; or take any other action relative thereto. [Submitted by the Town Manager] Board of Selectmen Recommends Approval of Appropriation of \$277,432 into the Stabilization Fund if Article 9 passes. Finance Committee to make recommendation at Town Meeting. Article 10 was PASSED OVER.

ARTICLE 11. To see if the Town will vote to appropriate, borrow, or transfer from available funds, an amount of \$750,000 to be expended under the direction of the School Building committee to conduct a Feasibility Study at the Lunenburg High School, 1079 Massachusetts Avenue, Lunenburg, Massachusetts, for which Feasibility Study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based upon need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. [Submitted by the School Building Committee] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 5 - 1. VOTED 2/3RDS DECLARED to appropriate the amount of \$750,000 for the purpose of paying the costs to conduct a feasibility study at the Lunenburg High School, 1079 Massachusetts Avenue, Lunenburg, Massachusetts, including the payment of all costs incidental or related hereto, and for which the Town of Lunenburg may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation, \$30,000 will be transferred from Article 2 of the May 3, 2008 Annual Town Meeting, and the Treasurer with the approval of the Board of Selectmen is authorized to borrow the balance of \$720,000 under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Lunenburg acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based upon need, as determined by the MSBA, and any costs the Town of Lunenburg incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Lunenburg, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Lunenburg and the MSBA.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year of the FY13, FY14 & FY15 Collective Bargaining Agreement with the Public Employees Local Union 39, Laborer's International Union of North America, AFL-CIO, dated July 1, 2012 – June 30, 2015; or take any action relative thereto. [Submitted by the Town Manager] Board of Selectmen and Finance Committee to make recommendations at Town Meeting. Article 12 was PASSED OVER.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds \$5,000 to operate the Water Department; or take any other action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUSLY to appropriate from Water Enterprise Revenues the sum of \$5,000 to operate the Water Department.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds \$285,000 to operate the Solid Waste Disposal Program Enterprise Fund. [Submitted by the Board of Selectmen] Board of Selectmen

Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUSLY to appropriate from Solid Waste Disposal Enterprise Revenues the sum of \$285,000 to operate the Solid Waste Disposal Program.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds \$643,726 to operate the Sewer Enterprise Fund, or take any other action relative thereto. [Submitted by the Sewer Commission] Board of Selectmen recommends approval and Finance Committee Recommends Approval, 5 – 0, 1 abstaining. VOTED UNANIMOUSLY to appropriate from Sewer Enterprise revenues the sum of \$570,518 and to appropriate from Sewer Retained Earnings the sum of \$73,208, for a total appropriation of \$643,726, to operate the Sewer Department.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow the sum of \$464,487 for the FY13 Capital Plan, as appearing in the Capital Planning Report, or take any action relative thereto. [Submitted by the Capital Planning Committee] Board of Selectmen Recommends Approval, 5 – 0. Finance Committee Recommends Approval, 6 - 0. VOTED UNANIMOUSLY to raise and appropriate the sum of \$439,193 and to transfer the sum of \$1,789.27 from Article 2 of the November 6, 2001 Special Town Meeting; and \$7,112.98 from Article 8 of the October 1, 2002 Special Town Meeting; and \$3.99 from Article 21 of the December 5, 2006 Special Town Meeting; \$4,875 from Article 7 of the May 5, 2007 Annual Town Meeting; and \$2,903.39 from Article 8 of the May 3, 2008 Annual Town Meeting; and \$103.90 from Article 9 of the May 3, 2008 Annual Town Meeting; and \$848.64 from Article 7 of the May 2, 2009 Annual Town Meeting; and \$3,313.54 from Article 13 of the May 1, 2010 Annual Town Meeting; and \$14.29 from Article 2 of the May 1, 2010 Annual Town Meeting; \$74.00 from Article 7 of the November 30, 2010 Special Town Meeting; and \$4,255.00 from Article 19 of the May 7, 2011 Annual Town Meeting, for a total appropriation of \$464,487 to fund the FY13 Capital Plan, as appearing in the Capital Planning Report.

ARTICLE 17. To see if the Town will vote to amend the Zoning Bylaw by adding to the current bylaw Section 4.0, entitled "Use Regulations," a new Section entitled Section 4.15, "Solar Energy Systems," or take any other action relative thereto, as follows. [Submitted by the Planning Board] Board of Selectmen recommend approval. Finance Committee reports no direct financial impact.

#### Section 4.15 SOLAR ENERGY SYSTEMS

##### 4.15.1 Purpose

The purpose of this section is to provide siting for solar photovoltaic energy systems for power generation for all, home, commercial or industrial installations. Small-Scale Ground-Mounted Photovoltaic Installations, Roof-Mounted Solar Energy Installations and Large-Scale Ground-Mounted Photovoltaic Installations within the Solar Overlay District may be constructed without need for discretionary approval as set forth herein. Large-Scale Ground-Mounted Photovoltaic Installations outside of the Solar Overlay District may be constructed by special permit provided certain criteria as set forth herein are met. The provisions in this section of the Zoning Bylaw shall apply to the construction, operation, repair, and/or removal of all solar electric systems, and to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

##### 4.15.2 Definitions

Small-Scale Ground-Mounted Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground and has a nameplate capacity under 10 kW. Large-Scale Ground-Mounted Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground and has a nameplate capacity of 10 kW or greater.

Rated Nameplate Capacity: The maximum rated output of electric power production of the photovoltaic system in Direct Current (DC). Solar Photovoltaic Array: An arrangement of solar photovoltaic panels. Roof-Mounted Solar Energy Installation: Solar photovoltaic arrays placed on the roof of residences, or commercial, industrial or institutional buildings and Town owned municipal buildings. Buffer Strip: A strip of land between the solar photovoltaic arrays, and any structures accessory thereto, and the boundary of the parcel, reserved for plant material, berms, walls or fencing to serve as a visual barrier. Plant Material: Trees or shrubs of a type and height that sufficiently screen the arrays without blocking necessary sun that would hinder the product performance, including ground cover that would screen the lower portion of the arrays.

##### 4.15.3 Small-Scale Ground-Mounted Solar Photovoltaic Installations and Roof-Mounted Solar Energy Installations

###### 4.15.3.1 Purpose

The purpose of section is to promote the creation of renewable energy for individual residences, commercial enterprises and municipal buildings, as-of-right.

###### 4.15.3.2 Roof-Mounted Solar Energy Installations

Roof-Mounted Solar Energy Installations shall be located so as not to increase the total height of the structure more than one (1) foot above the applicable zoning regulations related to height in the District in which it is located, or such

other height as is determined by the Building/Zoning Official to be essential for proper operation, but in no case no more than four (4) feet.

#### 4.15.3.3 Small-Scale Ground-Mounted Solar Energy Installations

Small-Scale Ground-Mounted Photovoltaic Installation are not permitted in the Zoning Dimensional Setbacks as listed in Section 5.0, Subsection 5.2 of the Zoning Bylaw and may not be located closer than 25 feet from residential side-yard lines. Dimensional setbacks for Small-Scale Ground-Mounted Photovoltaic Installation shall have a front lot setback no closer than the existing foundation of the primary dwelling to the front property line, except when the existing foundation of the primary dwelling is more than 125 feet from the front property line or otherwise if determined appropriate by the Building/Zoning Official. Small-Scale Ground-Mounted Photovoltaic Installation shall be adequately screened from the neighboring lot line as determined by the Building/Zoning Official. A Small-Scale Ground-Mounted Photovoltaic Installation with twenty feet or greater in height, at its maximum extension, shall require a Special Permit in accordance with Section 4.15.4.3.

#### 4.15.3.4 Required Documents

The following documents shall be required:

A. Sun and shadow diagrams specific to the proposed installation to determine the solar access.

B. Detailed information, including maps, plans or dimensional sketches showing proposed location of the solar installation, including any setbacks from property lines or distances from structures which are used for habitation on adjacent properties, and a landscape diagram showing proposed screening.

C. Site drawings showing the building and structure footprints, property lines, location and the dimensions of solar arrays, ridgeline of roof and description of the installation.

D. Elevation drawings showing heights of buildings and solar arrays.

#### 4.15.3.5 Permitting

Small-Scale Ground-Mounted Solar Photovoltaic Installations and Roof-Mounted Solar Energy Installations require only a building permit, except that a Small-Scale Ground-Mounted Solar Photovoltaic Installation twenty feet in height or greater, at its maximum extension, shall require a special permit in accordance with Section 4.15.4.3. All data listed above shall be submitted to the Building/Zoning Official. All other necessary permits shall be obtained before a building permit is issued.

#### 4.15.3.6 As Built Plans

As-built plans shall be submitted prior to final inspection to the Building/Zoning Official and copied to the Planning Board.

### 4.15.4 Large-Scale Ground-Mounted Solar Photovoltaic Installations

#### 4.15.4.1 Purpose

The purpose of this section is to facilitate the creation of new Large-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations. Subject to the requirements below, Large-Scale Ground-Mounted Solar Photovoltaic Installations are permitted as-of-right in the Solar Overlay District and by special permit in any other district. The special permit granting authority for these purposes shall be the Planning Board.

#### 4.15.4.2 Solar Overlay District

Large-Scale Ground-Mounted Solar Photovoltaic Installations are allowed by right in the following designated Overlay District:

1. 27 Youngs Road, 42 Acres, Map 115, Parcel 016 (Commercial District)
2. 671 Lancaster Avenue, 132 Acres, Map 110, Parcel 3 (Residence B)
3. 500 Leominster Shirley Road, 17.4 Acres, Map 144, Parcel 001 (Office Park and Industrial).

#### 4.15.4.3 Siting By Special Permit

Except where permitted as-of-right in the Solar Overlay District, Large-Scale Ground-Mounted Solar Photovoltaic Installations may be located on any lot containing more than 20 acres in any district by special permit issued by the Planning Board, provided however that, the requirements of Section 4.15 and the following criteria are met.

1. Standards: In granting the special permit, the Planning Board shall find that the permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this bylaw, and shall find that:

- the specific site is an appropriate location for such an installation;
- the proposed installation will not adversely affect the existing neighborhood;
- the granting of the special permit will not reasonably diminish the available light, air, sunlight and other amenities, and;

- there will be no nuisance or serious hazard to vehicles or pedestrians.

2. Conditions: The Planning Board may impose any conditions deemed necessary to achieve the purpose of this Bylaw, such as, but not limited to, the following:

- greater than minimum setback requirements;
- modification of exterior appearance;
- limitation of size or extent of facilities;
- regulation of traffic and site plan features;
- screening of premises from view by use of appropriate walls, fencing or buffer strips;
- control of the number, location, size and lighting of signs;
- additional design and siting modifications where appropriate.

#### 4.15.4.4 Development Plan Review

All Large-Scale Ground-Mounted Solar Photovoltaic Installations shall require Development Plan Review, under Section 8.4 of the Zoning Bylaws, by the Lunenburg Planning Board. A public information meeting shall be held by said Board. The Building/Zoning Official shall not issue a building permit unless and until the Planning Board submits an approved Development Plan Review Document, and Special Permit documentation where applicable, to the Building/Zoning Official. A building permit will be issued by the Building/Zoning Official that shows evidence that the project is consistent with state and federal building codes, the findings and directives of the Development Plan Review, and/or Special Permit, and local bylaws and regulations, including those set forth by the Conservation Commission. As-built plans shall be submitted prior to final inspection to the Building /Zoning Official with copies to the Planning Board.

#### 4.15.4.5 Utility Notification

Evidence shall be provided at time of the application for the Development Plan Review that the utility company that operates the electrical grid where the installation is to be located has been informed of the applicant's intent to construct a solar photovoltaic installation and that approval to connect to the grid has been granted or appropriate application(s) have or will be made to such utilities for interconnection. Off-grid systems shall be exempt from this requirement. Reasonable efforts should be made to place all utility connections underground, depending on appropriate soil conditions, shape and topography of the site.

#### 4.15.4.6 Fees

An application for a Development Plan Review shall be accompanied by the required fee and a tri-party account (in-house escrow account with the Planning Board, Developer and Town Treasurer) for engineering review, monitoring, and inspections fees. An application for a building permit shall be accompanied by the fee required for a building permit. All other fees that shall be required by permitting parties (Conservation Commission, etc.) shall be administered according to their regulations.

#### 4.15.4.7 Setbacks and Buffer Strips

Buffer Strips in all Districts: All installations shall be surrounded by a buffer strip which shall be two hundred (200) feet in depth in a Residential, Conservation or Recreation District and shall be 50 feet in a Commercial or Industrial district unless it abuts a Residential, Conservation or Recreation District in which case the buffer strip shall be two hundred feet in depth along such abutting lot lines, unless the applicant can demonstrate, and the Planning Board finds, that adequate buffering can be provided in a narrower buffer strip.

Setbacks in all Districts:

Front Yard: The Front Yard Depth shall be at least 50 feet, provided, however, that when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the front lot setback shall not be less than 200 feet.

Side Yard: Each side yard setback shall be at least 50 feet, provided, however, that when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the side yard setback shall not be less than 200 feet.

Rear Yard: The Rear Yard Depth shall be at least 50 feet; provided, when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the rear yard setback shall not be less than 200 feet.

#### 4.15.4.8 Required Documents

In addition to documents required for Development Plan Review, the following will be required for Large-Scale Ground-Mounted Solar Photovoltaic Installation. The Planning Board may waive one or more of these requirements in its sole discretion under appropriate circumstances for Large-Scale Ground-Mounted Solar Photovoltaic Installation between 10 kW and 249 kW.

A. All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts.

B. Property lines and physical features, including roads for property sites.

C. Proposed changes to landscape of site, including grading, vegetation, clearing, planting, screening vegetation or structures.

D. Locations of wetlands and Priority Habitat Areas defined by the Natural Heritage & Endangered Species Program.

E. Locations of floodplains or inundation areas for moderate or high hazard dams.

F. A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate. (See Section 4.15.4.9(I))

G. Drawings of the installation showing the proposed layout of the system and any potential shading from nearby structures.

H. One or three phase line electrical diagrams detailing the installation, associated components and electrical interconnection methods with all National Electrical Code compliant disconnects and overcurrent devices.

I. Documentation of the major system components to be used, including the electric generating PV panels, mounting system, inverter, etc.

J. Name of property owner, address, telephone number, e-mail

K. Name of lessor or lessee, address, telephone number, e-mail

L. Name of contact person, address, telephone number, e-mail

M. Name of designing engineer, address, telephone number, e-mail

N. Names of contractors, address, telephone number, e-mail

O. Name of installer, address, telephone number, e-mail

P. Zoning District designation for parcel of land, map and parcel.

Q. Documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation and maintenance of the proposed solar photovoltaic installation.

R. Provision of water including that needed for fire protection.

S. Proof of liability insurance.

T. Description of the financial surety required by Section 4.15.4.12 below.

U. Sight line representations depicting in profile the view of the proposed installation, and any appurtenant structures, from the location upon any public road within 300 feet that would have the most unobstructed view of the installations, and from the closest wall of each residential building within 300 feet of the highest point of the installation.

V. A screening plan, in compliance with Section 4.15.4.9(F).

#### 4.15.4.9 Design Standards

##### A. Lighting and Security

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as any appurtenant structures, shall be limited to that required for safety and operational purposes and shall be reasonably shielded from abutting properties. Where feasible, any required lighting shall be directed downward and shall incorporate full cut off fixtures to reduce light pollution. Surveillance and security cameras shall be placed as to not infringe on private citizens' property.

##### B. Signage

Signage size shall comply with the Zoning Bylaw and shall not be used for displaying any advertising except to identify the owner and/or operator of the solar installation and a 24-hour emergency contact telephone number.

##### C. Land Clearing

Clearing of natural vegetation shall be limited to what is necessary for construction, operation and maintenance of the installation. Any land disturbance, including earth removal of land cleared greater than one acre shall be subject to Stormwater Management criteria and/or otherwise prescribed by applicable laws, regulations and bylaws.

##### D. Safety, Emergency Service and Environmental Standards

The applicant shall provide a copy of the project summary, electrical schematic, and site plan. The applicant shall develop an emergency response plan including showing all means of shutting down the solar installation. The applicant shall submit the name of the person answerable to inquiries throughout the life of the installation. If the designated person changes, the name of the new designated person shall be submitted as an addendum.

##### E. Monitoring and Maintenance

The applicant shall submit a plan for the operation and maintenance of the installation which shall include measures for maintaining the site including safe access, stormwater control, structural repairs and the integrity of security measures. These measures must be acceptable to the Fire Chief and emergency medical services personnel. If needed, training of service personnel will be provided by the applicant. The owner/operator shall be responsible for the cost of maintaining the installation.

The applicant shall also submit a Monitoring/Inspection Form under the Development Plan Review during construction, and shall further submit a report on the condition of the structure and site by January 15th of each year.

##### F. Visual Impact

Any Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be designed to minimize visual impacts including preserving natural vegetation to the maximum extent possible, blending in equipment with the surroundings, and adding vegetative buffers to screen abutting residential properties whether developed or not. Siting shall be such that the view of the solar electric generating installation from other areas of Town shall be as minimal as possible. Buffer Strips shall surround the proposed project. A screening plan, that assures the facility is shielded to greatest extent possible from public view, shall be required to be reviewed under the Development Plan Review.

#### G. Height

The height of any structure associated with a Large-Scale Ground-Mounted Solar Photovoltaic Installation shall not exceed 35 feet.

#### H. Roads

All access roads and interior roads shall be constructed to minimize grading, removal of stone wall or trees and to minimize impacts to environmental or historic resources.

#### I. Hazardous Materials

Hazardous materials stored, used, or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste as defined by the Department of Environmental Protection ("DEP") pursuant to 310 CMR 30.000 and shall meet all requirements of the DEP including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment. If hazardous materials are utilized within the solar electric equipment then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required.

#### J. Noise

Noise generated by a Large-Scale Ground-Mounted Solar Photovoltaic Installation, and by any associated equipment and machinery, shall conform to applicable state and local noise regulations, including the Department of Environmental Protection's Division of Air Quality noise regulations, 310 CMR 7.10. The site shall not produce any other vibration, harmonics, or interference, which would be perceived or impact the normal function of electronics off site.

#### 4.15.4.10 Modifications

All modification requests to a solar photovoltaic installation, including changes in arrays, addition to number of arrays or change in placement made after issuance of the required building permit shall require review through the Development Plan Review for compliance with this Bylaw.

#### 4.15.4.11 Abandonment and Removal

The owner or operator shall physically remove the installation no more than 150 days after the date of decommissioning operations. The owner or operator shall notify the Planning Board by certified mail of their proposed date of discontinued operations and plans for removal. The notification shall consist of the methodology of physical removal of all structures, equipment, security barriers and transmission lines, disposal of all solid and hazardous waste and stabilization or re-vegetation of the site. Landscaping, etc. may be left upon approval of the Planning Board. If the owner or operator fails to remove the installation in accordance with the above criteria, the Town may, after the receipt of an appropriate court order or consent of the property owner, enter the property and physically remove the installation at the owner's expense. As a condition of Development Plan Review, a property owner shall agree to allow the Town entry to remove an abandoned or decommissioned installation. The cost for the removal will be charged to the property owner in accordance with the provisions of G.L. 139, Section 3A as a tax lien on the property.

#### 4.15.4.12 Financial Surety

Proponents of large-scale solar photovoltaic projects shall provide a form of surety, either through an escrow account, bond or otherwise to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Development Plan Review Authority but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally or state owned facilities. The project owner/operator shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal cost due to inflation.

#### 4.15.5 Conflicts

In the event that any part of this Section conflicts with other requirements of the Zoning Bylaw, the requirements of this Section shall apply. VOTED UNANIMOUSLY to amend the Zoning Bylaw by adding to the current bylaw Section 4.0, entitled "Use Regulations," a new Section entitled Section 4.15, "Solar Energy Systems," as follows:

### Section 4.15 SOLAR ENERGY SYSTEMS

#### 4.15.1 Purpose



The purpose of this section is to provide siting for solar photovoltaic energy systems for power generation for all, home, commercial or industrial installations. Small-Scale Ground-Mounted Photovoltaic Installations, Roof-Mounted Solar Energy Installations and Large-Scale Ground-Mounted Photovoltaic Installations within the Solar Overlay District may be constructed without need for discretionary approval as set forth herein. Large-Scale Ground-Mounted Photovoltaic Installations outside of the Solar Overlay District may be constructed by special permit provided certain criteria as set forth herein are met. The provisions in this section of the Zoning Bylaw shall apply to the construction, operation, repair, and/or removal of all solar electric systems, and to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

#### 4.15.2 Definitions

**Small-Scale Ground-Mounted Photovoltaic Installation:** A solar photovoltaic system that is structurally mounted on the ground and has a nameplate capacity under 10 kW. **Large-Scale Ground-Mounted Photovoltaic Installation:** A solar photovoltaic system that is structurally mounted on the ground and has a nameplate capacity of 10 kW or greater. **Rated Nameplate Capacity:** The maximum rated output of electric power production of the photovoltaic system in Direct Current (DC).

**Solar Photovoltaic Array:** An arrangement of solar photovoltaic panels.

**Roof-Mounted Solar Energy Installation:** Solar photovoltaic arrays placed on the roof of residences, or commercial, industrial or institutional buildings and Town owned municipal buildings.

**Buffer Strip:** A strip of land between the solar photovoltaic arrays, and any structures accessory thereto, and the boundary of the parcel, reserved for plant material, berms, walls or fencing to serve as a visual barrier.

**Plant Material:** Trees or shrubs of a type and height that sufficiently screen the arrays without blocking necessary sun that would hinder the product performance, including ground cover that would screen the lower portion of the arrays.

#### 4.15.3 Small-Scale Ground-Mounted Solar Photovoltaic Installations and Roof-Mounted Solar Energy Installations

##### 4.15.3.1 Purpose

The purpose of section is to promote the creation of renewable energy for individual residences, commercial enterprises and municipal buildings, as-of-right.

##### 4.15.3.2 Roof-Mounted Solar Energy Installations

Roof-Mounted Solar Energy Installations shall be located so as not to increase the total height of the structure more than one (1) foot above the applicable zoning regulations related to height in the District in which it is located, or such other height as is determined by the Building/Zoning Official to be essential for proper operation, but in no case no more than four (4) feet.

##### 4.15.3.3 Small-Scale Ground-Mounted Solar Energy Installations

Small-Scale Ground-Mounted Photovoltaic Installations are not permitted in the Zoning Dimensional Setbacks as listed in Section 5.0, Subsection 5.2 of the Zoning Bylaw and may not be located closer than 25 feet from residential side-yard lines.

Dimensional setbacks for Small-Scale Ground-Mounted Photovoltaic Installation shall have a front lot setback no closer than the existing foundation of the primary dwelling to the front property line, except when the existing foundation of the primary dwelling is more than 125 feet from the front property line or otherwise if determined appropriate by the Building/Zoning Official.

Small-Scale Ground-Mounted Photovoltaic Installation shall be adequately screened from the neighboring lot line as determined by the Building/Zoning Official.

A Small-Scale Ground-Mounted Photovoltaic Installation with twenty feet or greater in height, at its maximum extension, shall require a Special Permit in accordance with Section 4.15.4.3.

#### 4.15.3.4 Required Documents

The following documents shall be required:

- A. Sun and shadow diagrams specific to the proposed installation to determine the solar access.
- B. Detailed information, including maps, plans or dimensional sketches showing proposed location of the solar installation, including any setbacks from property lines or distances from structures which are used for habitation on adjacent properties, and a landscape diagram showing proposed screening.
- C. Site drawings showing the building and structure footprints, property lines, location and the dimensions of solar arrays, ridgeline of roof and description of the installation.
- D. Elevation drawings showing heights of buildings and solar arrays.

#### 4.15.3.5 Permitting

Small-Scale Ground-Mounted Solar Photovoltaic Installations and Roof-Mounted Solar Energy Installations require only a building permit, except that a Small-Scale Ground-Mounted Solar Photovoltaic Installation twenty feet in height or greater, at its maximum extension, shall require a special permit in accordance with Section 4.15.4.3. All data listed above shall be submitted to the Building/Zoning Official. All other necessary permits shall be obtained before a building permit is issued.

#### 4.15.3.6 As Built Plans

As-built plans shall be submitted prior to final inspection to the Building/Zoning Official and copied to the Planning Board.

### 4.15.4 Large-Scale Ground-Mounted Solar Photovoltaic Installations

#### 4.15.4.1 Purpose

The purpose of this section is to facilitate the creation of new Large-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

Subject to the requirements below, Large-Scale Ground-Mounted Solar Photovoltaic Installations are permitted as-of-right in the Solar Overlay District and by special permit in any other district. The special permit granting authority for these purposes shall be the Planning Board.

#### 4.15.4.2 Solar Overlay District

Large-Scale Ground-Mounted Solar Photovoltaic Installations are allowed by right in the following designated Overlay District:

- 1. 27 Youngs Road, 42 Acres, Map 115, Parcel 016 (Commercial District)
- 2. 671 Lancaster Avenue, 132 Acres, Map 110, Parcel 3 (Residence B)
- 3. 500 Leominster Shirley Road, 17.4 Acres, Map 144, Parcel 001 (Office Park and Industrial).

#### 4.15.4.3 Siting By Special Permit

Except where permitted as-of-right in the Solar Overlay District, Large-Scale Ground-Mounted Solar Photovoltaic Installations may be located on any lot containing more than 20 acres in any district by special permit issued by the Planning Board, provided however that, the requirements of Section 4.15 and the following criteria are met.

- 1. Standards: In granting the special permit, the Planning Board shall find that the permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this bylaw, and shall find

that:

- the specific site is an appropriate location for such an installation;

- the proposed installation will not adversely affect the existing neighborhood;

By the following:

- Historical significance
- Scenic vistas
- Natural and rural character
- Public safety

- the granting of the special permit will not reasonably diminish the available light, air, sunlight and other amenities,

and;

- there will be no nuisance or serious hazard to vehicles or pedestrians.

2. Conditions: The Planning Board may impose any conditions deemed necessary to achieve the purpose of this Bylaw, such as, but not limited to, the following:

- greater than minimum setback requirements;
- modification of exterior appearance;
- limitation of size or extent of facilities;
- regulation of traffic and site plan features;
- screening of premises from view by use of appropriate walls, fencing or buffer strips;
- control of the number, location, size and lighting of signs;
- additional design and siting modifications where appropriate.

#### 4.15.4.4 Development Plan Review

All Large-Scale Ground-Mounted Solar Photovoltaic Installations shall require Development Plan Review, under Section 8.4 of the Zoning Bylaws, by the Lunenburg Planning Board. A public information meeting shall be held by said Board. The Building/Zoning Official shall not issue a building permit unless and until the Planning Board submits an approved Development Plan Review Document, and Special Permit documentation where applicable, to the Building/Zoning Official.

A building permit will be issued by the Building/Zoning Official that shows evidence that the project is consistent with state and federal building codes, the findings and directives of the Development Plan Review, and/or Special Permit, and local bylaws and regulations, including those set forth by the Conservation Commission. As-built plans shall be submitted prior to final inspection to the Building /Zoning Official with copies to the Planning Board.

#### 4.15.4.5 Utility Notification

Evidence shall be provided at time of the application for the Development Plan Review that the utility company that operates the electrical grid where the installation is to be located has been informed of the applicant's intent to construct a solar photovoltaic installation and that approval to connect to the grid has been granted or appropriate application(s) have or will be made to such utilities for interconnection. Off-grid systems shall be exempt from this requirement. Reasonable efforts should be made to place all utility connections underground, depending on appropriate soil conditions, shape and topography of the site.

#### 4.15.4.6 Fees

An application for a Development Plan Review shall be accompanied by the required fee and a tri-party account (in-house escrow account with the Planning Board, Developer and Town Treasurer) for engineering review, monitoring, and inspections fees. An application for a building permit shall be accompanied by the fee required for a building permit. All other fees that shall be required by permitting parties (Conservation Commission, etc.) shall be administered according to their regulations.

#### 4.15.4.7 Setbacks and Buffer Strips

Buffer Strips in all Districts: All Ground-Mounted installations shall be surrounded by a buffer strip which shall be two hundred (200) feet in depth in a Residential, Conservation or Recreation District and shall be 50 feet in a Commercial or Industrial district unless it abuts a Residential, Conservation or Recreation District in which case the buffer strip shall

be two hundred feet in depth along such abutting lot lines, unless the applicant can demonstrate, and the Planning Board finds, that adequate buffering can be provided in a narrower buffer strip.

**Setbacks in all Districts:**

**Front Yard:** The Front Yard Depth shall be at least 50 feet, provided, however, that when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the front lot setback shall not be less than 200 feet.

**Side Yard:** Each side yard setback shall be at least 50 feet, provided, however, that when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the side yard setback shall not be less than 200 feet.

**Rear Yard:** The Rear Yard Depth shall be at least 50 feet; provided, when the lot is in a Residential, Outlying or Recreation District or abuts a Residential, Conservation, or a Recreation District, the rear yard setback shall not be less than 200 feet.

**4.15.4.8 Required Documents**

In addition to documents required for Development Plan Review, the following will be required for Large-Scale Ground-Mounted Solar Photovoltaic Installation. The Planning Board may waive one of more of these requirements in its sole discretion under appropriate circumstances for Large-Scale Ground-Mounted Solar Photovoltaic Installation between 10 kW and 249 kW.

- A. All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts.
- B. Property lines and physical features, including roads for property sites.
- C. Proposed changes to landscape of site, including grading, vegetation, clearing, planting, screening vegetation or structures.
- D. Locations of wetlands and Priority Habitat Areas defined by the Natural Heritage & Endangered Species Program.
- E. Locations of floodplains or inundation areas for moderate or high hazard dams.
- F. A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate. (See Section 4.15.4.9(l))
- G. Drawings of the installation showing the proposed layout of the system and any potential shading from nearby structures.
- H. One or three phase line electrical diagrams detailing the installation, associated components and electrical interconnection methods with all National Electrical Code compliant disconnects and overcurrent devices.
- I. Documentation of the major system components to be used, including the electric generating PV panels, mounting system, inverter, etc.
- J. Name of property owner, address, telephone number, e-mail
- K. Name of lessor or lessee, address, telephone number, e-mail
- L. Name of contact person, address, telephone number, e-mail
- M. Name of designing engineer, address, telephone number, e-mail
- N. Names of contractors, address, telephone number, e-mail
- O. Name of installer, address, telephone number, e-mail
- P. Zoning District designation for parcel of land, map and parcel.
- Q. Documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation and maintenance of the proposed solar photovoltaic installation.
- R. Provision of water including that needed for fire protection.
- S. Proof of liability insurance.
- T. Description of the financial surety required by Section 4.15.4.12 below.
- U. Sight line representations depicting in profile the view of the proposed installation, and any appurtenant structures, from the location upon any public road within 300 feet that would have the most unobstructed view of the installations, and from the closest wall of each residential building within 300 feet of the highest point of the installation.

V. A screening plan, in compliance with Section 4.15.4.9(F).

#### 4.15.4.9 Design Standards

##### A. Lighting and Security

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as any appurtenant structures, shall be limited to that required for safety and operational purposes and shall be reasonably shielded from abutting properties. Where feasible, any required lighting shall be directed downward and shall incorporate full cut off fixtures to reduce light pollution. Surveillance and security cameras shall be shielded from viewing abutting private property or invading the privacy of any abutting residential property owner.

##### B. Signage

Signage size shall comply with the Zoning Bylaw and shall not be used for displaying any advertising except to identify the owner and/or operator of the solar installation and a 24-hour emergency contact telephone number.

##### C. Land Clearing

Clearing of natural vegetation shall be limited to what is necessary for construction, operation and maintenance of the installation. Any land disturbance, including earth removal of land cleared greater than one acre shall be subject to Stormwater Management criteria and/or otherwise prescribed by applicable laws, regulations and bylaws.

##### D. Safety, Emergency Service and Environmental Standards

The applicant shall provide a copy of the project summary, electrical schematic, and site plan. The applicant shall develop an emergency response plan including showing all means of shutting down the solar installation. The applicant shall submit the name of the person answerable to inquiries throughout the life of the installation. If the designated person changes, the name of the new designated person shall be submitted as an addendum.

##### E. Monitoring and Maintenance

The applicant shall submit a plan for the operation and maintenance of the installation which shall include measures for maintaining the site including safe access, stormwater control, structural repairs and the integrity of security measures. These measures must be acceptable to the Fire Chief and emergency medical services personnel. If needed, training of service personnel will be provided by the applicant. The owner/operator shall be responsible for the cost of maintaining the installation.

The applicant shall also submit a Monitoring/Inspection Form under the Development Plan Review during construction, and shall further submit a report on the condition of the structure and site by January 15th of each year.

##### F. Visual Impact

Any Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be designed to minimize visual impacts including preserving natural vegetation to the maximum extent possible, blending in equipment with the surroundings, and adding vegetative buffers to screen abutting residential properties whether developed or not. Siting shall be such that the view of the solar electric generating installation from other areas of Town shall be as minimal as possible. Buffer Strips shall surround the proposed project. A screening plan, that assures the facility is shielded to greatest extent possible from public view, shall be required to be reviewed under the Development Plan Review.

##### G. Height

The height of any structure associated with a Large-Scale Ground-Mounted Solar Photovoltaic Installation shall not exceed 35 feet.

##### H. Roads

All access roads and interior roads shall be constructed to minimize grading, removal of stone wall or trees and to minimize impacts to environmental or historic resources.

##### I. Hazardous Materials

Hazardous materials stored, used, or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste as defined by the Department of Environmental Protection ("DEP") pursuant to 310 CMR

30,000 and shall meet all requirements of the DEP including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment. If hazardous materials are utilized within the solar electric equipment then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required.

#### J. Noise

Noise generated by a Large-Scale Ground-Mounted Solar Photovoltaic Installation, and by any associated equipment and machinery, shall conform to applicable state and local noise regulations, including the Department of Environmental Protection's Division of Air Quality noise regulations, 310 CMR 7.10. The site shall not produce any other vibration, harmonics, or interference, which would be perceived or impact the normal function of electronics off site.

#### 4.15.4.10 Modifications

All modification requests to a solar photovoltaic installation, including changes in arrays, addition to number of arrays or change in placement made after issuance of the required building permit shall require review through the Development Plan Review for compliance with this Bylaw.

#### 4.15.4.11 Abandonment and Removal

Absent notice of proposed date of decommissioning or written notice of extenuating circumstances, the solar photovoltaic installation shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board. The owner or operator shall physically remove the installation no more than 150 days after the date of abandonment or the proposed date of decommissioning operations. The owner or operator shall notify the Planning Board by certified mail of their proposed date of discontinued operations and plans for removal. The notification shall consist of the methodology of physical removal of all structures, equipment, security barriers and transmission lines, disposal of all solid and hazardous waste and stabilization or re-vegetation of the site. Landscaping, etc. may be left upon approval of the Planning Board. If the owner or operator fails to remove the installation in accordance with the above criteria, the Town may, after the receipt of an appropriate court order or consent of the property owner, enter the property and physically remove the installation at the owner's expense. As a condition of Development Plan Review, a property owner shall agree to allow the Town entry to remove an abandoned or decommissioned installation. The cost for the removal will be charged to the property owner in accordance with the provisions of G.L. 139, Section 3A as a tax lien on the property.

#### 4.15.4.12 Financial Surety

Proponents of large-scale solar photovoltaic projects shall provide a form of surety, either through an escrow account, bond or otherwise to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Development Plan Review Authority but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally or state owned facilities. The project owner/operator shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal cost due to inflation.

#### 4.15.5 Inclusionary Uses and Conflicts

Small accessory or ornamental solar products which do not generate electricity for use in a dwelling or structure are exempt from the provisions of this bylaw.

In the event that any part of this Section conflicts with other requirements of the Zoning Bylaw, the requirements of this Section shall apply.

ARTICLE 18. To see if the town will vote to amend the protective bylaw to include a new section with regard to solar energy systems titled Section 4.15 Solar Energy Systems, and to remove section 6.6.7 Solar Energy Systems or take any other action relative thereto, as follows. [Submitted by Petitioners] Board of Selectmen to make recommendation at Town Meeting. Finance Committee reports no direct financial impact. ARTICLE 19 was PASSED-OVER

### Section 4.15 SOLAR ENERGY SYSTEMS

#### 4.15.1 Purpose

Siting of primary use, solar generation facilities in residential zones is inconsistent with the protection of long term residential health, safety, and welfare and the intent of local zoning to protect the rural character of our community. It is not unreasonable or inconsistent, with the promotion of solar use, to protect residents living in existing residential zones by restricting these facilities to commercially zoned parcels, and municipally owned parcels included in a solar overlay district, while promoting small-scale and largescale accessory use by residents in residential zones through a special permitting process.

The purpose of this section is to provide:

1. As-of-right siting guidelines for all small scale ground mounted and roof mounted solar photovoltaic installations as accessory uses to a home, commercial business or municipal building or grounds.
2. Provisions for a special permit process for large-scale ground mounted solar photovoltaic systems throughout the town as an accessory use to a home, commercial business or municipal building or grounds.
3. As-of-right siting zones and guidelines for industrial-scale solar photovoltaic energy systems for primary use commercial or industrial installations where solar development may proceed without need for discretionary approval as set forth herein.

The provisions set forth in this section of the Zoning Bylaw shall apply to the construction, operation, repair, and/or removal of solar electric installations, and to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

#### 4.15.1 Definitions

**Accessory use:** any solar photovoltaic system that is an adjacent accessory use to an existing primary use of a home, commercial establishment or municipal building or grounds.

**Primary use:** Any private or public solar photovoltaic system where the primary use of the system is to generate energy to be fed back into a grid for distribution.

**Small-Scale Ground-Mounted Photovoltaic Installation:** A solar system that is structurally mounted on the ground and has a nameplate capacity under 10 kW.

**Large-Scale Ground-Mounted Photovoltaic Installation:** A solar system that is structurally mounted on the ground and has a nameplate capacity of 10 kW to 250kW.

**Industrial-Scale Ground-Mounted Photovoltaic Installation:** A solar system that is structurally mounted on the ground and has a nameplate capacity of more than 250kW.

**Rated Nameplate Capacity:** The maximum rated output of electric power production of the photovoltaic system in Direct Current (DC).

**Solar Photovoltaic Array:** An arrangement of solar photovoltaic panels.

**Roof-Mounted Solar Energy Installation:** Solar photovoltaic arrays placed on the roof of residences, commercial buildings and Town owned municipal buildings.

**Ground-Mounted Solar Energy Installation:** Solar photovoltaic arrays placed on the grounds around residences, commercial buildings and Town owned buildings.

**Buffer Strip:** A strip of land between zoning districts, parcels of land, or surrounding a solar photovoltaic installation reserved for plant material, berms, walls or fencing to serve as a visual barrier.

#### 4.15.3 Small Scale Solar Energy Systems

##### 4.15.3.1 Purpose

The purpose of small-scale ground mounted solar photovoltaic installations and roof-mounted energy solar installations is to promote the creation of renewable energy for individual residences, commercial enterprises and municipal buildings, as-of-right

#### 4.15.3.2 Small-Scale Roof-Mounted Solar Energy Equipment

Roof-mounted solar equipment shall be located so as not to increase the total height of the structure more than one (1) foot above the applicable zoning regulations related to height in the District in which it is located, or such other height as is determined by the Building Commissioner to be essential for proper operation, but in no case more than four (4) feet.

#### 4.15.3.3 Small-Scale Ground-Mounted Solar Equipment

Small-scale ground mounted solar equipment is not permitted in the Zoning Dimensional Setbacks as listed in Section 5.0., Subsection 5.2. of the Zoning Bylaw and may not be located closer than 25 feet from residential yard lines.

Small-scale ground-mounted equipment shall be adequately screened from the neighboring lot line as determined by the Building/Zoning Official. Screening height should reflect the site as determined by Building/Zoning Official. Building/Zoning Official may require landscape diagram of adequate screening.

#### 4.15.3.4 Required Documents

The following documents shall be required:

(a) Sun and shadow diagrams specific to the proposed installation to determine the solar access.

(b) Detailed information, including maps, plans or dimensional sketches showing proposed location of the solar installation, including any setbacks from property lines or distances from structures which are used for habitation on adjacent properties.

(c) Site drawings showing the building footprint, property lines, location and the dimensions of solar collectors, ridgeline of roof and description of the solar system. Siting of small Ground Mounted Arrays dimensional setbacks shall reflect required front lot setback no closer than existing foundation of the primary dwelling to the front property line except when the existing foundation of the primary dwelling is more than 125 feet from front property line. or otherwise determined by the Building Official.

(d) Elevation drawings showing heights of buildings and solar installation above the roof.

#### 4.15.3.5 Permitting

Small-scale solar equipment requires only a building permit. All data listed above shall be submitted to the Building/Zoning Official. All other necessary permits, such as electrical shall be obtained through individual inspectors.

#### 4.15.3.6 As Built Plans

As-built plans shall be submitted prior to final inspection to the Building Inspector and copied to the Planning Board.

### 4.15.4 Large Scale and Industrial Scale Solar Energy Systems

#### 4.15.4.1 Purpose

The purpose of this section is to facilitate the creation of new Large-Scale and Industrial-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this Section shall apply to the construction, operation and/or repair of all large-scale and Industrial Scale ground-mounted solar photovoltaic installations.

#### 4.15.4.2 As-of-right Overlay District



Primary use industrial-scale ground-mounted solar photovoltaic commercial and industrial installations are allowed by right in the following designated Overlay District:

1. 27 Youngs Road , 42 Acres, Map 115, Parcel 016
2. 671 Lancaster Avenue, 132 acres, Map 110 Parcel 3
3. 500 Leominster Shirley Road, 17.4 Acres, Map 144, Parcel 001

#### 4.15.4.3 Development Plan Review

All large-scale and industrial-scale ground-mounted solar photovoltaic installations shall require Development Plan Review, under Section 8.4 of the Zoning Bylaws, by the Lunenburg Planning Board. A public information meeting shall be held by said Board. The Building/Zoning Official shall not issue a building permit unless and until the Planning Board submits an approved Development Plan Review Document to the Building/Zoning Official.

A building permit will be issued by the Building/Zoning Official that shows evidence that the project is consistent with state and federal building codes, the findings and directives of the Development Plan Review, and local bylaws and regulations, including those set forth by the Conservation Commission. As-built plans shall be submitted prior to final inspection to the Building /Zoning Officer and copies to the Planning Board.

#### 4.15.4.4 Special Permit Application

All large-scale ground mounted solar photovoltaic installations not contained within the As-of-right overlay district described in section 4.15.4.2 of this by-law are subject to special permit. The special permit granting authority shall be the Planning Board. All special permit applications shall be subject to Development Plan Review as described in section 4.15.4.3 above. In addition, the special permit granting authority may impose other restrictions or required documentation or limit required documentation at their discretion on a plan by-plan basis.

#### 4.15.4.4 Utility Notification

Evidence shall be provided at time of the application for the Development Plan Review that the utility company that operates the electrical grid where the installation is located has been informed of the intent of a solar photovoltaic installation and that approval to connect to the grid has been granted or appropriate application(s) have or will be been made to such utilities for interconnection. Off-grid systems shall be exempt from this requirement. Reasonable efforts should be made to place all utility connections underground, depending on appropriate soil conditions, shape and topography of the site.

#### 4.15.4.5 Fees

An application for a Development Plan Review shall be accompanied by the required fee and a tri-party account (in-house escrow account w/Plannin Board, Developer and Town Treasurer) for engineering review, monitoring, and inspections fees. An application for a building permit shall be accompanied by the fee required for a building permit. All other fees that shall be required by permitting parties (Conservation Commission, etc.) shall be administered according to their regulations.

#### 4.15.4.6 Setbacks and Buffer Strips

Setbacks in all Districts: All setbacks are measured from the lot line

Front Yard: The Front Yard shall be at least 50 feet and shall be an adequate buffer strip, provided, however , that when the lot is in a residential district, abuts a residence, a conservation district or a recreation district the front lot depth shall not be less than 250 feet (100 feet of which shall be a buffer strip)

Side Yard : Each Side Yard shall be at least 50 feet and shall be an adequate buffer strip, provided, however , that when the lot is in a residential district, abuts a residence, a conservation district or a recreation district the side lot depth shall not be less than 250 feet (100 feet of which shall be buffer strip).

Rear Yard : The Rear Yard shall be at least 50 feet and shall be an adequate buffer strip, provided, however , that when the lot is in a residential district, abuts a residence, a conservation district or a recreation district the rear lot depth shall not be less than 250 feet(100 feet of which shall be buffer strip).

**Wetland Setbacks:** Starting from the delineated wetland edge, the boundary given to any wetland feature encountered on the property shall be 100' with No Disturbance.

**Buffer Strip:** A strip of land between zoning districts, parcels of land, or surrounding a solar photovoltaic installation reserved for plant material, berms, walls or fencing to serve as a visual barrier.

#### 4.15.4.7 Visual Impact

Solar arrays shall be reasonably shielded from view by vegetation and/or joined and clustered to minimize adverse visual impacts. Landscaping, natural features, opaque fencing and other suitable methods shall be utilized. A screening plan shall be submitted under the Development Plan Review.

#### 4.15.4.8 Required Documents

In addition to documents required under the Zoning Bylaw, Section 8.4 entitled Development Plan Review, the following will be required for Large-Scale and Industrial-Scale Ground-Mounted Solar Photovoltaic Installation:

All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts.

Property lines and physical features, including roads for property sites.

Proposed changes to landscape of site, including grading, vegetation, clearing, planting, screening vegetation or structures.

Drawings of the solar photovoltaic installation showing the proposed layout of the system and any potential shading from nearby structures.

One or three phase line electrical diagrams detailing the solar photovoltaic installation, associated components and electrical interconnection methods with all National Electrical Code compliant disconnects and overcurrent devices.

Documentation of the major system components to be used, including the electric generating PV panels, mounting system, inverter, etc.

Name, of property owner, address & telephone number, name of lessor or lessee & address & telephone number, and name of contact person, address, & phone # for information on the constructed project and name of proposed system installer, address & phone #.

Zoning District designation for parcel of land comprising the project site.

#### 4.15.4.9 Site Control

The applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

#### 4.15.4.10 Design Standards

##### a. Lighting

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as any appurtenant structures, shall be limited to that required for safety and operational purposes and shall be reasonably shielded from abutting properties. Where feasible, any required lighting shall be directed downward and shall incorporate full cut off fixtures to reduce light pollution.

##### b. Signage

Signage size shall comply with the Zoning Bylaw and shall not be used for displaying any advertising except to identify the owner and/or operator of the solar installation and a 24-hour emergency contact telephone number.

##### c. Security Cameras

To protect the privacy of all residents, security or surveillance cameras shall be shielded or prevented from recording the activity of any abutting residential lot.

**d. Land Clearing**

Clearing of natural vegetation shall be limited to what is necessary for construction, operation and maintenance of the installation. Any land disturbance, including earth removal of land cleared greater than one acre shall be subject to Stormwater Management criteria and/or otherwise prescribed by applicable laws, regulations and bylaws.

**e. Safety, Emergency Service and Environmental Standards**

The applicant shall provide a copy of the project summary, electrical schematic, and site plan. The applicant shall develop an emergency response plan including showing all means of shutting down the solar installation. The applicant shall submit the name of the person answerable to inquiries throughout the life of the installation. If the designated person changes, the name of the new designated person shall be submitted as an addendum.

**f. Monitoring and Maintenance**

The applicant shall submit a plan for the operation and maintenance of the installation which shall include measures for maintaining the site including safe access, stormwater control, structural repairs and the integrity of security measures. These measures must be acceptable to the Fire Chief and emergency medical services personnel. If needed, training will be provided by the applicant. The owner/operator shall be responsible for the cost of maintaining the installation.

The applicant shall also submit a Monitoring/Inspection Form under the Development Plan Review during construction, and shall further submit a report on the condition of the structure and site by January 15th of each year.

**4.15.4.11 Modifications**

All modification requests to a solar photovoltaic installation, including changes in arrays, addition to number of arrays or change in placement made after issuance of the required building permit shall require review through the Development Plan Review for compliance with this Bylaw.

**4.15.4.12 Abandonment and Removal**

The owner or operator shall physically remove the installation no more than 150 days after the date of decommissioning operations. The owner or operator shall notify the Planning Board by certified mail of their proposed date of discontinued operations and plans for removal. The notification shall consist of the methodology of physical removal of all structures, equipment, security barriers and transmission lines, disposal of all solid and hazardous waste and stabilization or re-vegetation of the site. Landscaping, etc. may be left upon approval of the Planning Board. If the owner or operator fails to remove the installation in accordance with the above criteria, the Town may, after the receipt of an appropriate court order or consent of the property owner enter the property and physically remove the installation at the owner's expense. As a condition of Development Plan Review, a property owner shall agree to allow the Town entry to remove an abandoned or decommissioned installation. The cost for the removal will be charged to the property owner in accordance with the provisions of M.G.L. 139, Section 3A as a tax lien on the property.

**4.15.4.13 Financial Surety**

Proponents of large-scale and industrial-scale solar photovoltaic projects shall provide a form of surety, either through an escrow account, bond or otherwise to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Development Plan Review Authority but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirement set forth herein, as determined by the project proponent. Such surety will not be required for municipally or state owned facilities. The project owner/operator shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal cost due to inflation.

ARTICLE 19. To see if the Town will vote to delete from the current Section 6.6 in the Zoning Bylaw, Section 6.6.7, entitled "Solar Energy Systems," or take any other action relative thereto. [submitted by the Planning Board] Board of Selectmen recommend approval. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY

ARTICLE 20. To see if the Town will vote to accept Chapter 59, Section 5, Clause 54 of the General Laws of Massachusetts establishing minimum fair cash value of \$2,500 for personal property accounts to be taxed, or pass any

vote or votes in relation thereto. [Submitted by the Board of Assessors] Board of Selectmen recommend disapproval. Finance Committee recommends approval. VOTED

ARTICLE 21. To see if the Town will vote to appropriate a sum of money from the Zoning Incentive Stabilization Fund to fund the Town's share of the 25% design fee for the reconstruction of Summer Street. [Submitted by the Town Manager] Board of Selectmen and Finance Committee recommend approval. VOTED UNANIMOUSLY the sum of \$138,700.

ARTICLE 22. To see if the Town will vote to amend Article XXIV(B) of the Town Bylaws, entitled "Lunenburg Sewer Bylaw," by adding the following as a new third paragraph to Section 3.0, "Connection Eligibility": Sewer connections shall be located entirely on the property they are to serve. The connection must enter the property directly from the public way in which the sewer is located. No connections shall be allowed via an easement. A sewer line must remain within the parcel that it serves," or take any action relative thereto. [Submitted by the Sewer Commission] Board of Selectmen recommend approval. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to convey to the owners of the "Jones House" situated at 42 Main Street, and their successors and assigns a non-exclusive, perpetual easement for the purpose of using that portion of the existing driveway in, along and upon those portions of the Town-owned property at 15 Memorial Drive, Lunenburg shown as "Driveway Easement" on a sketch plan on file with the Town Clerk, on such terms and conditions which the Board of Selectmen may determine, or take any action relative thereto. [Submitted by the Board of Selectmen] Board of Selectmen Recommends Approval, 5 - 0. Finance Committee reports no direct financial impact. VOTED 2/3rds DECLARED

ARTICLE 24. To see if the Town will vote to authorize in accordance with MGL Chapter 90B, Section 35, an account for the collection and disbursement of fines for Off-Road Vehicles. [Submitted by the Conservation Commission] Board of Selectmen and Finance Committee to make recommendations at Town Meeting. ARTICLE 24 was PASSED OVER

ARTICLE 25. To see if the Town will vote to amend Article 25 of the Town Bylaws, entitled "Public Access Cable Committee, by deleting the existing Article 4, Section 2, Term of Appointment, and replacing it with "the term shall be for three- (3) years or, in case of a vacancy, any portion of an unexpired term, so arranged that the term of office of as nearly an equal number of members as is possible shall expire each year. The above Term of Appointment shall be effective with the appointments by the Board of Selectmen commencing in fiscal year 2009;" and deleting the existing Article 4, Section 3, Term Limits; and deleting the existing Article 5, Section 1, Regular Meetings, and replacing it with "Regular meetings will be held as determined by the PACC with the time and place to be posted at Town Hall; and deleting the existing Article 5, Section 4, Open Meeting Law, and replacing it with "All meetings shall be posted and conducted in compliance with the provisions of MGL Chapter 39, Sections 23, 23A and 23B. The meeting agenda shall be posted in accordance with the Town Charter;" and deleting the existing Article 7, Amendments, and replacing it with "The PACC may consider amendments or alterations to these bylaws at either a regular or special PACC meeting. In either case, notification of the meeting and its purpose shall be given fourteen-(14) days prior to assembly. The notice shall include a summary of the proposed amendment, the full text of the proposed amendment or alteration, and a statement of the purpose of the proposed change. The proposed amendment must be approved by a majority vote of PACC. It will then be sent to the Board of Selectmen for insertion in the warrant and be submitted to the next Town Meeting for approval. This protocol applies only to the PACC's ability to initiate changes to these bylaws, and is not intended to usurp the rights given to registered voters of the Town specified in MGL Chapter 39, Section 10;" and delete the existing Article 9, Section 2, Possible Conflict, with "if any part of the policies and procedures adopted by the PACC is in conflict with municipal bylaws, those of the municipality shall have preference." [Submitted by the Public Access Cable Committee] Board of Selectmen recommend approval. Finance Committee reports no direct financial impact. VOTED UNANIMOUSLY

Adjourned at 5:11 PM

## **SPECIAL TOWN MEETING WARRANT**

**September 25, 2012**

The special town meeting was called to order at 7:00 P.M. in the Lunenburg High School Auditorium by the Moderator Timothy W. Murphy. A quorum was declared present, the pledge of allegiance was recited and groundrules were given for conduct and then action was taken on article 1.

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen to enter into alternative energy power purchase and/or net metering credit purchase agreements, including solar and wind energy and related net electricity metering credits, for terms of more than three years, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; or take any action relative thereto. *Submitted by the Board of Selectmen* Board of Selectmen and Finance Committee recommend approval. VOTED that the Town authorize the Board of Selectmen to enter into alternative energy power purchase and/or net metering credit purchase agreements, including solar energy and related net electricity metering credits, for terms of more than three years, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements.

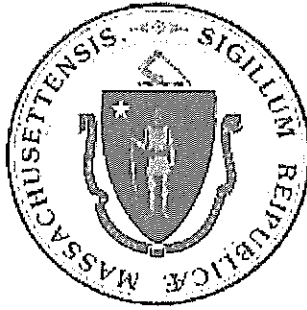
ARTICLE 2. To see if the Town will vote to approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 265 Pleasant Street and shown on Assessors' Map 097.0 as Parcel(s) 0090; or take any action relative thereto. *Submitted by the Board of Selectmen.* Board of Selectmen and Finance Committee recommend approval. VOTED that the Town approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H (b), and Chapter 164, Section 1, or any other enabling authority for \$18,818.47 per MW for Personal Property plus an amount to be determined for Real Estate value for a period of twenty-(20) years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 265 Pleasant Street and shown on Assessors' Map 097.0 as Parcel 0090, provided however, that no such agreement be executed unless and until the Board of Selectmen has entered into a Power Purchase Agreement for facility, and authorize the Board of Selectmen to take all actions necessary to implement and administer such agreement.

ARTICLE 3. To see if the Town will vote to approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, for a certain sum and a certain term of years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 651 Chase Road and shown on Assessors' Map 21 as Parcel 2; or take any action relative thereto. *Submitted by the Board of Selectmen.* Board of Selectmen and Finance Committee recommend approval. VOTED that the Town approve an Agreement for Payment in Lieu of Taxes (PILOT) pursuant to the provisions of MGL Chapter 59, Section 38H (b), and Chapter 164, Section 1, or any other enabling authority for \$18,818.47 per MW for Personal Property plus an amount to be determined for Real Estate value for a period of twenty-(20) years, between the Town and the property owner for real property and personal property relating to a Renewable Energy Generation Facility on the land located at 651 Chase Road and shown on Assessors' Map 21 as Parcel 2, provided however, that no such agreement be executed unless and until the Board of Selectmen has entered into a Power Purchase Agreement for facility, and authorize the Board of Selectmen to take all actions necessary to implement and administer such agreement.

ARTICLE 4. To see if the Town will vote a Supplemental Appropriation of \$35,598, to the amount appropriated at the 2012 Annual Town Meeting for the operation of the Lunenburg Public Library. *Submitted by the Lunenburg Public Library Board of Trustees.* Board of Selectmen and Finance Committee recommend disapproval. Voted that the Town increase the appropriation for the operation of the Lunenburg Public Library under Line 82 of Article 8 of the May 5, 2012 Annual Town Meeting by \$26,228 and to raise and appropriate that same amount to meet said appropriation.

ARTICLE 5. To see if the Town will vote to grant a permanent easement to the property located on 11 Rangeley Road, Lunenburg, MA 01462, allowing an area of 10 feet wide by 80 feet long of the Town's right-of-way along the Rangeley Road border to be covered by fill sloped from 2 feet down to 0 feet. *Submitted by Board of Selectmen.* Board of Selectmen recommend approval. Finance Committee no recommendation (no financial impact). VOTED UNANIMOUSLY that the Town grant a permanent easement on the westerly side of Rangeley Road along the easterly border of 11 Rangeley Road, the easement to be approximately 8' wide and 47' long, the easement to accommodate fill, sloped to meet the existing ground on the eastern edge of the leach field serving the subsurface sewerage system at 11 Rangeley Road

Meeting adjourned at 9:35 P.M.



**PRESIDENTIAL PRIMARY ELECTION  
TUESDAY MARCH 6, 2012**

<u>DEMOCRATIC PARTY</u>	<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
<u>PRESIDENTIAL PREFERENCE</u>					
BARAK OBAMA	22	21	23	24	90
NO PREFERENCE	3	1	-	-	4
WRITE-IN	1	-	1	1	3
BLANKS	3	1	5	4	13
TOTAL	29	23	29	29	110
<u>STATE COMMITTEE MAN</u>					
HAROLD P. NAUGHTON, JR	21	16	26	24	87
WRITE-IN:	-	-	-	-	-
BLANKS	8	7	3	5	23
TOTAL	29	23	29	29	110
<u>STATE COMMITTEE WOMAN</u>					
MARY H. WHITNEY	22	15	25	27	89
WRITE-IN:	-	-	-	-	-
BLANKS	7	8	4	2	21
TOTAL	29	23	29	29	110
<u>DEMOCRATIC TOWN COMMITTEE</u>					
MICHAEL J. MACKIN	15	13	19	21	68
FRED R. CRELLIN	19	12	20	23	74
THOMAS J. MASON	16	15	20	24	75
JENNIFER E. BENSON	22	16	25	27	90
BRENT W. BENSON	17	11	23	23	74
ROBERT H. BOWEN	17	13	24	24	78
GROUP	13	10	17	20	60
BLANKS	619	485	594	583	2281
TOTAL	738	575	742	745	2800
<u>REPUBLICAN PARTY</u>					
<u>PRESIDENTIAL PREFERENCE</u>					
RON PAUL	38	17	22	23	100
MITT ROMNEY	189	136	147	163	635
RICK PERRY	-	1	-	1	2
RICK SANTORUM	31	38	23	37	129
JON HUNTSMAN	1	-	-	1	2
MICHELE BACHMANN	1	-	-	-	1
NEWT GINGRICH	9	11	3	12	35
NO PREFERENCE	1	-	-	1	2

WRITE-IN:	-	-	-	-	-
BLANKS	2	-	-	1	3
TOTAL	272	203	195	239	909
<u>STATE COMMITTEE MAN</u>					
LANCE D. MAY	192	145	125	160	622
THOMAS F. ARDINGER	54	35	32	46	167
WRITE-INS	-	-	-	-	-
BLANKS	26	23	38	33	120
TOTAL	272	203	195	239	909
<u>STATE COMMITTEE WOMAN</u>					
SUSAN E. SMILEY	182	138	125	154	599
BLANKS	90	65	70	85	310
TOTAL	272	203	195	239	909
<u>REPUBLICAN TOWN COMMITTEE</u>					
LANCE D. MAY	184	128	113	148	573
CARL EB SUND	157	118	108	138	521
DAVID H. DORREN	147	104	93	125	469
STEPHANIE J. DORREN	146	103	94	126	469
L. GRACE HARRIMAN	154	117	98	131	500
ELAINE D. DECELL	149	102	98	125	474
RUTH L. ANDERSON	155	116	106	137	514
LORRAINE MENDOZA	153	105	97	131	486
EDWARD J. WALKONEN	151	109	97	127	484
PETER S. COX	158	106	96	127	487
EDWARD R. HARRIMAN	153	118	97	130	498
JAMES A. HAYS	159	113	96	130	498
DENNIS J. RINKI	149	107	97	124	477
ANNE SHATTUCK	161	109	100	134	504
ELIZABETH L. COX	156	104	93	128	481
SHAWN P. MCKENNA	161	105	98	137	501
MATTHEW J. PAPINI, SR.	150	110	96	127	483
GROUP	141	97	92	120	450
BLANKS	4157	3201	3106	3725	14189
TOTAL	6941	5172	4875	6070	23058
<u>GREEN-RAINBOW PARTY</u>					
<u>PRESIDENTIAL PREFERENCE</u>					
KENT MESPLAY	1	-	-	-	1
JILL STEIN	-	-	-	1	1
HARLEY MIKKELSON	-	-	-	-	-
NO PREFERENCE	-	-	-	1	1
WRITE-IN	-	-	-	-	-
TOTAL	1	-	-	2	3
<u>STATE COMMITTEE MAN</u>					
NO CANDIDATES - BLANKS	1	-	-	2	3
<u>STATE COMMITTEE WOMAN</u>					
NO CANDIDATES - BLANKS	1	-	-	2	3
<u>GREEN-RAINBOW TOWN COMMITTEE</u>					
NO CANDIDATES - BLANKS	1	-	-	2	3

**ANNUAL TOWN ELECTION  
SATURDAY MAY 19, 2012**

<b>** ELECTED</b>	<b><u>PREC A</u></b>	<b><u>PREC B</u></b>	<b><u>PREC C</u></b>	<b><u>PREC D</u></b>	<b><u>TOTAL</u></b>
<b>MODERATOR - For 3 years / Vote for One</b>					
<b>** Timothy W. Murphy</b>	681	566	631	684	2562
<b>Blanks</b>	239	152	209	212	812
<b>TOTAL</b>	920	718	840	896	3374
<b>SELECTMEN - For 3 years / Vote for One</b>					
<b>** Paula J. Bertram</b>	652	538	588	656	2434
<b>Blanks</b>	268	180	252	240	940
<b>TOTAL</b>	920	718	840	896	3374
<b>SEWER COMMISSIONER – For 3 years / Vote for Two</b>					
<b>** David V. MacDonald</b>	612	489	516	562	2179
<b>** Amedeo E. Bilotta</b>	560	479	531	528	2098
<b>Blanks</b>	668	468	633	702	2471
<b>TOTAL</b>	1840	1436	1680	1792	6748
<b>BOARD OF HEALTH MEMBER – For 3 years / Vote for Two</b>					
<b>** George L. Emond Jr.</b>	567	475	518	544	2104
<b>** David M. Passios</b>	600	492	512	564	2168
<b>Blanks</b>	673	469	650	684	2476
<b>TOTAL</b>	1840	1436	1680	1792	6748
<b>ASSESSOR – For 3 years / Vote for One</b>					
<b>** Christopher M. Comeau</b>	617	531	579	602	2329
<b>Blanks</b>	303	187	261	294	1045
<b>TOTAL</b>	920	718	840	896	3374
<b>SCHOOL COMMITTEE MEMBER – For 3 years / Vote for One</b>					
<b>** Brendan Grady</b>	4	2	2	1	9
<b>KATHLEEN M. HYATT</b>	2	-	1	-	3
<b>Eric J. Niehaus</b>	0	3	0	0	3
<b>Blanks</b>	914	713	837	895	3359
<b>TOTAL</b>	920	718	840	896	3374
<b>PARK COMMISSIONER – For 3 years / Vote for One</b>					
<b>** Michael D. Masciarelli</b>	650	543	590	630	2413
<b>Blanks</b>	270	175	250	266	961
<b>TOTAL</b>	920	718	840	896	3374
<b>COMMISSIONER OF TRUST FUNDS – For 3 years / Vote for One</b>					
<b>** Michael D. Gale</b>	619	526	580	598	2323
<b>Blanks</b>	301	192	260	298	1051
<b>TOTAL</b>	920	718	840	896	3374
<b>CEMETERY COMMISSIONER – For 3 years / Vote for One</b>					
<b>** Darrell J. Demers</b>	646	534	575	620	2375
<b>Blanks</b>	274	184	265	276	999
<b>TOTAL</b>	920	718	840	896	3374



ANNUAL TOWN ELECTION (continued)

	<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
<b>LIBRARY TRUSTEE – For 3 years / Vote for Three</b>					
** Regina F. Raboin	490	408	444	466	1808
Gare F. Thompson	367	291	278	398	1334
Leonard C. Smetana	309	247	267	299	1122
** Robin F. Venezia	363	267	318	397	1345
** Lars H. Widstrand	362	318	312	365	1357
Blanks	869	623	901	763	3156
<b>TOTAL</b>	<b>2760</b>	<b>2154</b>	<b>2520</b>	<b>2688</b>	<b>10122</b>
<b>PLANNING BOARD MEMBER – For 5 years / Vote for One</b>					
** Joanna L. Bilotta-Simeone	602	517	585	582	2286
Blanks	318	201	255	314	1088
<b>TOTAL</b>	<b>920</b>	<b>718</b>	<b>840</b>	<b>896</b>	<b>3374</b>
<b>HOUSING AUTHORITY MEMBER – For 5 years / Vote for One</b>					
** Paul J. Doherty	631	516	574	595	2316
Blanks	289	202	266	301	1058
<b>TOTAL</b>	<b>920</b>	<b>718</b>	<b>840</b>	<b>896</b>	<b>3374</b>

**QUESTION 1. OVERRIDE**

Shall the Town of Lunenburg be allowed to assess an additional \$2,200,000.00 in real estate and personal property taxes for purposes of funding the Town Manager's FY2013 Override Budget?

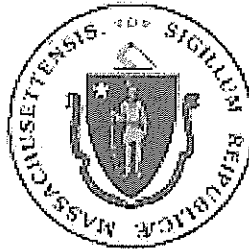
	<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
YES	290	191	246	357	1084
NO	620	527	594	534	2275
BLANKS	10	0	0	5	15
<b>TOTAL</b>	<b>920</b>	<b>718</b>	<b>840</b>	<b>896</b>	<b>3374</b>

**VITALS REPORT:**

AT THE RECOMMENDATION OF THE REGISTRY OF VITAL RECORDS AND US DEPARTMENT OF STATE AND FOR THE SAFETY AND SECURITY OF THE RESIDENTS OF TOWN, NAMES OF INDIVIDUALS HAVE BEEN ELIMINATED AND INSTEAD THE NUMBER OF OCCURANCES OF EACH BIRTH, MARRIAGE AND DEATH ARE TOTALLED FOR THE YEAR.

DURING 2012 THE TOWN CLERK RECORDED THE FOLLOWING:

BIRTHS - 84                      DEATHS – 77                      MARRIAGES - 22



STATE PRIMARY  
SEPTEMBER 6, 2012

<u>DEMOCRATIC PARTY</u>	<u>PRE A</u>	<u>PRE B</u>	<u>PRE C</u>	<u>PRE D</u>	<u>TOTAL</u>
<b>SENATOR IN CONGRESS</b>					
ELIZABETH A. WARREN	32	38	24	29	123
BLANKS	2	4	3	4	13
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
<b>REPRESENTATIVE IN CONGRESS</b>					
<b>THIRD DISTRICT</b>					
NICOLA S.TSONGAS	34	40	26	30	130
BLANKS	0	2	1	3	6
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
<b>COUNCILLOR</b>					
<b>SEVENTH DISTRICT</b>					
BLANKS	34	42	27	33	136
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
<b>SENATOR IN GENERAL COURT</b>					
<b>WORCESTER &amp; MIDDLESEX DISTRICT</b>					
JENNIFER L. FLANAGAN	31	39	25	30	125
BLANKS	3	2	2	3	10
Write-ins:	-	1	-	-	1
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>					
<b>THIRTY-SEVENTH MIDDLESEX DISTRICT</b>					
JENNIFER E. BENSON	30	-	25	31	86
BLANKS	4	-	2	2	8
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>-</b>	<b>27</b>	<b>33</b>	<b>94</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>					
<b>THIRD WORCESTER DISTRICT</b>					
STEPHEN L. DINATALE	-	38	-	-	38
BLANKS	-	4	-	-	4
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>42</b>	<b>-</b>	<b>-</b>	<b>42</b>

State Primary continued

	<u>PRE A</u>	<u>PRE B</u>	<u>PRE C</u>	<u>PRE D</u>	<u>TOTAL</u>
<b>CLERK OF COURTS</b>					
<b>WORCESTER COUNTY</b>					
DENNIS P. MCMANUS	30	36	24	29	119
BLANKS	4	6	3	4	17
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
<b>REGISTER OF DEEDS</b>					
<b>WORCESTER NORTHERN DISTRICT</b>					
KATHLEEN REYNOLDS DAIGNEAULT	30	38	23	29	120
BLANKS	4	4	4	4	16
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>34</b>	<b>42</b>	<b>27</b>	<b>33</b>	<b>136</b>
 <b><u>REPUBLICAN PARTY</u></b>					
<b><u>SENATOR IN CONGRESS</u></b>					
SCOTT P. BROWN	69	51	54	65	239
BLANKS	1	2	3	0	6
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>70</b>	<b>53</b>	<b>57</b>	<b>65</b>	<b>245</b>
 <b>REPRESENTATIVE IN CONGRESS</b>					
<b>THIRD DISTRICT</b>					
JONATHAN A. GOLNIK	33	34	36	38	141
THOMAS J. M. WEAVER	37	19	21	24	101
BLANKS	-	-	-	3	3
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>70</b>	<b>53</b>	<b>57</b>	<b>65</b>	<b>245</b>
 <b>COUNCILLOR</b>					
<b>SEVENTH DISTRICT</b>					
JENNIE L. CAISSIE	54	39	40	47	180
BLANKS	16	14	17	18	65
Write-ins:	-	-	-	-	-
<b>TOTAL</b>	<b>70</b>	<b>53</b>	<b>57</b>	<b>65</b>	<b>245</b>
 <b>SENATOR IN GENERAL COURT</b>					
<b>WORCESTER &amp; MIDDLESEX DISTRICT</b>					
BLANKS	68	53	57	65	243
Write-ins:	2	-	-	-	2
<b>TOTAL</b>	<b>70</b>	<b>53</b>	<b>57</b>	<b>65</b>	<b>245</b>
 <b>REPRESENTATIVE IN GENERAL COURT</b>					
<b>THIRTY-SEVENTH MIDDLESEX DISTRICT</b>					
BLANKS	68	-	57	65	190
Write-ins:	2	-	-	-	2
<b>TOTALS</b>	<b>70</b>	<b>-</b>	<b>57</b>	<b>65</b>	<b>192</b>

State Primary Continued

	<u>PRE A</u>	<u>PRE B</u>	<u>PRE C</u>	<u>PRE D</u>	<u>TOTAL</u>
REPRESENTATIVE IN GENERAL COURT THIRD WORCESTER DISTRICT					
BLANKS	-	53	-	-	53
Write-ins:		-			-
TOTALS	-	53	-	-	53
CLERK OF COURTS WORCESTER COUNTY					
BLANKS	70	53	57	65	245
Write-ins:	-	-	-	-	-
TOTAL	70	53	57	65	245
REGISTER OF DEEDS WORCESTER NORTHERN DISTRICT					
BLANKS	70	53	57	65	245
Write-ins:	-	-	-	-	-
TOTALS	70	53	57	65	245

GREEN-RAINBOW PARTY

NONE USED

SENATOR IN CONGRESS

REPRESENTATIVE IN CONGRESS  
THIRD DISTRICT

COUNCILLOR  
SEVENTH DISTRICT

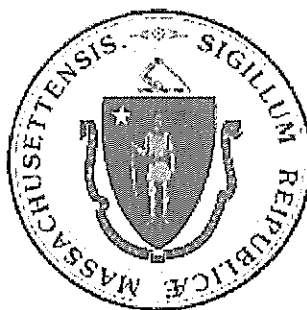
SENATOR IN GENERAL COURT  
WORCESTER & MIDDLESEX DISTRICT

REPRESENTATIVE IN GENERAL COURT  
THIRTY-SEVENTH MIDDLESEX DISTRICT

REPRESENTATIVE IN GENERAL COURT  
THIRD WORCESTER DISTRICT

CLERK OF COURTS  
WORCESTER COUNTY

REGISTER OF DEEDS  
WORCESTER NORTHERN DISTRICT



**STATE ELECTION  
TUESDAY NOVEMBER 6, 2012**

		<u>PREC A</u>	<u>PREC B</u>	<u>PREC C</u>	<u>PREC D</u>	<u>TOTAL</u>
<u>PRESIDENT / VICE PRESIDENT</u>						
JOHNSON /GRAY	<i>Libertarian</i>	23	13	21	16	73
OBAMA/BIDEN	<i>Democratic</i>	701	682	678	690	2751
ROMMEY / RYAN	<i>Republican</i>	843	626	822	749	3040
STEIN / HONKALA	<i>Green-Rainbow</i>	10	8	10	8	36
BLANKS		12	12	12	12	48
TOTAL		1589	1341	1543	1475	5948
<u>SENATOR IN CONGRESS</u>						
SCOTT P. BROWN	<i>Republican</i>	981	745	977	892	3595
ELIZABETH A. WARREN	<i>Democrat</i>	600	589	554	573	2316
BLANKS		8	7	12	10	37
TOTAL		1589	1341	1543	1475	5948
<u>REPRESENTATIVE IN CONGRESS / Third District</u>						
NICOLA S. TSONGAS	<i>Democratic</i>	807	780	791	784	3162
JONATHAN A. GOLNIK	<i>Republican</i>	732	510	688	630	2560
BLANKS		50	51	64	61	226
TOTAL		1589	1341	1543	1475	5948
<u>COUNCILLOR / Seventh District</u>						
JENNIE L. CAISSIE	<i>Republican</i>	1138	943	1090	1001	4172
BLANKS		451	398	453	474	1776
TOTAL		1589	1341	1543	1475	5948
<u>SENATOR IN GENERAL COURT</u>						
Worcester & Middlesex District						
JENNIFER L. FLANAGAN	<i>Democratic</i>	1179	1037	1133	1050	4399
BLANKS		410	304	410	425	1549
TOTAL		1589	1341	1543	1475	5948
<u>REPRESENTATIVE IN GENERAL COURT</u>						
Thirty-Seventh Middlesex District						
JENNIFER E. BENSON	<i>Democratic</i>	1167	-	1124	1069	3360
BLANKS		422	-	419	406	1247
TOTAL		1589	-	1543	1475	4607
<u>REPRESENTATIVE IN GENERAL COURT</u>						
Third Worcester District						
STEPHEN L. DiNATALE	<i>Democratic</i>	-	1023	-	-	1023
BLANKS		-	318	-	-	318
TOTAL		-	1341	-	-	1341

## NOVEMBER STATE ELECTION CONTINUED

PREC A    PREC B    PREC C    PREC D    TOTAL

## CLERK OF COURTS / Worcester Courts

DENNIS P. McMANUS	<i>Democratic</i>	1060	938	1025	943	3966
BLANKS		529	403	518	532	1982
TOTAL		1589	1341	1543	1475	5948

## REGISTER OF DEEDS

KATHLEEN REYNOLDS DAIGNEAULT	<i>Democratic</i>	789	754	841	722	3106
PATRICIA BUCKLEY MALCOLMSON	<i>Unenrolled</i>	501	373	435	456	1765
BLANKS		299	214	267	297	1077
TOTAL		1589	1341	1543	1475	5948

**THE 2012 BALLOT QUESTIONS****QUESTION 1: Law Proposed Initiative Petition**

**Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?**

## WHAT YOUR VOTE WILL DO

**A YES VOTE** would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

**A NO VOTE** would make no change in existing laws.

	PREC A	PREC B	PREC C	PREC D	TOTAL
<b>YES</b>	1256	1086	1188	1182	4712
<b>NO</b>	181	153	214	184	732
<b>BLANKS</b>	152	102	141	109	504
<b>TOTAL</b>	1589	1341	1543	1475	5948

**QUESTION 2: Law Proposed Initiative Petition**

**Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?**

## WHAT YOUR VOTE WILL DO

**A YES VOTE** would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

**A NO VOTE** would make no change in existing laws.

	PREC A	PREC B	PREC C	PREC D	TOTAL
<b>YES</b>	760	623	741	695	2819
<b>NO</b>	793	673	740	739	2945
<b>BLANKS</b>	36	45	62	41	184
<b>TOTAL</b>	1589	1341	1543	1475	5948

**QUESTION 3: Law Proposed by Initiative Petition**

Do you approve a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

**WHAT YOUR VOTE WILL DO**

**A YES VOTE** would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

**A NO VOTE** would make no change in existing laws.

	PREC A	PREC B	PREC C	PREC D	TOTAL
<b>YES</b>	960	830	955	885	3630
<b>NO</b>	588	462	532	538	2120
<b>BLANKS</b>	41	49	56	52	198
<b>TOTAL</b>	1589	1341	1543	1475	5948

Calendar 2012 Wages

ADAMOWICZ	JOSEPH	SCHOOL	\$ 21,001.40	BRODMERKLE	JULIA	SCHOOL	\$ 6,223.58
ADAMS	CHAD	SCHOOL	\$ 74,085.21	BURSCH	MARK	FIRE	\$ 10,229.47
AGUIAR	MARIA	SCHOOL	\$ 76,709.21	BURSEY	ERIC	FIRE	\$ 263.67
AIDONIDIS	ELENI	SCHOOL	\$ 1,755.00	BUSH	JENNIFER	SCHOOL	\$ 125.68
ALLEN	JONATHAN	SCHOOL	\$ 3,083.40	BUTLER	VIVIAN	SCHOOL	\$ 26,555.75
ALONZO	TOM	SELECTMEN	\$ 100.00	CALMES	LOXI JO	SCHOOL	\$ 125,710.86
ALVERSON HILLMAN	KAY	SCHOOL	\$ 84,864.66	CAMERON	CATHERINE	SCHOOL	\$ 446.73
AMBLO	DAVID	SCHOOL	\$ 3,186.00	CAMERON	DONNA	SCHOOL	\$ 16,146.96
ANDERSON	HOYT	COA	\$ 6,117.30	CAMPBELL	BENJAMIN	POLICE	\$ 1,400.00
ANDERSON	RUTH	TOWN CLERK	\$ 7,725.16	CANCELMO	KAYLA	SCHOOL	\$ 158.56
ANDERSON	FAITH	COA	\$ 14,680.98	CANTATORE	ANDREW	SCHOOL	\$ 56,481.13
ARCHAMBAULT	STEVEN	SCHOOL	\$ 76,639.21	CARBONE	ELIZABETH	SCHOOL	\$ 13,654.77
ARCIPRETE	KELLY	SCHOOL	\$ 8,484.33	CARDONE	JOSEPH	FIRE	\$ 3,682.80
ARO	DEBRA	SCHOOL	\$ 27,157.97	CARLSON	ALBERT	SCHOOL	\$ 6,931.08
ARSENAULT	BETH	SCHOOL	\$ 55,473.93	CARLSON	STELLA	SCHOOL	\$ 12,143.79
AYLES	ROBERT	POLICE	\$ 11,604.51	CARON	LIZABETH	TECH	\$ 1,549.73
BABINEAU	LORI ANN	SCHOOL	\$ 1,828.55	CARON	DARLENE	SCHOOL	\$ 22,582.39
BABINEAU	WILLIAM	SCHOOL	\$ 33,777.43	CARON-GUSTUS	LAURA	SELECTMEN	\$ 49,971.49
BADRAN	HANANE	SCHOOL	\$ 6,379.06	CARPENTER BOWEN	MONA	SCHOOL	\$ 9,423.28
BAKAYSA	JOSEPH	SCHOOL	\$ 2,297.00	CARRIER	JANICE	CONSERV	\$ 30,044.24
BAKER	PATRICK	SCHOOL	\$ 34,535.19	CARRIER	LINDA	POLICE	\$ 46,607.95
BALBONI	MARABETH	LIBRARY	\$ 4,943.21	CATALINI	CHRISTINE	SCHOOL	\$ 1,047.64
BARBIER	VICTORIA	SCHOOL	\$ 73,100.86	CAVAIOLI	SUSAN	SCHOOL	\$ 78,416.10
BARNABY	KEVIN	SCHOOL	\$ 5,877.49	CAWLEY	KATHRYN	SCHOOL	\$ 2,113.60
BARNEY	SUZANNE	SCHOOL	\$ 28,983.18	CELONA	DANIELLE	SCHOOL	\$ 66,477.22
BARNEY	PATRICK	POLICE	\$ 58,385.85	CHAMPAGNE	SAVANNA	SCHOOL	\$ 140.00
BARNEY	STANLEY	POLICE	\$ 102,362.78	CHAMPAGNE	HEIDI	SCHOOL	\$ 87,607.21
BARON	ALPHONSE	POLICE	\$ 38,095.40	CHAPDELAINE	NICOLE	SCHOOL	\$ 350.00
BARONE	JUDITH	SCHOOL	\$ 24,498.82	CHAPDELAINE	NANCY	SCHOOL	\$ 72,222.49
BASILE	ASHLEY	SCHOOL	\$ 35.00	CHEESMAN	ETHAN	SCHOOL	\$ 3,121.00
BASQUE	MEGHAN	SCHOOL	\$ 1,957.64	CHEESMAN	MARTHA	SCHOOL	\$ 82,731.21
BASSETT	KRISTINE	SCHOOL	\$ 67,914.21	CHESTER	BRUCE	SCHOOL	\$ 848.91
BEARDMORE	JESSICA	SCHOOL	\$ 75,432.86	CHOW	KAREN	SCHOOL	\$ 15.27
BECHARA	MAUREEN	SCHOOL	\$ 502.85	CLARK	ROBIN	SCHOOL	\$ 568.86
BELAIR	DANA	SCHOOL	\$ 67,828.62	CLOUTIER	ALEXANDER	FIRE	\$ 2,041.25
BELOIN	GERALD	COA	\$ 13,863.15	CLOYES	REBECCA	SCHOOL	\$ 770.00
BENSON	MARION	PLANNING	\$ 52,221.60	COLLETTE	LINDA	SCHOOL	\$ 72,276.21
BERGERON	KAYLEE	SCHOOL	\$ 1,303.00	COLLINS	KELLY	FIRE	\$ 4,719.45
BERNATCHEZ	SETH	FIRE	\$ 1,133.49	COMEAU	KATHLEEN	ANIMAL CTRL	\$ 12,180.00
BERTHIAUME	RONALD	SCHOOL	\$ 1,326.50	CONNERY	RHONDA	SCHOOL	\$ 77,568.85
BERTRAM	PAULA	SELECTMEN	\$ 100.00	CONNERY	SEAN	POLICE	\$ 101,410.34
BIENVENU	NICOLE	SCHOOL	\$ 51,455.57	CONNOR	OMAR	POLICE	\$ 21,967.34
BIERY	JEANETTE	SCHOOL	\$ 21,824.05	COONEY	RYAN	SCHOOL	\$ 2,279.68
BIERY	JENNIFER	SCHOOL	\$ 51,650.28	COONEY	TINA	SCHOOL	\$ 31,782.00
BILOTTA	SHEILA	SCHOOL	\$ 64,056.56	COOPER	KERRY	SCHOOL	\$ 45,294.85
BINGHAM	GREGORY	DPW	\$ 52,354.95	CORMIER	MEREDITH	SCHOOL	\$ 75,972.26
BISHOP	RICHARD	FIRE	\$ 5,499.19	COURNOYER	JEFFREY	SCHOOL	\$ 68,585.21
BLAISDELL	ELAINE	SCHOOL	\$ 94,962.10	COURTEMANCHE	CLAIRE	SCHOOL	\$ 16,862.28
BLANCHETTE	ERIN	SCHOOL	\$ 58,781.29	COURTEMANCHE	MICHAEL	SCHOOL	\$ 77,394.85
BLAUSER	THERYN	VET SERV	\$ 3,624.00	COYLE	ANNE ROSE	SCHOOL	\$ 20,779.64
BOGGIO	MARJORIE	PLANNING	\$ 39,144.41	CRAIGEN	SHEILA	ASSESSORS	\$ 16,492.50
BONCI	CHRISTINE	SCHOOL	\$ 62,405.79	CRINGAN	MELODY	SCHOOL	\$ 3,655.13
BOONE	STEVEN	SCHOOL	\$ 84,390.57	CULLINANE	STEPHEN	WGHTS MEAS	\$ 7,315.01
BORNEMAN	PENNEY	SCHOOL	\$ 13,910.70	CURLEY	SANDRA	SCHOOL	\$ 69,005.29
BORRESON	SHERRI	SCHOOL	\$ 71,142.93	DACOSTA	ROBERT	POLICE	\$ 4,667.37
BOUCHER	LYNN	SCHOOL	\$ 2,292.00	DALTON	ROBERT	SCHOOL	\$ 2,662.80
BOUCHER	KELSEA	SCHOOL	\$ 7,266.88	DAUKANTAS	CYNTHIA	SCHOOL	\$ 1,200.00
BOURGEOIS	DANIEL	POLICE	\$ 75,913.47	DAVIS	MARY JEAN	SCHOOL	\$ 7,964.34
BOYLE	JASON	FIRE	\$ 1,069.33	DAVULIS	NATALIE	SCHOOL	\$ 70,672.94
BRAMAN	KAROLYN	SCHOOL	\$ 8,998.58	DAWSON	DAVID	SCHOOL	\$ 39,954.69
BRANHAM	JOSHUA	SCHOOL	\$ 17,936.46	DEBETTENCOURT	STEVEN	SELECTMEN	\$ 100.00
BRAZELL	JOANNE	COA	\$ 417.62	DEBETTENCOURT	TIMOTHY	SCHOOL	\$ 42,436.89
BREAULT	JIMMY	DPW	\$ 63,068.67	DEFELICE	CHRISTINE	SCHOOL	\$ 76,386.59
BREW	LESLIE	SCHOOL	\$ 140.00	DEFREITAS	LAURA	SCHOOL	\$ 704.01
BRITT	ROBERT	SCHOOL	\$ 18,763.81	DEFREITAS	DAWN	SCHOOL	\$ 43,835.24
BROC	JONATHAN	POLICE	\$ 33,085.66	DEMERS	DARRELL	FIRE	\$ 1,834.61
BROCHU	KAREN	ACCT	\$ 68,870.69	DEMING	JOANNE	SCHOOL	\$ 70,553.21
BRODEN	LAURENE	SCHOOL	\$ 18,934.43	DEMING	CHARLES	POLICE	\$ 94,797.21



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DESAULNIERS	RYAN	SCHOOL	\$ 577.82	HAKEY	PATRICK	FIRE	\$ 8,755.42
DESPRES	FRANCIS	SCHOOL	\$ 210.00	HALEY	JUDY	SCHOOL	\$ 14,506.01
DIAMANTOPOULOS	KRISTA	SCHOOL	\$ 10,900.10	HALL	DEBRA	SCHOOL	\$ 12,169.83
DIAMANTOPOULOS	SUSAN	SCHOOL	\$ 65,673.21	HALLIGAN	LINDA	SCHOOL	\$ 2,757.12
DIAMANTOPOULOS	DALE	SCHOOL	\$ 78,242.28	HAMILTON	JAMES	FIRE	\$ 592.64
DICONZA	ROBERT	POLICE	\$ 70,157.31	HAMILTON	CAROL	SCHOOL	\$ 14,984.20
DIEDRICH	JENNIFER	SCHOOL	\$ 11,503.64	HANNIGAN	MICHAEL	SCHOOL	\$ 68,047.62
DIGERONIMO	LISA	SCHOOL	\$ 1,785.00	HARDY	ERICA	SCHOOL	\$ 30,715.86
DIK	GREGORY	FIRE	\$ 2,373.23	HARRINGTON	AMY	SCHOOL	\$ 16,176.30
DILL	KAYLA	SCHOOL	\$ 554.76	HASTINGS	LISA	SCHOOL	\$ 17,855.72
DILLON	JOSEPH	SCHOOL	\$ 63,043.47	HEBERT	JACK	POLICE	\$ 130,618.96
DILLON	SCOTT	FIRE	\$ 77,878.23	HEDLUND	KIMBERLY	SCHOOL	\$ 7,858.78
DIPERRI	NATHAN	SCHOOL	\$ 55,303.86	HENRY	NANCY	SCHOOL	\$ 2,263.60
DISCAFANI-MARRO	CAROLYN	SCHOOL	\$ 1,487.82	HERRICK	KATHRYN	TOWN CLERK	\$ 42,456.49
DOHERTY	SUSAN	COA	\$ 36,509.97	HILL	ROBERT	SCHOOL	\$ 81,535.00
DOUGLAS	LINDA	SELECTMEN	\$ 36,457.67	HIPPLER	MELISSA	FIRE	\$ 6,549.74
DOWD	COREY	DPW	\$ 59,314.61	HIRSCH	KRISTEN	FIRE	\$ 4,943.60
DOWNEY	SUSAN	SCHOOL	\$ 2,980.81	HITCHCOCK	DEBRA	SCHOOL	\$ 12,884.73
DRAKE	JULIE	SCHOOL	\$ 12,835.71	HOLMAN	KIMBERLY	SCHOOL	\$ 240.00
DUFOR	DONNA	SCHOOL	\$ 74,526.21	HOLMAN	TARYN	SCHOOL	\$ 1,172.43
DUGAS	KIMBERLY	SCHOOL	\$ 2,520.00	HOLMAN	SHARON	SCHOOL	\$ 13,063.21
DUMONT	NICHOLETTE	SCHOOL	\$ 41,309.65	HOOD-BIKER	JENNIFER	SCHOOL	\$ 45,851.62
DUPONT	PATRICIA	LIBRARY	\$ 39,628.60	HOWARD	RICHARD	FIRE	\$ 3,022.56
DUQUETTE	DONNA LEE	SCHOOL	\$ 22,298.07	HOWARD	ERIN	FIRE	\$ 49,662.92
DUSEK	JAYNE	SCHOOL	\$ 45,083.80	HUDSON	SONYA	SCHOOL	\$ 480.00
ECONOMO	JON	SCHOOL	\$ 4,438.00	HUDSON	DOUGLAS	SCHOOL	\$ 739.00
ELKINS	ERIN	SCHOOL	\$ 1,551.90	HUNT	CAROL	SCHOOL	\$ 3,265.16
ENTWISTLE	GARY	SCHOOL	\$ 70.00	HYATT	PETER	FIRE	\$ 3,854.76
ESPOSITO	CLAUDETTE	SCHOOL	\$ 4,258.73	IANNACCI	KIMBERLY	SCHOOL	\$ 1,287.58
ESTRADA	ELISABETH	SCHOOL	\$ 18,638.72	JAMES	JANET	FIRE	\$ 49,411.65
EWEN	SHERYL	SCHOOL	\$ 9,040.76	JARRETT	ERIN	SCHOOL	\$ 707.94
FARLEY	MONICA	SCHOOL	\$ 1,726.61	JOHANSSON	HOLLY	SCHOOL	\$ 2,030.81
FAVREAU	JACQUELYN	SCHOOL	\$ 6,089.30	JOHNSON	LIZABETH	SCHOOL	\$ 28,445.21
FEINBERG	ELANA	SCHOOL	\$ 2,680.71	JOHNSON	NICOLE	SCHOOL	\$ 38,253.00
FEMINO COTE	GINA	SCHOOL	\$ 59,123.21	JONES	KENNETH	FIRE	\$ 82,880.03
FINCH	CAROLYN	SCHOOL	\$ 52,865.07	JUMPER	KERRY	SCHOOL	\$ 449.67
FLAGG	AUSTIN	FIRE	\$ 7,403.89	KARIS	NANCY	SCHOOL	\$ 78,112.64
FLUET	JILLIAN	LIBRARY	\$ 2,262.87	KARKANE	JUDITH	SCHOOL	\$ 651.50
FLYNN	SHERRIE	SCHOOL	\$ 70,794.21	KEEFER	CATHERINE	PARK	\$ 3,744.00
FORD	CARRIE	SCHOOL	\$ 50,788.17	KEEGAN	ANNA	SCHOOL	\$ 72,766.30
FORD	MARIBETH	SCHOOL	\$ 79,129.21	KELLEY	JERIANNE	SCHOOL	\$ 27,384.45
FOREST	NANCY	ACCT	\$ 36,643.06	KELLY	CAROL	SCHOOL	\$ 148.91
FOYLE	MARY	SCHOOL	\$ 66,355.58	KELLY	ANNETTE	SCHOOL	\$ 2,764.71
FREEMAN	SHERRI	LIBRARY	\$ 11,773.75	KEMP	KAREN	LIBRARY	\$ 42,119.66
FRIEDMAN	MITCHEL	SCHOOL	\$ 67,020.29	KENNEY	SARA	SCHOOL	\$ 76,709.21
GALLANT	MARY	SCHOOL	\$ 49,602.63	KERSEY	EVAN	SCHOOL	\$ 4,322.15
GALLOWAY	HELEN	SCHOOL	\$ 45,464.29	KIDD	NANCY	SCHOOL	\$ 70.00
GAMMEL	THOMAS	POLICE	\$ 88,083.29	KIERNAN	CATHERINE	SCHOOL	\$ 36,310.45
GEARIN	DAWN	SCHOOL	\$ 78,186.26	KILCOMMINS	PATRICIA	SCHOOL	\$ 13,517.31
GENDRON	JAMES	DPW	\$ 57,098.64	KIMBALL	SHARON	SCHOOL	\$ 79,800.21
GIULIANI	KARYN	SCHOOL	\$ 66,655.93	KLAFT	PETER	FIRE	\$ 46.53
GLENNY	MATTHEW	FIRE	\$ 16,385.98	KLAFT	LYNNE	TOWN CLERK	\$ 22,623.36
GLENNY	SUSAN	SCHOOL	\$ 44,892.13	KLEIN	KRISTOPHER	FIRE	\$ 1,241.43
GLENNY	SCOTT	FIRE	\$ 77,321.01	KOZIOL	JOSHUA	SCHOOL	\$ 61,265.85
GODFREY	WALTER	POLICE	\$ 9,792.01	KRAFVE	RICHARD	SCHOOL	\$ 43,185.73
GOLDEN	KATHERINE	SCHOOL	\$ 4,064.36	KROLL	TINA	SCHOOL	\$ 1,522.70
GOULD	ERNEST	POLICE	\$ 753.98	KROMER	NICOLE	SCHOOL	\$ 71,807.30
GOULD	DANIEL	FIRE	\$ 6,551.07	KYAJOHNIAN	STEVEN	SCHOOL	\$ 79,522.42
GREBINAR	DAWN	SCHOOL	\$ 18,862.65	LAAKSONEN	SUSAN	SCHOOL	\$ 120.00
GREEN	TERRI	SCHOOL	\$ 20,483.10	LACHANCE	JACOB	PARK	\$ 9,968.00
GREENE	FRANKLIN	SCHOOL	\$ 2,472.20	LACHANCE	CLAUDETTE	SCHOOL	\$ 12,133.57
GREENOUGH	SUSAN	SCHOOL	\$ 23,143.10	LAMOTHE	BRIAN	SCHOOL	\$ 1,189.50
GRUNDITZ	SHERYL	SCHOOL	\$ 1,600.28	LANDI	MARY	SCHOOL	\$ 44,665.02
GRUNDITZ	PAUL	POLICE	\$ 16,217.01	LANE	SARA	SCHOOL	\$ 63,798.81
GUINARD	ROBERT	DPW	\$ 26,234.45	LARKIN	LISA	POLICE	\$ 7,575.83
GUTZLER	MICHAEL	SCHOOL	\$ 12,371.03	LASERTE	SANDRA	SCHOOL	\$ 83,541.21
GYLES	ERIN	SCHOOL	\$ 23,039.45	LATHAM	STACY	SCHOOL	\$ 1,242.92
HAKEY	KATHLEEN	SCHOOL	\$ 275.88	LAVIGNE	KRISTINA	SCHOOL	\$ 245.00

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LAVOIE	DONNA	SCHOOL	\$ 24,072.94	MCLAUGHLIN	MICHAEL	SCHOOL	\$ 72,096.21
LEBLANC	BRIAN	FIRE	\$ 619.75	MCMURRAY	PHILIP	SCHOOL	\$ 67,934.30
LECUYER	JEANNE	SCHOOL	\$ 117.39	MCNAMARA	KAREN	SCHOOL	\$ 37,048.11
LEFEBVRE	BARBARA	SEWER	\$ 49,284.77	MCQUAID	JOANNE	SCHOOL	\$ 19,136.00
LEGER	JENNIFER	SCHOOL	\$ 381.84	MELANSON	KIMBERLY	SCHOOL	\$ 15,626.37
LEGUINA	TONYA	SCHOOL	\$ 2,880.61	MEMBRINO	LOUISE	SCHOOL	\$ 157.80
LEKADITIS	PETER	FIRE	\$ 25,312.23	MENARD	KARIN	SCHOOL	\$ 287.76
LEKADITIS	CHRISTOS	FIRE	\$ 25,924.80	MILLER	JENNIFER	SCHOOL	\$ 50,742.36
LETARTE	DONALD	POLICE	\$ 29,149.14	MOBLEY	CYNTHIA	SCHOOL	\$ 13,052.01
LETENDRE	CHARLOTTE	SCHOOL	\$ 60,698.21	MOBLEY	MELANIE	SCHOOL	\$ 70,417.30
LIVELY	BRIANNA	SCHOOL	\$ 42,014.65	MOLA	MONIQUE	SCHOOL	\$ 12,373.41
LIZEK	MAURA	SCHOOL	\$ 71,164.94	MOODIE	JUDITH	SCHOOL	\$ 85,645.55
LIZOTTE	STEPHANIE	SCHOOL	\$ 61,567.01	MOORE	MARTHA	LIBRARY	\$ 11,942.32
LONDA	JOHN	SCHOOL	\$ 72,466.20	MOORE	SHIRLY	SCHOOL	\$ 12,311.13
LONDA	JOANNE	SCHOOL	\$ 74,628.92	MOORE	AMANDA	DPW	\$ 34,172.67
LORENZEN	NADINE	SCHOOL	\$ 21,401.16	MORIN	ELAINE	TAX COLLECTOR	\$ 22,965.03
LOUZONIS	HELENA	SCHOOL	\$ 80,750.85	MORSE	HEATHER	SCHOOL	\$ 13,380.72
LOWE	CHARLES	FIRE	\$ 2,190.59	MUHNISKY	ANTHONY	SCHOOL	\$ 3,325.00
LUTH	MICHAEL	POLICE	\$ 83,409.44	MULCAHY	SARAH	SCHOOL	\$ 56,795.93
LYONS	JAIME	SCHOOL	\$ 66,955.93	MULHERIN	MOLLY	SCHOOL	\$ 56,308.93
MACDOUGALL	LORRAINE	SCHOOL	\$ 65,733.21	MURPHY	AUDUR	SCHOOL	\$ 22,637.79
MACKAY	KRISTIN	SCHOOL	\$ 76,659.21	MURRAY	NANCY	SCHOOL	\$ 57,242.71
MACLEAN	ROSEMARY	SCHOOL	\$ 1,180.44	NANGLE	JENNIFER	SCHOOL	\$ 31,147.13
MACUGA	TIMOTHY	SCHOOL	\$ 15,465.42	NASH	MELISSA	SCHOOL	\$ 290.70
MADDEN	DOROTHY	SCHOOL	\$ 2,280.00	NASS	GENEVIEVE	SCHOOL	\$ 65,252.46
MADRIGAL	MARY	SCHOOL	\$ 15,581.06	NELSON	CHERYL	SCHOOL	\$ 71,371.50
MAILLET	JAMES	BLDG DEPT	\$ 5,000.00	NEWELL	JOAN	SCHOOL	\$ 17,515.11
MAJOR	RYAN	FIRE	\$ 16,547.26	NEWELL	ANTHONY	FIRE	\$ 50,684.91
MAJOR	LYNN	SCHOOL	\$ 81,836.14	NOBLE	DOREEN	COA	\$ 50,410.65
MAKI	MARIA	SCHOOL	\$ 560.00	NORMANDIN	LISA	BLDG DEPT	\$ 44,321.85
MALANDRINOS	STEPHEN	TECH	\$ 2,601.06	NORMANDIN	TIMOTHY	SCHOOL	\$ 78,166.21
MALATOS	RHONDA	SCHOOL	\$ 72,096.21	OAKMAN	JULIE	SCHOOL	\$ 8,206.64
MALLARI	MYLEEN Y	TREAS	\$ 40,417.20	OKERMAN	GAIL	SCHOOL	\$ 66,292.57
MARABELLO	SUSAN	SCHOOL	\$ 5,662.50	OKSANISH	ELENA	SCHOOL	\$ 52,115.93
MARABELLO	LYNN	SCHOOL	\$ 21,682.77	O'ROURKE	MELISSA	SCHOOL	\$ 891.52
MARINO	JAMES	POLICE	\$ 90,678.47	PALAIA	LISA	SCHOOL	\$ 22,995.28
MARSDEN	EMILY	SCHOOL	\$ 4,375.00	PALMA	CHRISTA	SCHOOL	\$ 60,225.29
MARSHALL	SARAH	SCHOOL	\$ 6,252.94	PAPADOPOULOS	LINDA	SCHOOL	\$ 72,596.21
MARSHALL	JANET	SCHOOL	\$ 86,363.21	PAPIA	ALYSSA	SCHOOL	\$ 5,364.66
MARTIN	KEVIN	FIRE	\$ 946.43	PAQUETTE	LOUISE	ASSESSORS	\$ 35,157.48
MARTIN	MARIE	SCHOOL	\$ 12,775.09	PARSONS	ERIC	FIRE	\$ 15.98
MARTIN	HAILEE	SCHOOL	\$ 14,710.50	PATON	TIMOTHY	FIRE	\$ 1,805.70
MARTIN	KAREN	SCHOOL	\$ 36,885.78	PERRY	TAMMY	SCHOOL	\$ 36,254.17
MARTINEAU	ERIC	FIRE	\$ 1,222.20	PETERS	JAMES	COA	\$ 91.00
MARTINEAU	MARY	FIRE	\$ 53,736.30	PETERSEN	HANNAH	SCHOOL	\$ 893.38
MASON	JENNIFER	LIBRARY	\$ 22,502.90	PETERSEN	ELIZABETH	SCHOOL	\$ 21,824.78
MASSAK	JOHN	FIRE	\$ 14,978.14	PETERSEN	MICHELLE	SCHOOL	\$ 57,039.46
MATHIEU	JOSHUA	POLICE	\$ 70,747.50	PETERSON	AMANDA	FIRE	\$ 2,323.62
MATTHEWS	DAVID	SELECTMEN	\$ 100.00	PICHE	KIM	SCHOOL	\$ 106.89
MAZZARELLA MADRIGAL	STEPHANIE	SCHOOL	\$ 27,181.97	PICHNARCIK	PATRICIA	SCHOOL	\$ 22,392.52
MC CARTHY	CHRISTINA	COA	\$ 8,570.16	PIERCE	JUDITH	SCHOOL	\$ 28,439.31
MCBRIDE	SHIRLEY	TOWN CLERK	\$ 2,897.84	PINGSTERHAUS	CRAIG	SCHOOL	\$ 48,709.64
MCCAIE	SHELLEY	TREAS/TAX COLL	\$ 11,491.20	PIRRO	THOMAS	SCHOOL	\$ 1,964.40
MCCARRON	KATHLEEN	LIBRARY	\$ 28,076.36	PLISKA	ANN MAUREE	SCHOOL	\$ 24,300.40
MCCARTHY-GUILLETTE	PATRICIA	SCHOOL	\$ 19,008.00	POITRAS	JASON	POLICE	\$ 85,005.18
MCCAULIFF	PETER	SCHOOL	\$ 86,212.48	PORPORA	MARGARET	SCHOOL	\$ 67,786.11
MCCCLUSKEY	FRANCES	SCHOOL	\$ 43,260.24	POULIOT	MELANIE	SCHOOL	\$ 64,515.85
MCCOLL	PATRICIA	SCHOOL	\$ 22,870.12	PRATT	EDWARD	SCHOOL	\$ 650.00
MCCORMACK	THOMAS	FIRE	\$ 1,655.64	PRINCE SMITH	DEBORAH	SCHOOL	\$ 17,331.08
MCCULLAH	LISA	SCHOOL	\$ 55,586.94	PROCTOR	RACHEL	SCHOOL	\$ 1,625.91
MCCULLAH	SHARON	SCHOOL	\$ 80,865.86	PROCTOR	JEAN	SCHOOL	\$ 1,771.33
MCGRATH	ROBERT	SCHOOL	\$ 33,580.41	PROCTOR	PEGGY	SCHOOL	\$ 78,059.85
MCGUIGAN	JAMES	COA	\$ 156.00	PROGIN	JOSEPH	DPW	\$ 48,194.24
MCGUIRE	KATHLEEN	SCHOOL	\$ 4,474.80	PROULX	TAMRA	SCHOOL	\$ 1,500.80
MCGUIRL	BRITTANY	SCHOOL	\$ 6,193.38	QUEEN	ANNETTE	SCHOOL	\$ 22,849.60
MCGUIRL	DAWN	SCHOOL	\$ 14,901.20	QUINN STEARNS	KAITLIN	SCHOOL	\$ 30,247.24
MCKENNA	SHAWN	FIRE	\$ 3,527.31	RABOIN	MEREDITH	SCHOOL	\$ 195.98
MCLAUGHLIN	JOANN	PEG	\$ 19,823.70	RABOIN	AMY	SCHOOL	\$ 56,082.68

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RADFORD	LYNN	SCHOOL	\$ 68,442.21	STEELE	JAMES	SCHOOL	\$ 16,720.30
RAMONDELLI	JACALYN	SCHOOL	\$ 898.72	STEVENSON	WARREN	SCHOOL	\$ 66,741.57
RASH	KAREN	SCHOOL	\$ 79,685.85	STEWART	MARGARET	ACCT	\$ 25,457.18
REARDON	SUSAN	SCHOOL	\$ 65,115.65	STONE	LISA	SCHOOL	\$ 81,390.00
RESMINI	CAROL	SCHOOL	\$ 1,686.41	STROM	NANCY	TECH	\$ 68,203.20
REYNOLDS	IAN	FIRE	\$ 2,903.74	SULLIVAN	CONOR	SCHOOL	\$ 140.00
RICCI	CATHERINE	SCHOOL	\$ 2,768.72	SULLIVAN	PATRICK	FIRE	\$ 43,133.73
RICCI	JAMES	FIRE	\$ 87,350.65	SULLIVAN	MARTHA	SCHOOL	\$ 79,353.43
RICHARD	SUSAN	SCHOOL	\$ 778.50	SUND	CARL	SELECTMEN	\$ 100.00
RILEY	DIANE	SCHOOL	\$ 4,222.05	SWIECICKI	JULIANNE	SCHOOL	\$ 582.72
ROBERTS	CHRISTINA	TAX COLLECTOR	\$ 10,953.60	SWIECICKI	RUTH	COA	\$ 1,994.32
ROBERTS	MICHAEL	DPW	\$ 43,605.48	SWIFT	CHARLES	SCHOOL	\$ 42,523.62
ROBUCCIO	ROBERT	SCHOOL	\$ 3,890.00	SZLOSEK	CHANTEL	SCHOOL	\$ 9,387.41
ROCKWELL	JOHANNA	SCHOOL	\$ 3,060.00	SZOCIK	ROBERT	FIRE	\$ 6,403.24
RODER	KERRY LYNNE	SCHOOL	\$ 20,674.93	SZOCIK	SHEILA	SCHOOL	\$ 45,535.60
RODERICK	MATTHEW	SCHOOL	\$ 1,475.00	TAKVORIAN	SUZANNE	SCHOOL	\$ 2,021.58
RODRIGUEZ	JOHN	DPW	\$ 83,501.17	TENNEY	TIMOTHY	SCHOOL	\$ 4,573.80
ROGERS	ARLINE	SCHOOL	\$ 8,401.23	THEBEAU	CARISSA	SCHOOL	\$ 6,696.09
ROMANO	JOSHUA	SCHOOL	\$ 48,532.15	THIBEAULT	DANA	DPW	\$ 46,711.70
ROSE	JOAN	SCHOOL	\$ 1,971.42	THIBODEAU	JEFFREY	POLICE	\$ 88,400.57
ROWLEY	AMANDA	SCHOOL	\$ 1,611.72	THOMPSON	DANIELLE	SCHOOL	\$ 73,880.14
ROY	SEAN	FIRE	\$ 1,435.70	TOCCI	JOSHUA	POLICE	\$ 39,794.93
ROY	LORI	FIRE	\$ 2,015.09	TOUSIGNANT	DIANNE	SCHOOL	\$ 840.00
ROY	ROBERT	SCHOOL	\$ 51,614.76	TOUSIGNANT	KARMA	SCHOOL	\$ 84,076.56
RUCKER	SARAH	SCHOOL	\$ 5,480.39	TRUAX	ROBERT	SCHOOL	\$ 78,352.30
RUDY	LAURA	SCHOOL	\$ 67,734.21	TSIAKALOS	ELENI	SCHOOL	\$ 14,293.24
RUGGLES	KATHRYN	SCHOOL	\$ 10,735.24	TURKINGTON	BARBARA	SCHOOL	\$ 140.00
SABATINI	SARAH	SCHOOL	\$ 76,640.17	TURNER	EMILY	SCHOOL	\$ 796.73
SADKIN	AMY	LIBRARY	\$ 32,435.57	UGALDE	JEFFREY	TREAS/TAX COL	\$ 5,325.92
SAMPSON	CHARLES	FIRE	\$ 3,555.22	ULF	KELLY	SCHOOL	\$ 445.32
SAMPSON	GERALDINE	SCHOOL	\$ 46,303.60	ULF	MARY	SCHOOL	\$ 20,163.37
SANDERS	BRIAN	SCHOOL	\$ 36,271.25	VACARELO	RICHARD	SCHOOL	\$ 2,692.00
SANFORD	DEBRA	SCHOOL	\$ 6,215.80	VAILLANCOURT	SHEILA	SCHOOL	\$ 278.97
SANTRY	TIMOTHY	SCHOOL	\$ 92,780.47	VAILLANCOURT	JAMES	SCHOOL	\$ 38,130.20
SAUVAGEAU	MICHAEL	BLDG DEPT	\$ 70,200.99	VALLEE	PAMELA	SCHOOL	\$ 77,359.21
SAVEN	SUZANNE	SCHOOL	\$ 72,496.21	VERDE	MARIO	SCHOOL	\$ 2,169.62
SCHNEPF	ANDREA	BOH	\$ 29,749.10	VERELST	SEBASTIAN	SCHOOL	\$ 936.73
SCHULTZ	MARY	SCHOOL	\$ 67,734.21	WAGNER	DARLENE	SCHOOL	\$ 9,248.27
SCOTT	TRISTEN	SCHOOL	\$ 280.00	WAITE	KATHLEEN	SCHOOL	\$ 345.35
SCOTT	ANNICA	SCHOOL	\$ 54,949.93	WALKER	KIT	DPW	\$ 23,891.17
SHARKEY	JAMES	WIRING	\$ 20,398.16	WALSH	MARION	SCHOOL	\$ 240.00
SHAW	CHERYL	PARK	\$ 232.00	WARDWELL	CARYN	SCHOOL	\$ 69,952.21
SHEA	JAMIESON	FIRE	\$ 4,467.70	WARREN	ROBIN	SCHOOL	\$ 67,734.21
SHEASGREEN	TIMOTHY	SCHOOL	\$ 78,639.21	WASSO PUKAITE	ALEXIS	SCHOOL	\$ 77,977.30
SHEEHY	SANDRA	SCHOOL	\$ 20,740.16	WATERMAN	KELLY	SCHOOL	\$ 6,222.20
SHEPHERD	AMY	SCHOOL	\$ 517.44	WEISMAN	MARY ANN	SCHOOL	\$ 62,320.94
SHIELDS	DEBORAH	LIBRARY	\$ 12,676.98	WELLER	KAREN	FIRE	\$ 45,077.17
SHORT	ERIC	SCHOOL	\$ 80,463.36	WEST	SUSAN	SCHOOL	\$ 25,055.87
SICILIANO	PATRICIA	SCHOOL	\$ 24,973.89	WHIPPLE	VICTORIA	SCHOOL	\$ 49,418.92
SIMEONE	ELIZABETH	PARK	\$ 1,560.00	WHITAKER	MARY	SCHOOL	\$ 63,373.21
SINCLAIR	ALAN	COA	\$ 113.40	WHITE	JESSICA	SCHOOL	\$ 380.00
SINKEL	IRIS	SCHOOL	\$ 3,209.08	WIDSTRAND	ALEXANDRA	LIBRARY	\$ 3,940.72
SMITH	ALEXANDER	SCHOOL	\$ 14,579.34	WIITA	MARLENE	SCHOOL	\$ 25,223.98
SMITH	KAREN	SCHOOL	\$ 15,499.80	WILLIAMS	GARY	PLUMB/GAS	\$ 16,035.20
SMITH	GREGORY	DPW	\$ 42,392.61	WILSON	THOMAS	FIRE	\$ 4,938.98
SNAPE	KIRSTEN	SCHOOL	\$ 12,315.33	WITHAM	HEATHER	SCHOOL	\$ 69,298.14
SNYDER	ERINANNE	SCHOOL	\$ 79,743.86	WITHERS	MICHELLE	SCHOOL	\$ 73,071.22
SPADAFINO	KRISTIN	SCHOOL	\$ 34,403.96	WOLFERSEDER	LINDSEY	SCHOOL	\$ 359.30
SPADAFINO	BRIAN	SCHOOL	\$ 90,138.70	XARRAS	LAURIE	SCHOOL	\$ 29,714.55
SPARE	MICHAEL	SCHOOL	\$ 6,582.00	YODER	RENEE	SCHOOL	\$ 39,137.07
SPARKS	JUSTIN	SCHOOL	\$ 62,287.94	YOURK	TAMARA	SCHOOL	\$ 69,228.13
SPEIDEL	KERRY	TOWN MGR	\$ 120,718.12	ZAGWYN	SANDRA	SCHOOL	\$ 12,714.84
SPORBERT	KASONDRA	SCHOOL	\$ 46.40	ZAYKA	CATHERINE	SCHOOL	\$ 67,734.21
SPURGEON	RACHEL	SCHOOL	\$ 2,870.34	ZIVOJINOVIC	DEBRA	SCHOOL	\$ 68,363.13
SPURIA	LESLIE	SCHOOL	\$ 3,260.91	ZRATE	SEAN	POLICE	\$ 77,940.16
ST JEAN	MARC	SCHOOL	\$ 34,338.40				
STATELER	TINA	SCHOOL	\$ 15,238.54				
STEELE	DARLENE	SCHOOL	\$ 6,260.44				

# EMERGENCY

**DIAL 911**

**BE SURE TO GIVE YOUR NAME AS WELL AS THE NATURE OF YOUR EMERGENCY  
DO NOT HANG UP UNTIL YOU ARE SURE THAT YOUR MESSAGE HAS BEEN UNDERSTOOD**

FOR ANSWERS ON:	CALL THE:	NUMBER IS (978)
Accounting	Accountant's Office	582-4139
Assessments	Assessors' Office	582-4145
Birth Certificates	Town Hall	582-4130 & 4131
Building	Building Inspector	582-4146 x 420
Cemeteries	Cemetery Superintendent	582-4163
Conservation Matters	Conservation Commission	582-4146 x 431
Death Certificates	Town Clerk	582-4130 & 4131
Dog Licenses	Town Clerk	582-4130 & 4131
Dog Problems	Police Station	582-4150
Elder Services/Programs	Council on Aging	582-4166
Fire (Routine)	Fire Station	582-4155
General Information	Town Hall	582-4132
Health Matters	Board of Health	582-4146 x 430
Highways	DPW Department	582-4160
Housing Authority	Housing Authority Office	345-7655
Human Resource	Human Resource Department	582-4134
Library	Library Manager	582-4140
Licensing	Selectmen's Office	582-4144
Marriage Certificates	Town Clerk	582-4130 & 4131
Notary Public	Town Clerk	582-4130 & 4131
Nursing (School)	School Nurse	582-4107
Operational Issues (Town)	CAFO (Chief Administrative Financial Officer)	582-4164
Payroll	Payroll Department	582-6261
Permits- Burning/Oil Burner	Fire Chief	582-4155
Planning	Planning Board	582-4146 x 413
Plumbing Permits	Town Hall	582-4130 & 4131
Police (Routine)	Police Station	582-4150
Recreation	Park Commissioners	582-4165
Sanitary Inspections	Nashoba Boards of Health, Ayer	1-800-427-9762
Schools	Superintendent of Schools	582-4100
Sewer	Sewer Commissioners	582-4146 x 440
Taxes	Tax Collector / Treasurer	582-4132 & 4133
Teen Center	Teen Center	582-6406 & 6407
Trees	Highway Department	582-4160
Veterans' Services	Veterans' Agent	345-9566
Voting and Registration	Town Clerk	582-4130 & 4131
Water	Water District	342-9211
Wiring Permits	Town Hall	582-4130 & 4131
Zoning	Building Inspector/Zoning Inspector	582-4146 x 415